

Board of Pilot Commissioners for the Bays of San Francisco, San Pablo and Suisun

Pier 9, Suite 102, San Francisco, CA 94111

Phone: (415) 397-2253 Fax: (415) 397-9463

E-mail: brian.vu@bopc.ca.gov

website: www.bopc.ca.gov



**Board of Pilot Commissioners
Monthly Board Meeting
December 16, 2010
9:30 a.m.
MINUTES**

OPEN MEETING

1) Call to Order and Roll Call

President Miller called the meeting to order at 9:38 a.m. President Miller, Vice President Johnston, Commissioners Tate, Osen, Sullivan, Wainwright and Roberts were present, constituting a quorum. Business, Transportation and Housing Secretary Bonner was represented by BTH Deputy General Counsel Morocz. Executive Director Garfinkle, Board Counsel (Deputy Attorney General) Joseph Rusconi, and Staff Services Analyst Brian Vu also were present. Deputy Attorney General (retired) Dennis Eagan also attended.

DAG Eagan introduced DAG Rusconi who became Board Counsel on December 1, 2010. President Miller welcomed Mr. Rusconi and expressed the Board's appreciation to Mr. Eagan for his service as Board Counsel.

2) Approval of Minutes

President Miller requested approval of the minutes of the November 18, 2010 Board meeting. Commissioner Tate moved approval with authority to Board staff to make clerical, non-substantive changes. Vice President Johnston seconded the motion which passed unanimously on a voice vote.

3) Announcements - President Miller

There were none.

4) Board Member Activities – Board Members

Deputy General Counsel Gabor Morocz reported that he and Executive Director Garfinkle had met with a member of Governor-Elect Brown's Transition Team who had read the transition binder

prepared by the Board. Member Morocz and Executive Director Garfinkle responded to questions from the transition team member and encountered no problems.

5) Executive Director's Report – Executive Director Garfinkle

A) Correspondences and activities since November 18, 2010 meeting.

Executive Director Garfinkle reported receiving a copy of a letter addressed to the Chairman of the Rules and Regulations Committee, Capt. David Wainwright, from Kevin Davis, and attorney representing the interests of the San Francisco Bar Pilots (SFBP). The purpose of the letter was to assist the Rules and Regulations Committee by presenting the position of SFBP on the 1190(a)(1)(c) regulation discussions. This letter was taken into consideration at the most recent Rules and Regulations Committee meeting.

Executive Director Garfinkle was also copied on a letter from Conte Cicala, an attorney representing the interests of Pacific Merchant Shipping Association, wherein Mr. Cicala expressed an interest in establishing pension rule making as a Rules and Regulations Committee priority. Executive Director Garfinkle noted that both letters were provided to the Commissioners for a more complete perusal.

B) Report on pilot licensing matters in the past month and current month.

The Commission issued one license in November, Capt. George Dowdle. As of this date in December the Commission issued eight licenses: Capt. Eric Robinson, Capt. Kenneth Carlson, Capt. Peter McIsaac, Capt. Ray Ridens, Capt. Reuben Rocci, Capt. Steve Teague, Capt. Steve MacLachlan and Capt. Chris Anderson.

Executive Director Garfinkle noted that as the outgoing Port Agent, Capt. McIsaac was able to renew his license even though he did not pilot in the year previous.

C) Report on surcharges received by the Board.

Executive Director Garfinkle reported the Board collected surcharges totaling \$272,003.72 broken down as follows: Pilot Commission charge \$211,424.72, Continuing Education surcharges of \$33,615.00, and trainee surcharges of \$26,964.00.

D) Report on legislative activities and contractual matters.

Executive Director Garfinkle reported on the following contracts:

New trainees- there are four trainees contracted and ready to begin training January 1, 2011;

SFBP- An amendment is in progress, encompassing changes in language, including the airfare language;

Department of Technology Services- IAA is pending with CHP in Sacramento even though the web site is up and running;

Port Revel Amendment- DGS is reviewing the non-competitive bid language;

The Shea, Labagh, Dobberstein contract for surcharge review is signed, distributed, and scheduled to begin in February;

Commission investigator- staff is still perfecting the Request for Proposals and where and how to advertise;

Next Simulator Exam- Staff has started the NCB process to contract with a retired pilot to work on development.

