

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

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May 14, 2018

**NOTICE OF BOARD MEETING**

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, May 24, 2018, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the meeting Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Allen Garfinkle".

Allen Garfinkle  
Executive Director

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This notice and agenda may also be found on the Board's website:  
[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun**

**Board Meeting  
May 24, 2018 at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call – President Schmid
2. Review and approval of Board meeting minutes –President Schmid

**Board action to approve meeting minutes from the Board meeting held on April 26, 2018.**

3. President Announcements and Activities –President Schmid
4. Board Member Announcements and Activities – Board Members
5. Directors’ Report – Executive Director Garfinkle/Assistant Director Cristia-Plant
  - A) Correspondence and activities since the Board meeting held on April 26, 2018.
  - B) Report on pilot licensing matters in the past month and current month.
  - C) Report on Board surcharges.
  - D) Report on legislative activities and contractual matters.
6. Port Agent’s Report – Captain Joseph Long
  - A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.
  - B) Monthly report on SFBP ship piloting business activity.
  - C) Monthly confidential written report of SFBP pilots who have been absent for medical reasons (AFMR). **The Board may go into closed session to discuss contents of the Port Agent’s confidential report as authorized by Harbors and Navigation Code § 1157.1.**
7. Pilot Evaluation Committee – Captain George Dowdle
  - A) Report on the Pilot Evaluation Committee (PEC) meetings held on May 16, 2018.
  - B) Possible Committee recommendation to Board of a new Committee member to replace resigning member Capt. George Dowdle. **Possible Board action to appoint new Committee member to the PEC.**

- C) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
  - D) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
  - E) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations – Executive Director Garfinkle  
(Reported safety standard violations occurring up to the start of the meeting will be reported on.)
  9. Reportable Piloting Events – Executive Director Garfinkle  
(Reportable piloting events occurring up to the start of the meeting will be reported on.)
    - A) Progress report of an event involving the M/V SHEILA ANN making contact with the bottom in the vicinity of Ward Cut on July 21, 2107. **Possible Board action to grant an extension to present the M/V SHEILA ANN report at the Board meeting to be held on June 28, 2018.**
    - B) Progress report of an event involving possible interaction of the M/V LEONORA VICTORY with a barge moored at the Port of Stockton on October 23, 2017. **Possible Board action to grant an extension to present the M/V LEONORA VICTORY report at the Board meeting to be held on June 28, 2018.**
    - C) Progress report of the allision of the M//V ALAM SEJAHTERA with the POSCO Steel dock (PBG 4) in Pittsburg, CA on March 25, 2018. **Possible Board action to grant an extension to present the M/V ALAM SEJAHTERA report at the Board meeting to be held on June 28, 2018.** If an extension is sought it is due to the investigation being incomplete.
  10. Loss-of-Propulsion/Low-Sulfur-Fuel Report – Executive Director Garfinkle  
  
Report on loss-of-propulsion events arising in April 2018, as reported by the U.S. Coast Guard, including those events suspected to be due to low-sulfur-fuel issues.

11. Navigation Technology Equipment and Software Acquisition Update – SFBP Business Director-General Counsel Paetzold

Status report on the SFBP’s navigation technology equipment and software implementation.

12. Fee and Surcharge Recovery Actions Involving Hanjin Shipping Company – SFBP Business Director-General Counsel Paetzold

Status report on the SFBP’s fee and surcharge recovery actions involving pilotage services provided to vessels operated by Hanjin Shipping Company.

13. Pilot Fatigue Study Progress Report – Executive Director Garfinkle/Assistant Director Cristia-Plant

Progress report on the Pilot Fatigue Study being conducted by the San Jose State University Research Foundation.

14. San Francisco Bar Pilot Pension Plan Litigation – Board Counsel Eagan

Status report on Craig E. Reeder vs. State Board of Pilot Commissioners litigation. **The Board may go into closed session to discuss with Board Counsel any matters subject to attorney-client privilege as per Government Code §11126(e) of the Bagley-Keene Open Meeting Act.**

15. Litigation Regarding Pension Payments of Capt. James Nolan – Board Counsel Eagan

A dispute exists concerning entitlement to a portion of the pension payments of Captain James Nolan, a retired pilot. It is likely that resolution of the dispute will involve litigation. **The Board may go into closed session to discuss with Board Counsel any matters subject to the attorney-client privilege, in accordance with the Bagley-Keene Open Meeting Act, Government Code section 11126(e).**

16. Board discussion of best practices in Maritime Safety – Vice President Connolly

A Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct staff to develop maritime safety policies and procedures.**

17. Incident Review Committee incident report on the M/V SHEILA ANN together with a report on the M/V LEONORA VICTORY - President Schmid

A presentation of the Incident Review Committee report concerning the grounding of the M/V SHEILA ANN on the San Joaquin River on July 27, 2017, together with the report on the interaction of the M/V LEORNORA VICTORY with BARGE M580A in Stockton, CA on October 24, 2017. **Board deliberation and decision with respect to possible pilot misconduct. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

18. Public comment on matters not on the agenda.
19. Proposals for the next Board meeting agenda.
20. Adjournment.