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| <p style="text-align: center;"><b>Date:</b></p> <p style="text-align: center;"><b>October 24, 2017</b></p> | <p style="text-align: center;"><b>Board of Pilot Commissioners for the Bays<br/>of San Francisco, San Pablo, and Suisun<br/>660 Davis Street, San Francisco, CA 94111</b></p> <p style="text-align: center;"><b>PILOT POWER COMMITTEE<br/>MEETING MINUTES</b></p> | <p style="text-align: center;"><b>Page 1 of 3</b></p> |
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**Committee Members Present:**

Captain George Livingstone, Commissioner and Committee Chair  
Jennifer Schmid, Board President  
Dave Connolly, Commissioner  
John Schneider, Commissioner

**Committee Members Absent:**

Captain Joseph Long, Port Agent and San Francisco Bar Pilot (SFBP) President

**Staff Present:**

Allen Garfinkle, Executive Director  
Luis Cruz, Staff Services Analyst

**Public Present:**

Captain David Corbett

**OPEN MEETING**

**1. Call to order and roll call. (Chairman Livingstone)**

Chairman Livingstone called the meeting to order at 9:30 a.m. Staff Services Analyst Cruz called the roll and confirmed a quorum.

**2. Approval of the minutes of the Committee meeting held on March 16, 2017. (Chairman Livingstone)**

Committee members were presented the minutes from the meeting held on March 16, 2017. Commissioner Connolly requested a minor edit to the minutes. There was no further discussion.

**MOTION:** Commissioner Connolly moved to approve the minutes from the Committee meeting held on March 16, 2017. President Schmid seconded the motion.

**VOTE:** YES: Livingstone, Connolly, Schneider, and Schmid.  
NO: None  
ABSTAIN: None

**ACTION:** The motion was approved.

**3. Review the results of the most recent Pilot Retirement Survey sent to pilots in June, 2017. (Chairman Livingstone)**

Chairman Livingstone reviewed the data from the June 2017, Pilot Retirement Survey and noted the following.

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- 59 Licensed pilots.
- 5 trainees in the Pilot Training Program with one trainee nearing graduation from the program, and one resignation from the program.
- 8 candidates remain on the 2017 Pilot Trainee Training Program eligibility list, which expires June 21, 2020.
- All 59 pilots completed the survey, with 16 pilots eligible to retire by the end of 2018, and 9 pilots anticipating to retire by that time.

**4. Assessment of the adequacy in the current number of pilots and pilot trainees, projected needs through June 2020, including reviewing the most recent data required in Title 7, California Code of Regulations, §237(d). Develop possible recommendation to the Board regarding contracting with one or more pilot trainees for participation in the Pilot Trainee Training Program. (Chairman Livingstone)**

Chairman Livingstone recapped the forecasted SFBP pilot retirement rates and explained his safety concerns regarding low pilot staffing. He stated that early 2019 may place a heavy burden on the SFBP and suggested bringing on as many trainees as possible to meet future SFBP staffing needs.

Chairman Livingstone explained for President Schmid that he has had discussions with members of the Pilot Evaluation Committee (PEC), and has confirmed that the PEC has the capacity to manage 8 trainees in the Pilot Trainee Training Program at once.

Executive Director Garfinkle suggested starting 2 trainees as soon as reasonably possible and to project starting 2 additional trainees in early 2018. Committee members briefly discussed the proposed timeline

**MOTION:** President Schmid moved to recommended to the Board to direct staff to commence contracting with two trainees on the Pilot Trainee Training Program Eligibly list as soon as possible, and 2 additional trainees after January 1, 2018.

**VOTE:** YES: Livingstone, Schneider, Connolly, and Schmid.  
NO: None  
ABSTAIN: None

**ACTION:** The motion was approved.

**5. Public comment on matters not on the agenda.**

There were no comments from the public.

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**6. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda.**

Executive Director Garfinkle suggested that there may be a need to conduct a manpower hearing in the near future, particularly if the fatigue regulations have a negative impact on scheduling of pilots.

The committee agreed to hold the next meeting in the spring of 2018.

**7. Adjournment.**

**MOTION:** Chairman Livingstone moved to adjourn the meeting. President Schmid seconded the motion.

**VOTE:** YES: Livingstone, Schneider, Connolly, and Schmid.  
NO: None  
ABSTAIN: None

**ACTION:** The motion was approved. Chairman Livingstone adjourned the meeting at 10:24 a.m.

**Submitted by:**



Allen Garfinkle, Executive Director