Deputy General Counsel Gabor Morocz added that one of the two current investigator contracts will expire soon, which is a cause for concern. He also added that due to state budget constraints, retired annuitants in many departments will be laid off. Terri Toohey, the Board regulation writer, falls under that category. In addition, she had committed to stay for one year and that time frame ends shortly. He stated that he would look into working with California Department of Transportation to get a paralegal to do regulatory writing work.

6) Port Agent's Report - Capt. Bruce Horton

A) Monthly confidential written report on pilots absent for medical reasons (AFMR) presented to Board. Board may go into Closed Session to discuss contents of the Port Agent's confidential report as authorized by the Harbors and Navigation Code, Section 1157.1.

Captain Lemke has been AMFR since October 7, 2010 while undergoing physical therapy. He is working as an operations pilot so the Board is not being shorted and is due back on January 1, 2011.

Captain Rusty McBride has found NFFD on October 15, 2010 by a BOPC contracted physician.

B) Recommended Minimum Rest Period Exceptions:

There were five during the month of November: One on November 15 (10.7 hrs), three on November 16 (11.1, 11.7 and 11.9), and one on November 30 (11.9).

C) Monthly report on SFBP ship piloting business activity.

Billed moves in October 2010 as compared to the three year average were as follows: Bar crossings down 5.8% (514), bay moves down 23.9% (82), river moves down 11.5% (14), total moves down 9.2% (610) and gross registered tons (GRT) down 4.3% (26.5.) When compared to the first eleven months of 2009, bar crossings are up 1.6%, total moves are up .9% and GRT up .9%.

The Port Agent stated that he will provide the confidential written report regarding AFMR pilots at the Board's January meeting.

7) Pilot Evaluation Committee – Port Agent Horton for Capt. Nyborg

The Pilot Evaluation Committee did not meet in December. They will meet on January 19, 2011.

8) Reported Safety standard Violations and Investigations – Executive Director Garfinkle

On November 17, 2010, a report of a safety violation was filed by Captains Alden and Larwood that the pilot ladder on the M/V SPRING LYRA was old and weather worn, that the side ropes were frayed and that the wood on the rungs and spreaders was weathered and cracked. An investigator was sent out on November 18, 2010. He confirmed the report and observed new whippings at several locations on the ladder. Based on the information gathered in this investigation, Executive Director Garfinkle notified USCG Port State Control Officer Lt. JG Sandy Carmine of the findings.

Executive Director Garfinkle also presented a follow up on the Safety Violation aboard the M/V CHAMPION PACIFIC. In this case, the Executive Director attempted to file a "non-conformity report" under the Safety Management System of Champion Tankers (mandated by the International Safety Management Code as part of SOLAS) as a way to address the safety violation. Working through the agents for Champion Tankers, Inc., Transmarine Navigation Corporation's Dave Ellsworth and Bill Nickson, the Executive Director was able to obtain a report from Champion Tankers detailing the Immediate Corrective Action and the Preventive Action.

Commissioner Sullivan stated his appreciation for this process, noting that it would raise the awareness of ships that come into the bay.

9) Reportable Piloting Events – Executive Director Garfinkle

Executive Director Garfinkle stated that there was no report.

The board moved to consideration of Agenda item 12.

12) Pilot Fitness Committee – Commissioner Roberts

Commissioner Roberts reported that the Board's Pilot Fitness Committee met on December 15, 2010. All members were present and the Committee's full agenda was considered. Commissioner Roberts then reported that the UCSF study is progressing well and Dr. Bob Kosnik should have a final draft to present to the board soon. Commissioner Roberts also clarified a motion he made previously to the Board on intoxication, indicating there will be no change at this time.

10) Rules and Regulations Committee – Commissioner Wainwright

A) Report on November 22 and December 14, 2010 Committee meetings.

The Rules and Regulations Committee met twice since the last meeting. Commissioner Wainwright indicated he would touch on the significant events of those meetings.

At the November 22 meeting the Committee reviewed "intoxication". This review started in Rules and Regulations then went to the Pilot Fitness Committee who defined intoxication as 0.04 percent of blood alcohol content (BAC). It then came back to Rules and Regulations, wherein, after further review found the subject was broader and deeper than simply defining BAC. As a comment from the public, Pacific Merchant Shipping Association Vice President Michael Jacob added that their expectation is that no pilot would be assigned with a BAC of anything over zero.

