

Minutes Open Session	Continuing Education Meeting	Date: December 16, 2014
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**DRAFT MINUTES TO BE APPROVED
AT NEXT COMMITTEE MEETING**

Committee members present

Capt. Joe Long, Chairman
Mr. John Schneider
Capt. Pete McIsaac

Staff present

Allen Garfinkle, Executive Director
Kelly Dolcini, Staff Services Analyst
Sigrid Hjelle, Office Technician

Public present

Raymond Paetzold, General Counsel for the San Francisco Bar Pilots (SFBP), and SFBP pilots Steve Roberts and George Livingstone

1. Approval of minutes from the August 20, 2013 meeting.

MOTION: Mr. Schneider moved that the Committee approve the minutes of the August 20, 2013 meeting. Capt. Long seconded the motion

ACTION: The motion passed unanimously on a voice vote.

2. Review, discuss, and draft language for changes to regulations, 7 CCR §218(d)(1)(A,B,C) “Duties of the Port Agent” consistent with recommendations from the San Francisco Bar Pilots (SFBP) Continuing Professional Development Committee. Possible Committee action to draft changes to 7 CCR §218(d)(1)(A,B,C), and recommend such changes to the Rules and Regulations Committee.

The Committee reviewed changes to the continuing professional development regulations, recommended by the SFBP Policy Committee. The first suggested change was to increase dry cargo vessel length in §218(d)(1)(A)(3) from 925 feet to 975 feet. Secondly, the SFBP suggested increasing dry cargo vessel length in §218(d)(1)(B)(3) from 975 feet to 1000 feet.

The Committee discussed the history of the continuing professional development regulations and the rationale for the changes being suggested. Capt. Roberts explained that in his experience as a Commissioner and SFBP pilot, changes to vessel length requirements contained within the continuing professional development regulations had been made as trainees train on much larger ships on a daily basis. It was noted that the lengths were last adjusted in 2011.

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MOTION: Commissioner Schneider moved to recommend to the Board that §218(d)(1)(A)(3) be adjusted from 925 feet to 975 feet, and that §218(d)(1)(B)(3) be adjusted from 975 feet to 1000 feet. Capt. McIsaac seconded the motion.

ACTION: The motion passed unanimously on a voice vote.

3. Review and discuss progress on the manned model Request for Proposals.

Capt. Long reported to the Committee that he is comfortable with the timeline for contracting with a manned model provider. He provided a printed matrix listing responses from each manned model facility for an easy comparison between what each facility offers. The Committee considered what may be minimum qualifications and potential evaluation criteria. If a facility cannot meet the qualifications outlined in 7 CCR §218, they may be limited in their ability to meet the minimum qualifications. It was determined that Board Staff will work with Capt. Long to develop recommended evaluation criteria and minimum qualifications to bring back to the Committee for approval and recommendation to the Board.

4. Review and discuss the Combination Course curriculum and course provider options.

The Committee discussed the Combination Course currently being provided by California Maritime Academy (CMA). There is concern among some members of the Committee and staff that, to remain the premiere West Coast training facility, CMA may need to enhance faculty resources. Capt. McIsaac suggested meeting with the Extended Learning administration in early January, 2015 to discuss the future of the Combination Course beyond the expiration of the current contract.

5. Review and discuss options for continuing skills assessment program, including options for peer review and simulator programs.

Executive Director Garfinkle introduced this topic by stating the there is a trend developing in the maritime community toward continuing skills assessment, including peer review. There is also some indicators that the USCG may include such a recommendation in the yet to be released OVERSEAS REYMAR report. He stressed that while we do get assessments back from our continuing education, these assessments target engagement and participation in the training rather than actual skill measurement. The reason for this emphasis is to encourage experimentation and “out of the box” maneuvers that may not be possible to attempt in real world situations.

Capt. Roberts proposed that the Committee wait until the final U.S. Coast Guard OVERSEAS REYMAR report is released before developing any form of assessment because it may need to be re-evaluated. Capt. Long stated these ideas are not evolving from a void and that the pilots

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are already honoring the spirit of the idea by fostering a culture of sharing of experiences, such as that which takes place in the Good and Welfare portion of the SFBP monthly meetings. He expressed concern that formalization of a policy would have a chilling effect on that culture.

6. Public comment on matters not on the agenda.

SFBP General Counsel Ray Paetzold suggested that the Committee develop regulations regarding fatigue management in 7 CCR §215, as directed by the legislature in Harbors and Navigation Code 1144, which states: Any continuing education program adopted by the board shall regularly inform pilots of the hazards of fatigue and of effective strategies to prevent fatigue while on duty.

7. Adjournment

The Committee adjourned at 11:05 a.m.

Allen Garfinkle, Executive Director

Prepared by: Kelly Dolcini