

## Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun

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JOINT COMMITTEE MEETING:  
PILOT FITNESS AND RULES AND REGULATIONS COMMITTEES  
September 11, 2012  
**MEETING MINUTES**  
**9:30 a.m.**

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on September 11, 2012 at 9:30 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Rules and Regulations Committee members Vice President RAdm. Frank Johnston and Commissioner John Cronin present. Representing the Fitness Committee along with Chairman Commissioner Roberts was Brigadier General Chester Ward, MD, MPH. Members of the staff present were Executive Director Allen Garfinkle, Staff Services Analyst Kelly Dolcini and Board Counsel Dennis Eagan. Business, Transportation and Housing Agency (BTH) was represented by Administrative Analyst Amanda Esquivias. Fitness Committee member Dr. Robert Kosnik arrived while the meeting was in progress.

### Open Meeting:

#### **1. Call to Order and Roll Call.**

Commissioner Wainwright called the meeting to order at 9:30 a.m. There was a quorum established for the Rules and Regulations Committee, but not initially for Pilot Fitness.

#### **2. Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of August 7 and August 29, 2012.**

There was a quorum established in Rules and Regulations but not Pilot Fitness, so the Approval of Minutes was postponed awaiting a quorum in both Committees.

Once a quorum had been established, committee members were invited to suggest changes to minutes as submitted. Hearing none, General Ward moved to approve the minutes of the August 7, 2012 meeting. Chairman Roberts seconded the motion, which passed unanimously on a voice vote.

Vice President Johnston moved to approve the minutes from the August 29 meeting. Commissioner Cronin seconded the motion, which passed unanimously on a voice vote.

**3. Review list of “Set-Aside” issues.**

Chairman Wainwright noted by observation that all of the items on the list of “set-aside” issues had been addressed.

**4. Review completed draft document of pilot fitness regulations as amended by the Committee on August 29, 2012. Edit or change document consistent with review process, if necessary.**

The committee continued to read through the document “round robin” style in order to make clerical changes before submitting it to the Board for review.

The committee also discussed the impact of Senate Bill 1408 on all regulatory work completed so far. It was determined that the committee would continue to do work on the regulations until more information is obtained.

**5. Review, discuss and edit as necessary, portions of draft document submitted to Board Counsel, Committee members, or Board staff for review and drafting outside of Committee meetings.**

This agenda item is similar in scope to agenda item #4 in that Board Counsel had contributed to the draft reviewed under item #4, and was not addressed separately.

**6. Review all forms suggested by the Pilot Fitness Study and by currently completed work on regulations.**

Discussion on this item was deferred to a later meeting.

**7. Discuss and compile statistical estimates of medical services to be utilized in obtaining a market analysis of the fiscal and economic impacts of implementing a medical regime based on these regulations. Discuss obtaining healthcare consulting services for market analysis.**

Executive Director Garfinkle reported that Staff has begun the contracting process for a market analysis and is currently waiting on instructions from Sacramento before proceeding.

**8. Review and discuss memorandum by Gabor Morocz dated April 2, 2012, detailing new requirements related to submissions of regulatory packages to the Office of Administrative Law.**

Discussion on this item was deferred to a later meeting.

**9. Public comments on matters not on the agenda.**

There were none.

**10. Proposals for additions to next committee meeting agenda.**

There were none.

**11. Adjournment.**

The Committee adjourned at 12:03 p.m.

Respectfully Submitted,

Kelly Dolcini  
Staff Services Analyst