Board Counsel Dennis Eagan noted that the statute speaks to impairment and not BAC, and he was concerned that the language initially provided to and adopted by the Pilot Fitness Committee would be interpreted to be a single standard, therefore he suggested it be modified to add the word "includes" prior to the standard to indicate that someone who was found to be below a 0.04 BAC could be also found "impaired" under the statute. He further added that the BAC test is not the only standard, but a "bright line" standard. The Board then discussed a behavioral standard which can be rather difficult to implement.

Commissioner Roberts indicated that the Pilot Fitness Committee is prepared to investigate behavioral standards, and Commissioner Wainwright added that the Rules and Regulations Committee is going forward with the original BAC standard with the inclusion of the word "includes".

Commissioner Tate then inquired about impairment by drugs rather than alcohol. Commissioner Roberts responded that the Pilot Fitness Committee is reviewing drug and alcohol testing and will be comparing the five panel test now in use to an expanded version of ten or twelve panels.

Board Counsel Eagan stated that Regulation 202 sets precise standards and suggested the Board hold off this issue until the subject is looked at in its entirety.

B) Report on status of various Rules and Regulations Committee agenda items.

- 1) The Portable Pilot Unit (PPU) was adopted by the Board on August 26, 2010 and approved by OAL on October 4, 2010. It went into effect December 9, 2010.
- 2) Election and Term of Office for the President and Vice President, Section 206 and 207 was adopted by the Board on September 23, 2010 and approved by OAL on November 23, 2010. It will be effective on December 23, 2010.
- 3) Frequency of Pilot Continuing Education, Section 215 was adopted by the Board on November 10, 2010. File to be submitted to OAL week of December 13, 2010 and OAL will have 30 working days to review.

- 4) Rulemaking on manned scale model ship handling course length. Same rulemaking package as Frequency of Pilot Continuation Education, Section 215. The length of the course is amended from six to five days. File to be submitted to OAL this week.
- 5) Incident Review Process, Section 210. Sent to OAL and published 45-day public comment period on December 10, 2010. Public Comment periods will end on January 31, 2010.
- 6) Port Agent Regulations are still in draft format.
- 7) Investigator Minimum Standards: Approved by the Board on August 26, 2010 and sent to OAL on October 4, 2010. It was withdrawn from OAL review for amendments on November 12, 2010. Notice of Modifications to the Proposed Regulations and a 15 day public comment period sent to all interested parties on November 22, 2010; on the December 16, 2010 Board Agenda for re-adoption as amended. After adoption, will be resubmitted to OAL for review.

The Board then moved to consideration of agenda item 19.

19) Proposed Regulation for Adoption – Ex Officio Member Gabor Morocz

A) Presentation of amended regulations concerning manned model shiphandling course length and combination course frequency in Sec. 215. Request for final adoption of amendments after completion of public comment period. Board Action.

The Board did not consider item 19A.

B) Presentation of amended regulations concerning Duties of Port Agent in Sec. 218. Request for adoption of final draft of amendment. Board Action.

Member Morocz presented and offered to the Board a final draft amendment to Board regulation 218 concerning duties of the Port Agent. The amendment implements the statutory mandate of regulating the manner and content of the notice provided by the Port Agent to the Executive Director regarding suspected violations, navigational incidents, misconduct, or other rules violation by licensees of the Board. The Board reviewed and discussed the proposed amendment. After discussion, Commissioner Wainwright moved that the Board direct staff to proceed with the public comment period of the rule making process. The motion was seconded by Commissioner Tate. President Miller called for further discussion by the Board. There was none.

Whereupon the motion passed unanimously on a voice vote.

C) Presentation of amended regulations regarding frequency of pilot physicals in Section 217. Request for adoption of changes and for staff to proceed with formal rulemaking. Board Action.

Member Morocz presented and offered to the Board for final adoption completed amendment to Board regulation 217 concerning the frequency of pilot physicals. The amendment would conform the Board's regulations to the requirements of Harbors and Navigation Code section 1176 which requires a physical examination in conjunction with the issuance or reissuance of a pilot's license. Licenses are issued or reissued for a period of one year. The Board reviewed and discussed the amendment. After discussion, Commissioner Wainwright moved that the Board adopt the proposed amendment. The motion was seconded by Commissioner Roberts. President Miller called for further discussion by the Board. There was none.

Whereupon the motion passed unanimously on a voice vote.

