

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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June 9, 2017

NOTICE OF BOARD MEETING

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, June 22, 2017, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the meeting Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. Persons requesting further information or needing an accommodation or modification to enable participation should call the Board office at (415) 397-2253, or write to the Board at the above address. Requests for accommodation should be made no later than five (5) working days before the meeting.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle
Executive Director

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This notice and agenda may also be found on the Board's website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Board Meeting
June 22, 2017 at 9:30 a.m.**

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call – President Schmid
2. Review and approval of Board meeting minutes – President Schmid

Board action to approve meeting minutes from the Board meeting held on May 25, 2017.

3. President Announcements and Activities – President Schmid

Announcement of events affecting Board business since the last Board meeting.

4. Board Member Announcements and Activities – Board Members

Reports by Board Members having Board business-related activities since the last monthly Board meeting or planned prospectively.

5. Directors' Report – Executive Director Garfinkle/Assistant Director Cristia-Plant

A) Correspondence and activities since the Board meeting held on May 25, 2017.

B) Report on pilot licensing matters in the past month and current month.

C) Report on Board surcharges.

D) Report on legislative activities and contractual matters.

6. Port Agent's Report – Captain Joseph Long

A) Monthly report on pilot availability and absences.

B) Monthly report on San Francisco Bar Pilots (SFBP) ship piloting business activity.

C) Monthly confidential written report of pilots who have been absent for medical reasons (AFMR) presented to Board. **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**

7. Pilot Evaluation Committee – Captain George Dowdle
 - A) Report on the Pilot Evaluation Committee (PEC) meeting held on June 7, 2017.
 - B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
 - C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
 - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations – Executive Director Garfinkle
(Reports received between the issuance of this notice and the meeting will also be reported on.)
9. Reportable Piloting Events – Executive Director Garfinkle
(Reports received between the issuance of this notice and the meeting will also be reported on.)
 - A) Progress report on an event involving the MV SEA PROTEUS mast’s contact with the Benicia-Martinez Union Pacific Railroad Bridge while underway from Anchorage 9 to Pittsburg on February 18, 2017. **Possible Board action to grant the Incident Review Committee an extension to present the M/V SEA PROTEUS report at the Board meeting to be held on July 27, 2017.**
 - B) Initial report of an event involving the M/V MSC KATIE bridge wing’s contact with a crane wire while docking at Oakland 58 on May 4, 2017.
10. Loss of Propulsion/Low Sulfur Fuel Report – Executive Director Garfinkle

Report on loss of propulsion events arising in May 2017, as reported by the U.S. Coast Guard, including those events suspected to be due to low sulfur fuel issues.
11. Pilot Fatigue Study Progress Report – Executive Director Garfinkle/Assistant Director Cristia-Plant

Progress report on the Pilot Fatigue Study being conducted by the San Jose State University Research Foundation.

12. Navigation Technology Committee – Commissioner Livingstone

- A) Report on the Navigation Technology Committee meeting held on June 22, 2017.
- B) Possible Committee recommendation to approve a final authorization to the SFBP for the recovery of costs for the purchase, lease, or maintenance of navigation software, hardware and ancillary equipment consistent with the preliminary authorization granted by the Board in January, 2017. **Possible Board action to approve a final authorization to the SFBP for the recovery of costs for the purchase, lease, or maintenance of navigation software, hardware and ancillary equipment consistent with the preliminary authorization granted by the Board in January, 2017.**

13. Navigation Technology Equipment and Software Acquisition Update – SFBP Business Director/General Counsel Paetzold

Status report on the SFBP’s navigation technology equipment and software implementation.

14. Finance Committee – Commissioner Schneider

- A) Report on the Finance Committee meeting held on June 13, 2017.
- B) Finance Committee recommendations to the Board on the following Board surcharges:
 - a. To adjust the Board Operations Surcharge rate (currently 3% of all pilotage fees). **Possible Board action to adjust the Board Operations Surcharge rate.**
 - b. To adjust the Pilot Continuing Education Surcharge rate (currently \$5 per move). **Possible Board action to adjust the Pilot Continuing Education Surcharge rate.**
 - c. To adjust the Pilot Trainee Training Surcharge rate (currently \$20/trainee/move). **Possible Board action adjust the Pilot Trainee Training Surcharge rate.**
 - d. To adjust the Pilot Boat Surcharge rate (currently at 2.62 mills or \$0.00262). **Possible Board action to adjust the Pilot Boat Surcharge rate.**
 - e. The establishment and implementation of a Navigation Technology Surcharge rate to take effect no sooner than July 1, 2017. **Possible Board action to establish and implement a Navigation Technology surcharge rate no sooner than July 1, 2017.**

15. Fee and Surcharge Recovery Actions Involving Hanjin Shipping Company – SFBP Business Director/General Counsel Paetzold

Status report on the SFBP’s fee and surcharge recovery actions involving pilotage services provided to vessels operated by Hanjin Shipping Company.

16. Pilot Trainee Training Program Selection Examination – Director Garfinkle.

- A) Report on the Pilot Trainee Training Program Selection Examination.
- B) Presentation of results from 2017 Board of Pilot Commissioner’s Trainee Training Program entrance exam. **Possible Board action to accept the ranked list of those candidates who were successful in passing both the written exam and the simulator exam.**
- C) Board review and discussion of pilot power needs, and possible direction to staff to contract with one or more trainees to enter the Pilot Trainee Training Program. **Possible Board action to accept one or more trainees into the Pilot Trainee Training Program.**

17. San Francisco Bar Pilot Pension Plan Litigation – Board Counsel Eagan

Status report on Craig E. Reeder vs. State Board of Pilot Commissioners litigation. **The Board may go into closed session to discuss with Board Counsel any matters subject to attorney-client privilege as per Government Code §11126(e) of the Bagley-Keene Open Meeting Act.**

18. Board Discussion of Best Practices in Maritime Safety – Vice President Connolly

A Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct staff to develop maritime safety policies and procedures.**

19. Incident Review Committee incident report on the M/V SEA PROTEUS - President Schmid

A presentation of the Incident Review Committee report on the event involving the MV SEA PROTEUS mast’s contact with the Benicia-Martinez Union Pacific Railroad Bridge while underway from Anchorage 9 to Pittsburg on February 18, 2017. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

20. Public comment on matters not on the agenda.

21. Proposals for additions to next Board meeting agenda.

22. Adjournment.