

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

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**RULES AND REGULATIONS COMMITTEE MINUTES  
December 15, 2014  
10:30 A.M.**

**Committee members present**

Capt. Steve Roberts, Chairman  
Dave Connolly  
John Schneider

**Staff present**

Allen Garfinkle, Executive Director  
Roma Cristia-Plant, Assistant Director  
Kelly Dolcini, Staff Services Analyst  
Sigrid Hjelle, Office Technician

**Public present**

Ray Paetzold, San Francisco Bar Pilots' (SFBP) General Counsel, SFBP Capt. George Livingstone,

**Open Meeting**

**1. Call to Order and Roll Call.**

Chairman Roberts called the meeting to order at 11:13 a.m.

**2. Approval of minutes of joint Committee meeting Between Rules and Regulations and the Ad Hoc Committee on Blue Card Rates meeting of December 9, 2013.**

The Committee acknowledged the minutes, but did not approve them due to a quorum not existing between the Rules and Regulations and Ad Hoc Committee on Blue Card Rates.

- 3. Review status of Trainee Exam Fee Regulations for charging a fee for sitting for the training program entrance exam and draft any additional language or documents necessary to advance the regulations to the office of administrative law.**

Due to the recent Pilot Trainee Training Entrance Exam, the Committee will discuss this item in the future, when contemplating the next exam.

- 4. Review, discuss, and draft recommendations from the Pilot Continuing Education Committee to amend 7CCR §218(d)(1)(A,B,C) and recommend such changes to the Board.**

After consideration, the Committee approved the language suggested by the Continuing Education Committee.

**MOTION:** Mr. Schneider moved to approve the draft regulations suggested by the Continuing Education Committee and submit them to the Board. Chairman Roberts seconded the motion

**ACTION:** The motion passed unanimously on a voice vote.

Board staff will update the rulemaking file.

- 5. Review, discuss, and draft amendments to regulations based on staff recommendations to amend 7CCR §211.5 Investigator Minimum standards and recommend such changes to the Board.**

Executive Director Garfinkle described to the Committee the difficulty Board staff has in hiring a large enough pool of investigators due to the high standards put in place by the Board. He proposed several changes to the Investigator Minimum Standards, which he presented to the Committee for its approval and eventual recommendation to the Board.

**MOTION:** Chairman Roberts moved that the Committee approve the suggested modifications to investigator minimum standards and submit them to the Board for approval. Mr. Schneider seconded the motion.

**ACTION:** The motion passed unanimously.

- 6. Review and discuss items to be included on the 2015 Rulemaking Calendar. Possible Committee action to draft contents of 2015 Rulemaking Calendar and recommend 2015 Rulemaking Calendar to full Board for approval.**

Upon Board approval, staff will amend the rulemaking calendar to reflect changes to training requirements listed under 7 CCR §215. Staff will work with the Office of

Administrative Law to ensure the regulations conform to Harbors and Navigation Code section 1144.

**7. Proposals for additions to next meeting agenda.**

There were no proposals for additions to the agenda. The Committee will next meet on February 4, 2015 at 1:00 p.m.

**8. Adjournment.**

The Committee Adjourned at 11:47 a.m.

Respectfully submitted,

Kelly Dolcini,  
Staff Services Analyst