

## **Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun**

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**JOINT COMMITTEE MEETING:  
PILOT FITNESS AND RULES AND REGULATIONS COMMITTEES  
September 20, 2012  
MEETING MINUTES  
9:30 a.m.**

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on September 20, 2012 at 9:30 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Rules and Regulations Committee members Vice President RAdm. Frank Johnston and Commissioner John Cronin present. Representing the Fitness Committee was Joint Committee Co-Chairman Commissioner Steve Roberts and Brigadier General Chester Ward, MD, MPH. Members of the staff present were Executive Director Allen Garfinkle, Staff Services Analyst Kelly Dolcini, Office Technician Sigrid Hjelle, and Board Counsel Dennis Eagan. Business, Transportation and Housing Agency (BTH) was represented by Business, Transportation and Housing Deputy General Counsel Gabor Morocz. Fitness Committee member Dr. Robert Kosnik arrived while the meeting was in progress.

### Open Meeting:

#### **1. Call to Order and Roll Call.**

Commissioner Wainwright called the meeting to order at 9:39 a.m. There was a quorum established for the Rules and Regulations Committee, but not initially for the Pilot Fitness Committee.

#### **2. Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of September 11, 2012.**

There was a quorum established for the Rules and Regulations Committee but not initially for the Pilot Fitness Committee, so the Approval of Minutes was postponed awaiting a quorum in both Committees.

#### **3. Review list of "Set-Aside" issues.**

Chairman Wainwright noted by observation that all of the items on the list of "set-aside" issues had been addressed.

- 4. Review completed draft document of pilot fitness regulations as amended by the Committee on September 11, 2012. Edit or change document consistent with review process, if necessary.**

The Committee reviewed Board Counsel's suggestions and corrections through section 217.25. The Committee then chose to read through the document "round robin" style. Committee members present commenced to read sections aloud and completed reading all the sections. The Committee also examined section 218 to review whether to include any language concerning the issue of the occasion where a pilot would cease taking a prescribed medication. There was a consensus not to address this issue at this point in time. Following the reading Vice President Johnston moved to submit the draft regulations to the full Board for review. Commissioner Cronin seconded the motion which passed unanimously on a voice vote.

- 5. Review, discuss and edit as necessary, portions of draft document submitted to Board Counsel, Committee members, or Board staff for review and drafting outside of Committee meetings.**

This agenda item is similar in scope to agenda item #4 in that Board Counsel had contributed to the draft reviewed under item #4, and therefore was not addressed separately.

- 6. Review all forms suggested by the Pilot Fitness Study and by currently completed work on regulations.**

The Committee reviewed Board Counsel Dennis Eagan's edits to the forms dated September 11, 2012. During this review there was a protracted discussion concerning the reporting of the suspension of a prescription.

- 7. Discuss and compile statistical estimates of medical services to be utilized in obtaining a market analysis of the fiscal and economic impacts of implementing a medical regime based on these regulations. Discuss obtaining healthcare consulting services for market analysis.**

This Item was not discussed on this date.

**8. Review and discuss memorandum by Gabor Morocz dated April 2, 2012, detailing new requirements related to submissions of regulatory packages to the Office of Administrative Law.**

Discussion on this item was deferred to a later meeting.

**9. Public comments on matters not on the agenda.**

There were none.

**10. Proposals for additions to next committee meeting agenda.**

The meeting previously scheduled for October 2, 2012 was re-scheduled for October 9, 2012.

**11. Adjournment.**

The Committee adjourned at 12:33 p.m.

Respectfully Submitted,



Allen Garfinkle  
Executive Director