D) Presentation of amended regulations regarding Commission Investigator Minimum Standards in Section 211.5. Request for final adoption of amendments after completing of public comment period. Board Action.

Member Morocz presented and offered to the Board for final adoption proposed Board regulation 211.5 concerning Commission investigator minimum standards. The amendment addresses concerns from the Office of Administrative Law with wording of the proposed regulation. The Board reviewed and discussed the proposed amendment. After discussion, Commissioner Wainwright moved that the Board adopt the proposed amendment. The motion was seconded by Commissioner Tate. President Miller called for further discussion by the Board. There was none.

Whereupon the motion passed unanimously on a voice vote.

The Board then returned to Rules and Regulations item 10 (C).

C) Report on Section 218 of the Board regulations. Possible recommendation to Board.

Commissioner Wainwright reported on Section 218 of the Board regulations and possible recommendation to Board that Continuing Education Committee review the "hand-holding" requirements (the practice of having a senior pilot ride with a junior pilot) in light of the increase in relative size of the vessels encountered currently. There was a recommendation to have the Continuing Education Committee review river piloting "hand-holding" and possible inclusion to Section 218.

Commissioner Roberts stated that his committee would review "hand-holding".

President Miller announced that the Board would take a brief recess and that upon its return, it would take up agenda item 11. The Board stood in recess at 11:15 a.m.

The Board reconvened at 11:26 a.m. President Miller noted that by inspection, all Board members and staff were present. The Board then moved to consideration of agenda item 11.

11) Finance Committee – Commissioner Osen

A) Report on Finance Committee November 30, 2010 meeting.

Commissioner Osen reported that the Board's Finance Committee met on November 30, 2010. All members were present and the Committee's full agenda was considered. He also reported that the statement of fund condition, despite negative, was in better shape than anticipated. There is a Board operations fund surplus of almost two million dollars. He stated his confidence that the Board would not have to use this for legal matters and as a result, his Committee would like to lower it.

B) Review of Board Operations surcharge and recommendation to adjust to 3% (down from 6.6%). Board Action.

After discussion among the Board members, Commissioner Osen moved that the Board operations surcharge be reduced to 3 percent from the current 6.6 percent and that staff be directed to seek approval of the surcharge adjustment from the Department of Finance pursuant to Harbors and Navigation Code section 1159.1. Commissioner Roberts seconded the motion. President Miller called for discussion by the Board and comment by the public.

Mr. Michael Jacob, Vice President of the Pacific Merchant Shipping Association (PMSA) stated that PMSA supports the reduction in the Board's operations surcharge but recognizes that there is a need for an adequate cushion in order to sustain Board operations.

There were no further comments.

Whereupon the motion passed unanimously on a voice vote.

C) Review of Pilot Training surcharge and recommendation to adjust rate to \$105 per move (up from \$45). Board Action.

After discussion among the Board members, Commissioner Osen moved that the pilot training surcharge be increased to \$105 per move from the current \$45 per move. Commissioner Roberts seconded the motion. President Miller called for discussion by the Board and comment by the public. There was none.

Whereupon the motion passed unanimously on a voice vote.

D) Review of Trainee Training surcharge and recommendation to adjust rate to \$11 per trainee/move (up from \$9). Board Action.

After discussion among the Board members, Commissioner Osen moved that the trainee training surcharge be increased to \$11 per trainee per move from the current \$9 per trainee per move. Commissioner Roberts seconded the motion. President Miller called for discussion by the Board and comment by the public. There was none.

Whereupon the motion passed unanimously on a voice vote.

E) Review and discussion of additional load line modification invoices not included in previous authorization. Possible recommendation to Board to authorize.

After discussion by Board members, Commissioner Tate made a motion to authorize payment of the additional invoices of \$15,140 for the P/V CALIFORNIA and \$15,554 for the P/V SAN FRANCISCO for the load line modifications. Commissioner Roberts seconded the motion. President Miller called for discussion by the Board and comment by the public. There was none.

Whereupon the motion passed unanimously on a voice vote.

F) Review of number of licensed pilots anticipated on January 1, 2011 and possible adjustment of pilotage rates for the first quarter of 2011. Board Action.

Commissioner Osen announced that the number of licensed bar pilots will be 53 on January 1, 2011 and that accordingly pilotage rates for the calendar quarter beginning on that date will be subject to the floor specified in Harbors and Navigation Code section 1190(a)(1). Because the number of licensed bar pilots presently is 53 there will be no change to the pilotage rates for the next quarter.

