

<p align="center">Minutes</p> <p align="center">Open Session</p>	<p align="center">Board of Pilot Commissioners Continuing Education Committee</p>	<p align="center">Date:</p> <p align="center">July 17, 2012</p>
<p>Location: Board Offices at 660 Davis Street, San Francisco, CA 94111</p>	<p align="center">Page 1 of 3</p>	

**DRAFT MINUTES TO BE APPROVED AT
NEXT COMMITTEE MEETING**

Board members present

Capt. Steve Roberts, Chairman
 RADM. Frank Johnston
 John Cronin

Staff present

Allen Garfinkle, Executive Director
 Kelly Dolcini, Staff Services Analyst

Others present

Jim Burns and Vic Schisler of California Maritime Academy

Public present

1. Approval of minutes of the May 3, 2011 meeting

Chairman Roberts called the meeting to order at 9:40 a.m. He welcomed the newest member, Commissioner John Cronin.

Committee members were presented with the minutes of the May 3, 2011 meeting for approval.

MOTION: RADM Johnston moved to approve the minutes from the May 3, 2011 Board meeting with leave for staff to make non-substantive clerical changes. Capt. Roberts seconded the motion

ACTION: The motion passed unanimously.

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2. Discussion of the California Maritime Academy proposal to provide training for the combination course/bridge resource management for pilots as part of an inter-agency agreement. Possible recommendation to the Board to contract with CMA for the combination course continuing education training using an inter-agency agreement..

Chairman Roberts invited Jim Burns of the California Maritime Academy (CMA), to speak on their proposal to provide continuing education to the San Francisco Bar Pilots (SFBP) via the Combination Course training. Mr. Burns described the resources available to CMA, its highly experienced and trained staff, and the advanced simulation facilities at their disposal.

Mr. Cronin enquired about other facilities on the west coast. Executive Director Garfinkle reported that the State of California has a strong bias toward inter-agency agreements. Mr. Garfinkle assured him that the proposal was vetted to ensure propriety.

Other Committee members asked questions about the curriculum, facilities and accommodations, which Mr. Burns duly answered. He spoke about CMA’s commitment to being the top institution of its kind in the country as well as its staff’s commitment to maintaining the high standards set for the continuing education combination course.

MOTION: RADM Johnston moved to accept the proposal by the California Maritime Academy to host the BOPC continuing education combination course. John Cronin seconded the motion

ACTION: The motion passed unanimously.

3. Discussion and review of existing training in the use of “PilotMate” by ARINC, which utilizes differential global positioning system (GPS) information. Possible recommendation to Board to contract for additional training.

Executive Director Garfinkle reported that a PilotMate training had taken place on July 11, 2012 and that there are presently 24 pilots who have been trained on the equipment. Commissioner Roberts noted that beyond the training, a pilot has to use the equipment in a practical setting to get comfortable with it.

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4. Review and discussion of current licensee training status (manned model and combination course) and evaluation of future training requirements.

There was no discussion of this agenda item.

5. Public comment on matters not on the agenda

There were no comments.

6. Planning agenda for next meeting

It was noted that the contract for manned model training will expire on June 30, 2014. Discussion and planning should begin at the next Continuing Education Committee meeting.

There was also a suggestion of the addition of an agenda item for discussion of e-pilot/Rosepoint navigational software training.

7. Adjournment

The meeting adjourned at 10:52 a.m.

Allen Garfinkle, Executive Director

Prepared by: Kelly Dolcini