

Date: September 1, 2016	Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun 660 Davis Street, San Francisco, CA 94111 PILOT POWER COMMITTEE MEETING MINUTES	Page 1 of 3
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Committee Members Present:

Captain George Livingstone, Commissioner and Committee Chair
Jennifer Schmid, Commissioner
Dave Connolly, Commissioner
John Schneider, Commissioner

Committee Members Absent:

Port Agent or Representative

Staff Present:

Allen Garfinkle, Executive Director
Roma Cristia-Plant, Assistant Director
Sigrid Hjelle, Office Technician

Public Present:

None

OPEN MEETING

1. Call to order and roll call. (Chairman Livingstone)

Chairman Livingstone called the meeting to order at 9:34 a.m., and confirmed a quorum.

**2. Review and approval of minutes from the meeting held on June 21, 2016.
(Chairman Livingstone)**

Commissioner Connolly requested a minor edit to the draft minutes. There was no further discussion or edits to the minutes.

MOTION: Commissioner Connolly moved to approve the minutes from the Committee meeting held on June 21, 2016, as amended. Commissioner Schmid seconded the motion.

VOTE: YES: Livingstone, Connolly, Schmid and Schneider.

NO: None

ABSTAIN: None

ACTION: The motion was approved.

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3. **Review the results of the most recent Retirement Survey sent to pilots in June, 2016. (Chairman Livingstone)**

4. **Assessment of the adequacy in the current number of pilots and pilot trainees, projected needs through June 2019, including reviewing the most recent data required in Title 7, California Code of Regulations, §237(d). Develop possible recommendation to the Board regarding contracting with one or more pilot trainees for participation in the Pilot Trainee Training Program.**

Agenda items 3 and 4 were discussed concurrently.

Chairman Livingstone reviewed the Retirement Survey staff report from the meeting held on June 21, 2016. He stated that the data in the staff report is still accurate with the exception that trainee Captain Rubino is no longer in the evaluation stage. However, trainee Captain Lowe was recently moved to this stage in the program, and there is still only one trainee in the evaluation stage of the program. He also stated that given both the expected pilot retirements and the length of time necessary to complete the training program, 2018 may be a critical year for actively-licensed pilots. He stated that it is likely that all three candidates remaining on the current Pilot Trainee Training Program eligibility list should enter the program prior to the expiration of the list so long as the candidates are still interested and eligible. Chairman Livingstone confirmed for Commissioner Connolly that to ensure an adequate number of licensed pilots, he would be willing to request some pilots postpone retirement until such time as a sufficient number of trainees complete the training program and are eligible for licensing.

Commissioner Livingstone also reported that Captain Dowdle, Chairman of the Pilot Evaluation Committee (PEC), conveyed to him that: (1) Captain Lowe could graduate from the Pilot Trainee Training Program as soon as the end of the year, and that one more trainees may soon graduate thereafter; (2) he prefers no more than six trainees in the training program at one time, although new trainees do not initially require much PEC oversight effort since trainees are principally riding along for the first few months of the program; (3) he prefers trainees be brought on in pairs so that the trainees can provide help to each other, and (4) bringing on two new trainees at the beginning of the year would be acceptable to the PEC if the Pilot Power Committee determines a need for additional trainees. He also reported that Captain Dowdle believes all of the current six trainees are likely to complete the Pilot Trainee Training Program by the end of 2017.

Assistant Director Cristia-Plant reviewed the initial 2016-17 training budget, and stated there is approximately \$175,000 of the budget that is unallocated that could be used to pay trainee stipends above and beyond stipend payments for six trainees already included in the budget. However, she added that some of the unbudgeted amount will be needed to fund a new 5-year contract with the San Francisco Bar Pilots for the period of January-June 2017, which budget is currently unknown. Executive Director Garfinkle also added that the exact Pilot Trainee Training Program selection examination costs for advertising and evaluators are estimated at this time, and may go higher than budgeted.

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Executive Director Garfinkle reported that there are three candidates remaining on the Pilot Trainee Training Program eligibility list, and that this list will expire in July 2017. Executive Director Garfinkle confirmed for Commissioners Schmid and Schneider that he does not check whether a candidate on the Pilot Trainee Training Program eligibility list is still interested and eligible to participate in the program until the Board directs staff to contract with new trainees.

MOTION: Commissioner Connolly moved to recommend to the Board that the Board direct staff to contract with the next two eligible candidates on the Pilot Trainee Training Program eligibility list the beginning of January 2017. Commissioner Schmid seconded the motion.

VOTE: YES: Livingstone, Connolly, Schmid and Schneider.

NO: None

ABSTAIN: None

ACTION: The motion was approved.

5. Public comment on matters not on the agenda.

There was no public present.

6. Schedule next Committee meeting, and proposals for items on the next meeting agenda.

The Committee decided to meet again in January 2017, and to determine the meeting date and time at the end of the year.

7. Adjournment

MOTION: Chairman Livingstone moved to adjourn the meeting. Commissioner Schmid seconded the motion.

VOTE: YES: Livingstone, Connolly, Schmid and Schneider.

NO: None

ABSTAIN: None

ACTION: The motion was approved. Chairman Livingstone adjourned the meeting at 10:12 a.m.

Submitted by:



Allen Garfinkle, Executive Director