Commissioner Osen moved that the Board direct the Executive Director to inform the San Francisco Bar Pilots Association that the pilotage rates currently in force will continue for the calendar quarter beginning January 1, 2011. Commissioner Tate seconded the motion. President Miller called for discussion by the Board and comment from the public. There was none.

Whereupon the motion passed unanimously on a voice vote.

G) Review of Navigation Technology surcharge, authority for which ends on December 31, 2010. Board Action.

Port Agent Bruce Horton reported that the full amount of the Navigation Technology surcharge authorized to be collected had been collected and disbursed to the San Francisco Bar Pilots.

President Miller noted the development and asked that it be reported in the minutes of the Board meeting.

13) Pilot Pension Committee – Commissioner Tate

Commissioner Tate stated that there was no report.

14) Low Sulfur Fuel – Commissioner Osen

Commissioner Osen stated that there was no report.

15) Ad Hoc Working Group on Trainee Recruitment – Commissioner Tate

Commissioner Tate reported that all four members of the Committee – himself (as chair), Commissioners Osen and Wainwright, and SFBP Capt. Lemke, joined by the Port Agent – had agreed on a mission statement for the Working Group, as follows: To assure that the Commission is currently attracting the largest number and best quality of candidates to the pool of potential pilot trainees.

16) Continuing Education Committee – Commissioner Roberts

Commissioner Roberts stated that there was no report.

17) Pilot Safety Committee – Commissioner Sullivan

Commissioner Sullivan stated there was no report.

18) Pilot Power Committee – Commissioner Roberts

Commissioner Roberts stated that a new retirement survey would be distributed in the first quarter of 2011.

Commissioner Tate suggested an addendum be added to the survey, asking the reason of retirement.

20) Report on Spring Finance Letter – Executive Director Garfinkle

Executive Director Garfinkle reported that he, along with President Miller, will conference with California Highway Patrol (CHP) Chief Terri Anderson and discuss each line item. Executive Director Garfinkle also reported that after talking with CHP representatives, he was informed that the Department of Finance will only consider increases to budget that would cause the Board to be unable to function if not granted.

As a result, he proposed that the only feasible requests were the Train the Evaluator course for the Pilot Evaluation Committee members and the incremental increases in manned model training costs (for which a market survey would have to be conducted.) The feasibility of these will be investigated by staff.

21) Report of the Attorney General's Office – Board Counsel Joe Rusconi

Board Counsel Joe Rusconi stated there was no report.

22) Regional regular Meeting – President Miller

President Miller reported that the regional regulators meeting held in Vancouver, British Columbia on December 7 and 8 was well attended with participants representing Oregon, Washington, California, Alaska (by telephone) and the Pacific Pilotage Authority (British Columbia). President Miller and Commissioner Tate represented the Board. Also present in their individual capacities, not representing the Board, were Eric Osen, Capt. Steve Roberts, and Capt. Wainwright. Capt. Mike Moore, Vice President of the Pacific Merchant Shipping Association also attended.

The California representatives led discussions concerning Board actions and responsibilities following the COSCO BUSAN accident in November, 2007, incident investigations, diversity of licensees, and determinations of pilot fitness. The latter subject included a presentation by Dr. Robert Kosnik of the University of California San Francisco Medical Center who discussed the report he is preparing for the Board.

There was consensus among the participants that the regulators should meet again in two years and that the meeting should be held either in Seattle or San Francisco.

President Miller stated that the Pacific Pilotage Authority will prepare a summary of the proceedings at the meeting. Once it is received it will be posted on the Board's website.

23) Board Calendar for calendar year 2011 – President Miller

President Miller addressed the Board and noted that traditionally, the Board has met on the fourth Thursday of each month except in November and December when, because of the holidays in those months, the Board has met on the third Thursday of those months. After discussion, Commissioner Wainwright moved that the Board adopt a tentative meeting schedule as follows:

Tentative BOPC Meeting Dates – 2011

January 27 th	4 th Thursday
February 24 th	4 th Thursday
March 24 th	4 th Thursday (of 5)
April 28 th	4 th Thursday
May 26 th	4 th Thursday
June 23 rd	4 th Thursday (of 5)
July 28 th	4 th Thursday
August 25 th	4 th Thursday
September 22 nd	4 th Thursday (of 5)
October 27 th	4 th Thursday
November 17 th	3 rd Thursday
December 15 th	3 rd Thursday

Vice President Johnston seconded the motion. President Miller inquired if there was further discussion or comment from the public. There was none.

