

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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JOINT COMMITTEE MEETING:
PILOT FITNESS COMMITTEE AND RULES AND REGULATIONS COMMITTEE
March 15, 2012
MEETING MINUTES
9:30a.m.

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on March 15, 2012 at 9:30 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Committee members Vice President Frank Johnston, Commissioner John Cronin, and Brigadier General Chester Ward, MD, MPH present. Committee members Capt. Steve Roberts, Barbara Price, and University of California Associate Clinical Professor Dr. Robert Kosnik, were not present. Members of staff present were Executive Director Allen Garfinkle, Board Counsel Dennis Eagan, and Staff Services Analyst Kelly Dolcini. Business, Transportation and Housing (BTH) Acting Secretary Brian Kelly was represented by BTH Deputy General Counsel Morocz telephonically from Sacramento.

Open Meeting:

1. Call to Order and Roll Call.

Commissioner Wainwright called the meeting into order at 9:38 a.m. Commissioner Cronin was present for the Rules and Regulations Committee, establishing a quorum. There was not a quorum for the Pilot Fitness committee.

2. Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of February 2, February 22, 2012, and March 5, 2012.

As a quorum had not been established for the Pilot Fitness Committee, the minutes were not approved.

3. Review of issues "set aside" in multiple previous Committee meetings.

The Committee did not address this item.

4. Review completed draft document of pilot fitness regulations as amended by the Committee on February 22, 2012. Edit or change document consistent with review process, if necessary. **Possible Committee recommendation to the full Board to direct staff to commence work on a contract for a Market Analysis in furtherance of the formal rulemaking process.**

Committee proceeded to agenda item five and incorporated changes suggested by Board Counsel.

5. Review, discuss and edit as necessary, portions of draft document submitted to Board Counsel, Committee members, or Board staff for review and drafting outside of Committee meetings.

Committee incorporated changes suggested in document titled "Suggested revisions to draft regs DME 3.15.12" with minor editing.

6. Review all forms suggested by the Pilot Fitness Study and by currently completed work on regulations. **Possible Committee recommendation to Board on draft forms to be included in regulations.**

Committee commenced editing of forms provided in Pilot Fitness Study, starting with form on page 90 titled "Notification Form – Review of Fitness for Duty". There was minor editing done on the form which would be reviewed at the next meeting.

7. Public comment on matters not on the agenda.

There were none.

8. Proposals for additions to next committee meeting agenda.

There were none. The next Joint Committee meeting is scheduled for March 26, 2012 at 9:30 a.m.

9. Adjournment.

There being no further business, the committee adjourned at 11:54 a.m.

Respectfully Submitted,



Allen Garfinkle
Executive Director