Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun
660 Davis Street, San Francisco, CA 94111
Phone: (415) 397-2253 Fax: (415) 397-9463
E-mail: brian.vu@bopc.ca.gov
Website: www.bopc.ca.gov

JOINT COMMITTEE MEETING:
PILOT FITNESS AND RULES AND REGULATIONS COMMITTEES
November 3, 2011
MEETING MINUTES
9:00 a.m.

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on November 3, 2011 at 9:10 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Committee members Commissioner John Cronin, Barbara Price, Brigadier General Chester Ward, MD, MPH, and University of California Associate Clinical Professor Dr. Robert Kosnik present. Members of staff present were Executive Director Allen Garfinkle, Board Counsel Dennis Eagan, Staff Services Analyst Brian Vu and Office Technician Kelly Dolcini. Present in the audience was Board President Mike Miller and SFBP Business Director John Cinderey. Business, Transportation and Housing (BTH) Traci Stevens was represented by BTH Deputy General Counsel Morocz telephonically from Sacramento.

Open Meeting:

1. **Call to Order and Roll Call.**

   Chairman Wainwright called the meeting to order at 9:10 a.m. Commissioner Cronin was present, establishing a quorum for the Rules and Regulations Committee. General Ward was the only member present at that time for the Pilot Fitness Committee and quorum did not exist. Dr. Kosnik and Barbara Price arrived later in the meeting, establishing a quorum for the Pilot Fitness Committee.

2. **Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of October 4, 2011.**

   Once a quorum was established for both Committees, Chairman Wainwright requested approval of the October 4, 2011 minutes. General Ward moved approval of the minutes. Commissioner Cronin seconded the motion, which passed unanimously on a voice vote.

3. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Board Initiated Physical Examination".**

   The Committee reviewed Deputy General Counsel Morocz' draft and made changes. The Committee also backtracked to "Duty to Report Medical Information", reviewed Board Counsel Eagan's draft and made changes.

4. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Medical Disability Leave".**

   The Committee has yet to address this agenda item.

5. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Appeals of Fitness Determinations".**

   The Committee has yet to address this agenda item.

6. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Qualification Standards for Board Appointed Physicians; Duties of Physicians".**

   The Committee has yet to address this agenda item.

7. **Review and discuss Release and Authorization of medical information to individuals other than Board appointed physicians, such as medical specialists, Board members or Board staff".**

   The Committee has yet to address this agenda item.

8. **Review and discuss what should be included in the "physical examination" referred to item (c) of section titled "Description of Physical Exam" (page 2 of 8 of draft).**

   The Committee has yet to address this agenda item.

9. **Review and discuss definition for Physical Examination and Medical Assessment and where these terms should be included in draft regulations.**

   The Committee has yet to address this agenda item.

10. **Discuss the NTSB finding that would require local pilot oversight organizations that have not already done so to implement fatigue mitigation and prevent program that (1) regularly inform mariners of the hazards of fatigue and effect strategies to prevent it, and (2) promulgate hours of service rules that prevent fatigue resulting from extended hours of service, insufficient rest within a 24-hour period, and disruption of circadian rhythms.**

    The Committee briefly touched on this item, with member of the public Commission President Miller noting he had communicated with NTSB investigator and understands the final NTSB report will be out in the next two weeks. The Committee will address this topic once the final NTSB report is issued.

11. **Public Comments on Matters not on the agenda.**

    There were none.

10. Planning agenda items for next committee meeting.

The next meeting is scheduled for November 15, 2011 at 1:00 p.m. A follow-up meeting has been scheduled for November 30, 2011 at 9:00 a.m.

11. Adjournment.

This committee adjourned at 11:57 p.m.

Respectfully submitted,

Brian Vu
Staff Services Analyst