

Minutes Open Session	Pilot Fitness Committee Meeting	Date: August 2, 2013
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**DRAFT MINUTES TO BE APPROVED AT
NEXT COMMITTEE MEETING**

Committee members present

K. Mike Miller, Chairman
Ms. Barbara Price
Capt. Joe Long
BG Chet Ward, MD
University of California Associate Clinical Professor Robert A. Kosnik, MD

Staff present

Allen Garfinkle, Executive Director
Dennis Eagan, Board Counsel
Sigrid Hjelle, Office Technician
Kelly Dolcini, Staff Services Analyst

Others present

Capt. Pete McIsaac, Port Agent

Public present

1. Call to order and roll call

Chairman Miller called the meeting to order at 9:41 a.m.

2. Approval of minutes of the June 7, 2013 Joint Pilot Fitness/Rules and Regulations Committee meeting

Mrs. Price moved approval of the minutes. General Ward seconded the motion, which carried unanimously on a voice vote.

3. Report on status of pilot fitness rulemaking package and review by Office of Administrative Law. (Member Morocz)

Gabor Morocz, having assumed new duties at the California State Teachers Retirement System, was unavailable to provide the report. Executive Director Garfinkle reported that the rulemaking package was in the 45-day public comment period which began on July 27, 2013 and would conclude on September 9. As of this date, no comments had been received.

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4. **Review background materials relevant to fatigue study. Discussion of fatigue issues as they apply to mariners, generally, to shift workers, generally, and to the Board's licensees in particular. Review of bridge resource management/combination course instruction concerning pilot fatigue.**

Members of the Committee discussed materials that had been provided to them by Board staff, many of which were suggested by staff of the National Transportation Safety Board. Additional materials were provided by staff and by SFBP Capt. Kenneth Carlson, including a 1984 study of the Port Philip (Australia) Sea Pilots by Yossi Berger of La Trobe University. The Committee will have the opportunity to review the additional materials before the next meeting.

The Committee received a report on the Combination Course instruction at the California Maritime Academy concerning pilot fatigue from Commissioner Long who recently had attended the course. Members of the Committee requested that the Executive Director explore the possibility of Committee members attending the pilot fatigue instruction when the Board's licensees next attend the course.

5. **Discussion of elements of a scope of work for an independent study of pilot fatigue issues as mandated by SB 1408.**

The committee discussed elements of a scope of work for the mandated study based on analysis previously provided by Member Morocz but deferred further action until committee members have had additional opportunity to review the professional literature before them.

6. **Public comment on matters not on the agenda**

There were none.

7. **Proposals for next month's agenda**

There were no proposals for next month's agenda.

8. **Adjournment**

The Committee agreed to meet again on August 2, 2013 at 9:30 a.m.

There being no further business to come before the Committee, it adjourned at 11:13 a.m.

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Prepared by: Kelly Dolcini

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