

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

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July 17, 2017

**NOTICE OF BOARD MEETING**

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, July 27, 2017, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the meeting Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. Persons requesting further information or needing an accommodation or modification to enable participation should call the Board office at (415) 397-2253, or write to the Board at the above address. Requests for accommodation should be made no later than five (5) working days before the meeting.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle  
Executive Director

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This notice and agenda may also be found on the Board's website:  
[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Board Meeting  
July 27, 2017 at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call – President Schmid
2. Review and approval of Board meeting minutes – President Schmid

**Board action to approve meeting minutes from the Board meeting held on June 22, 2017.**

3. President Announcements and Activities – President Schmid

Announcement of events affecting Board business since the last Board meeting.

4. Board Member Announcements and Activities – Board Members

Reports by Board Members having Board business-related activities since the last monthly Board meeting or planned prospectively.

5. Directors' Report – Executive Director Garfinkle/Assistant Director Cristia-Plant

A) Correspondence and activities since the Board meeting held on June 22, 2017.

B) Report on pilot licensing matters in the past month and current month.

C) Report on Board surcharges.

D) Report on legislative activities and contractual matters.

6. Port Agent's Report – Captain Joseph Long

A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.

B) Monthly report on SFBP ship piloting business activity.

C) Monthly confidential written report of SFBP pilots who have been absent for medical reasons (AFMR) presented to Board. **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**

7. Pilot Evaluation Committee – Captain George Dowdle
  - A) Report on the Pilot Evaluation Committee (PEC) meeting held on July 19, 2017.
  - B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
  - C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
  - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations – Executive Director Garfinkle  
(Reports received between the issuance of this notice and the meeting will also be reported on.)
9. Reportable Piloting Events – Executive Director Garfinkle  
(Reports received between the issuance of this notice and the meeting will also be reported on.)
  - A) Progress report on an event involving the MV SEA PROTEUS mast's contact with the Benicia-Martinez Union Pacific Railroad Bridge while underway from Anchorage 9 to Pittsburg on February 18, 2017. **Possible Board action to grant the Incident Review Committee an extension to present the M/V SEA PROTEUS report at the Board meeting to be held on August 24, 2017.**
  - B) Progress report of an event involving the M/V MSC KATIE bridge wing's contact with a crane wire while docking at Oakland 58 on May 4, 2017. **Possible Board action to grant the Incident Review Committee an extension to present the M/V MSC KATIE report at the Board meeting to be held on August 24, 2017.**
10. Loss of Propulsion/Low Sulfur Fuel Report – Executive Director Garfinkle  
  
Report on loss of propulsion events arising in June 2017, as reported by the U.S. Coast Guard, including those events suspected to be due to low sulfur fuel issues.

11. Pilot Fatigue Study Progress Report – Executive Director Garfinkle/Assistant Director Cristia-Plant

Progress report on the Pilot Fatigue Study being conducted by the San Jose State University Research Foundation.

12. Report on Pilot Retirement Survey – Executive Director Garfinkle/Assistant Director Cristia-Plant

Report on the results of the most recent Pilot Retirement survey.

13. Navigation Technology Equipment and Software Acquisition Update – SFBP Business Director/General Counsel Paetzold

Status report on the SFBP's navigation technology equipment and software implementation.

14. Fee and Surcharge Recovery Actions Involving Hanjin Shipping Company – SFBP Business Director/General Counsel Paetzold

Status report on the SFBP's fee and surcharge recovery actions involving pilotage services provided to vessels operated by Hanjin Shipping Company.

15. Pilot Trainee Training Program Selection Examination – Luis Cruz

Statistical report on maritime experience of eligible applicants to the 2017 Pilot Trainee Training Program Selection Examination.

16. San Francisco Bar Pilot Pension Plan Litigation – Board Counsel Eagan

Status report on Craig E. Reeder vs. State Board of Pilot Commissioners litigation. **The Board may go into closed session to discuss with Board Counsel any matters subject to attorney-client privilege as per Government Code §11126(e) of the Bagley-Keene Open Meeting Act.**

17. Board Discussion of Best Practices in Maritime Safety – Vice President Connolly

A Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct staff to develop maritime safety policies and procedures.**

18. Incident Review Committee incident report on the M/V SEA PROTEUS - President Schmid

A presentation of the Incident Review Committee report on the event involving the MV SEA PROTEUS mast's contact with the Benicia-Martinez Union Pacific Railroad Bridge while underway from Anchorage 9 to Pittsburg on February 18, 2017. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

19. Incident Review Committee incident report on the M/V MSC KATIE - President Schmid

A presentation of the Incident Review Committee report on the event involving the MV MSC KATIE bridge wing's contact with a crane wire while docking at Oakland 58 on May 4, 2017. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

20. Public comment on matters not on the agenda.

21. Proposals for additions to next Board meeting agenda.

22. Adjournment.