

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

660 Davis Street, San Francisco, CA 94111
Phone: (415) 397-2253 Fax: (415) 397-9463
E-mail: bopc@ca.gov
www.bopc.ca.gov



September 15, 2017

**NOTICE OF
FINANCE COMMITTEE
MEETING**

The Finance Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Tuesday, September 26, 2017, at 9:30 a.m. at the Board office located at 660 Davis Street, San Francisco, California. The agenda items are listed below.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any item before the Committee will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle
Executive Director

#####

This notice and agenda is posted on the Board's website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun**

**Finance Committee Meeting
Tuesday, September 26, 2017, at 9:30 a.m.**

MEETING AGENDA

OPEN METING

1. Call to Order and Roll Call.
2. **Action by the Committee to select a Committee Chairman.**
3. **Approval of the minutes from the Committee meeting held on June 13, 2017.**
(Chairman)
4. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on:
 - a) Review Board Operations Surcharge rate (currently at 3.0%), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
 - b) Review Pilot Continuing Education Surcharge rate (currently at \$5/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
 - c) Review Trainee Training Surcharge rate (currently at \$20/trainee/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
5. Review Pilot Vessel Surcharge rate (currently at 2.62 mills - \$.00262), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Pilot Vessel Surcharge rate, if warranted.** (Ray Paetzold, San Francisco Bar Pilots Business Manager—General Counsel)
6. Review of Navigation Technology Surcharge rate (currently at \$40/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Navigation Technology Surcharge rate, if warranted.** (Ray Paetzold, San Francisco Bar Pilots Business Manager—General Counsel)

7. Review of pilotage and surcharge audit report for 2016 calendar year prepared by the State Controller's Office (SCO) under contract with the Board. **Possible recommendation to Board to accept the report in satisfaction of contract scope of work.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
8. Public comment on matters not on the agenda.
9. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda.
10. Adjournment.