Whereupon the motion passed unanimously on a voice vote.

24) Incident Review Committee Report – Executive Director Garfinkle

IRC Incident report on the October 5, 2010 grounding of the M/V BALTIC LEOPARD on the San Joaquin River. **Board deliberation and decision. The Board may go into closed Session for the deliberation of the pilot incident report presented under item 28(C) above pursuant to Harbors and Navigation Code section 1180.6(a) and Government Code section 11126(c)(3).**

On the afternoon of October 5, 2010, the M/V BALTIC LEOPARD was down bound from the Port of Stockton to sea with San Francisco Bar Pilot Capt. Ray Ridens aboard. The ship undocked and began the transit without incident. During the transit of the Stockton Deep Water Ship Channel near Acker Island, and after completing a slow turn to the right, Capt. Ridens found the ship slightly to the right of centerline as he steadied on the next range. He ordered the helmsman to put the helm "port 20" (degrees rudder) to which the helmsman responded "port 20" but then put the helm starboard 20. Capt. Ridens caught the error immediately and again ordered "port 20" at which time the helmsman caught his error and put the helm to the left 20 degrees.

At that time the vessel took a sudden sheer to port after coming close to the starboard bank. Before Capt. Ridens could correct for the sheer, the vessel travelled across the channel to the port bank. Near the port bank the vessel made momentary contact with the bottom, described in the ship's log as "brushed against the bank on port bow/side and then slid back into the main channel".

Following the momentary grounding the ship's tanks and cargo spaces were sounded (checked for flooding) and no leaks were discovered. The United States Coast Guard (USCG) was notified and the ship continued, uneventfully, to anchorage nine. Early the following morning, a diver conducted an underwater hull survey and found no damage to the hull. A Commission investigator attended the ship while it lay at anchorage nine and conducted an investigation.

Following the investigation, the IRC concluded that there was a documented soft grounding, which was the result of a swift chain of events caused by a improperly executed helm command by the helmsman. They further concluded that the pilot's actions prior to and following the improper helm command were appropriate. Based on those findings, the IRC recommended to the Board a finding of no pilot error, that no action be taken and that the investigation be closed.

At the conclusion of the IRC report, President Miller polled the Board to determine whether it wished to deliberate in closed or open session. There was agreement to proceed in open session.

After discussion among members of the Board, Commissioner Tate moved that the Board accept the report of the Incident Review Committee, that the Board find no pilot error in this incident, and that the investigation be closed without further action. Commissioner Sullivan seconded the motion.

President Miller called for further discussion. There was none.

Whereupon, the motion passed on a recorded vote of six yeas, zero nays, Vice President Johnston abstaining.

25) Public Comment on matters not on the Agenda

There were none.

26) Proposals for Additions to Next Month's Agenda

There were none.

27) Adjournment

Prior to adjournment, President Miller noted that Commissioner Ben Tate's appointment as a member of the Board terminates on December 31, 2010, but that he may continue to serve as a hold-over member for up to 60 days in the event that a new appointment is not made by the new Governor within that time. President Miller thanked Commissioner Tate for his devoted service to the Board and stated that he welcomed Commissioner Tate's continued involvement.

President Miller also noted that the State Senate had not confirmed Commissioner Sullivan's appointment and is not expected to do so before the one-year anniversary of the appointment – January 5, 2011. Accordingly, today's Board meeting likely will be Commissioner Sullivan's last meeting as a member of the Board. President Miller thanked Commissioner Sullivan for his service to the Board and stated that he would welcome Commissioner Sullivan's continued involvement as a resource to the Board.

All members of the Board joined in expressing their appreciation for the work of Commissioners Tate and Sullivan.

President Miller also noted that Capt. Rick Holly of the Department of Fish and Game's Office of Spill Prevention and Response has retired. Capt. Holly has been a regular attendee at the Board's meetings and served as a resource to the Board on many occasions. President Miller noted that Capt. Jeff Cowan of OSPR was present at the meeting and asked him to convey to Capt. Holly the Board's best wishes on his retirement.

There being no further business before the Board, it adjourned at 12:50 p.m.