

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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January 14, 2019

**NOTICE OF BOARD MEETING
(REVISED)**

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, January 24, 2019, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle
Executive Director

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This notice and agenda may also be found on the Board's website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun**

**Board Meeting
Thursday, January 24, 2019, at 9:30 a.m.**

AMENDED AGENDA

OPEN MEETING

1. Call to Order and Roll Call – President Schmid
2. Review and approval of Board meeting minutes – President Schmid

**Board action to approve the minutes from the Board meeting held on
December 13, 2018.**

3. President Announcements and Activities – President Schmid
4. Board Member Announcements and Activities – Board Members
5. Directors' Report – Executive Director Garfinkle/Assistant Director Cristia-Plant
 - A) Correspondence and activities since the Board meeting held on December 13, 2018.
 - B) Report on pilot licensing matters in the past month and current month.
 - C) Report on Board surcharges.
 - D) Report on legislative activities and contractual matters.
6. Port Agent's Report – Captain Joseph Long
 - A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.
 - B) Monthly report on SFBP ship piloting business activity.
 - C) Monthly confidential written report of SFBP pilots who have been absent for medical reasons (AFMR). **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**
7. Pilot Evaluation Committee – Captain Teague
 - A) Report on the Pilot Evaluation Committee (PEC) meetings held on January 16, 2019.

- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
 - C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
 - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations – Executive Director Garfinkle
(Reported safety standard violations occurring up to the start of the meeting will be reported on.)
- Report on the M/V SUNNY HORIZON pilot ladder found deficient by pilot inbound from sea on January 1, 2019.
9. Reportable Piloting Events – Executive Director Garfinkle
(Reportable piloting events occurring up to the start of the meeting will be reported on.)
- A) Progress report on the interaction between the M/V XING ZUN HAI while passing the mooring M/V WENCHE VICTORY in Stockton on October 4, 2018. **Possible Board action to grant the Incident Review Committee an extension to present the M/V XING ZUN HAI report at the Board meeting to be held on February 21, or February 28, 2019.**
 - B) Progress report on the unintended contact between the M/V ALYARMOUK and a temporary buoy marking the Fleet Week parade boundaries on October 7, 2018. **Possible Board action to grant the Incident Review Committee an extension to present the M/V ALYARMOUK report at the Board meeting to be held on February 21, or February 28, 2019.**
 - C) Progress report on the M/V ARCTIC making unintended contact with the AMORCO dock (MRZ5) on December 2, 2018.
10. Loss-of-Propulsion/Low-Sulfur-Fuel Report – Executive Director Garfinkle
- Report on loss-of-propulsion events arising in November and December 2018, as reported by the U.S. Coast Guard, including those events suspected to be due to low-sulfur-fuel issues.

11. Navigation Technology Equipment and Software Acquisition Update – SFBP Business Director-General Counsel Paetzold

Status report on the SFBP’s navigation technology equipment and software implementation.

12. Pilot Fitness Committee – Knute Michael Miller

A) Report on the Pilot Fitness Committee meeting held on January 17, 2019.

B) Progress report on the Committee’s review of relevant sections of Board statutes, Board regulations, Senate Bill 1408 (2012), and recommendations from the July 2018 San Francisco Bar Pilot Fatigue Study prepared by the San Jose State University Research Foundation and the National Aeronautics and Space Administration.

13. Board discussion of best practices in Maritime Safety – Vice President Connolly

A Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct staff to develop maritime safety policies and procedures.**

14. Board Meeting Calendar for 2019 – Executive Director Garfinkle

Possible Board action to change February meeting date from February 21, 2019 to February 28, 2019.

15. Public comment on matters not on the agenda.

16. Proposals for the next Board meeting agenda.

17. Adjournment.