

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

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JOINT COMMITTEE MEETING:  
PILOT FITNESS COMMITTEE AND RULES AND REGULATIONS COMMITTEE  
March 5, 2012  
**MEETING MINUTES**  
**9:30a.m.**

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on March 5, 2012 at 9:30 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Committee members Commissioner Cronin, Commissioner Roberts, and University of California Associate Clinical Professor Dr. Robert Kosnik present. Committee members RADM Frank Johnston, Barbara Price, Brigadier General Chester Ward, MD, MPH were not present. Members of staff present were Executive Director Allen Garfinkle, Board Counsel Dennis Eagan, and Office Technician Kelly Dolcini. Present in the audience was Board President Mike Miller. Business, Transportation and Housing (BTH) Acting Secretary Traci Stevens was represented by BTH Deputy General Counsel Morocz telephonically from Sacramento.

Open Meeting:

**1. Call to Order and Roll Call.**

Commissioner Wainwright called the meeting into order at 9:35 a.m. Commissioner Cronin was present for the Rules and Regulations Committee, establishing a quorum. There was not a quorum for the Pilot Fitness committee. Dr. Kosnik arrived later in the meeting.

**2. Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of February 2 and February 22, 2012.**

Commissioner Wainwright requested approval of the February 2 and February 22, 2012 minutes. As a quorum had not been established for the Pilot Fitness Committee, the minutes were not approved.

**3. Review completed draft document of pilot fitness regulations as amended by the Committee thus far. Edit or change document consistent with review process if necessary.**

As part of the review of the completed document, several items were set aside for further discussion. A list of these items is attached.

1. Item two on the list reads: To capitalize MRO and Examining Physician. There is a perceived need to avoid confusion with the use of the nomenclature "Medical Review Officer" (MRO). There is also the conflicting use of the term "MRO" in conjunction with chemical testing. In an effort to clean up the language, the committee decided that references to MRO should be capitalized but not examining physician or Board-appointed physician. Board counsel Eagan will draft language to cover absence of the MRO.
2. Item three on the list reads: Should it be "Board appointed physician" or "board appointed physician"? It was decided that the MRO should be the final arbiter in FFD, NFFD and PNFFD decisions. Reference to Board-appointed physicians would include both the MRO and any other physician(s) assigned to work for the Board.

**4. Review completed draft document of pilot fitness regulations as amended by the Committee on Feb 22, 2012. Edit or change document consistent with review process, if necessary.**

The Committee reviewed the document and removed references to "Board-appointed" in front of examining physician in the cases where it was used inappropriately. They also capitalized MRO throughout the document.

**5. Review, discuss, and edit as necessary, Board Counsel's draft of pre-amble titled "Purpose of Fitness Regulations" presented at February 22, 2012 meeting.**

The committee has yet to discuss this agenda item.

**6. Review all forms suggested by the Pilot Fitness Study and by currently completed work on regulations.**

The committee has yet to address this agenda item.

**7. Public Comments on Matters not on the agenda.**

There were none.

**8. Planning agenda items for next committee meeting.**

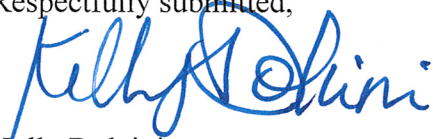
Executive Director Garfinkle asked that Committee members please submit suggestions for the next meeting's agenda as the agenda would be published that afternoon. The only suggestion was to review suggested changes to the fitness document.

The next Joint Committee meeting is scheduled for March 15, 2012 at 9:30 a.m.

**9. Adjournment.**

There being no further business, the committee adjourned at 12:15 p.m.

Respectfully submitted,



Kelly Dolcini  
Office Technician