

Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun

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August 12, 2019

NOTICE OF BOARD MEETING

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, August 22, 2019, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle
Executive Director

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This notice and agenda may also be found on the Board’s website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun**

**Board Meeting
Thursday, August 22, 2019, at 9:30 a.m.**

AGENDA

OPEN MEETING

1. Call to Order and Roll Call (President Connolly)
2. Review and approval of Board meeting minutes (President Connolly)

Board action to approve the minutes from the Board meeting held on July 25, 2019.

3. President Announcements and Activities (President Connolly)
4. Board Member Announcements and Activities (Board Members)
5. Directors' Report (Executive Director Garfinkle/Assistant Director Cristia-Plant)
 - A) Correspondence and activities since the Board meeting held on July 25, 2019.
 - B) Report on pilot licensing matters since the Board meeting held on July 25, 2019.
 - C) Report on Board surcharges.
 - D) Report on legislative activities and contractual matters.
6. Port Agent's Report (Port Agent Long)
 - A) Monthly report for July 2019 on San Francisco Bar Pilots (SFBP) pilot availability and absences.
 - B) Monthly report for July 2019 on SFBP ship piloting business activity.
 - C) Monthly confidential written report for July 2019 of SFBP pilots who have been absent for medical reasons (AFMR). **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**
7. Pilot Evaluation Committee (Captain Teague)
 - A) Report on the Pilot Evaluation Committee (PEC) meeting held on August 14, 2019.
 - B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to**

place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.

- C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
 - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
8. Reported Safety Standard Violations (Executive Director Garfinkle)
(Reported safety standard violations occurring up to the start of the meeting will be reported on.)
9. Reportable Piloting Events (Executive Director Garfinkle)
(Reportable piloting events occurring up to the start of the meeting will be reported on.)
- A) Progress report on the interaction between the M/V XING ZUN HAI while passing the mooring M/V WENCHE VICTORY in Stockton on October 4, 2018. **Possible Board action to grant the Incident Review Committee an extension to present the M/V XING ZUN HAI report at the Board meeting to be held on September 26, 2019.**
 - B) Progress report on the unintended contact between the M/V ALYARMOUK and a temporary buoy marking the Fleet Week parade boundaries on October 7, 2018. **Possible Board action to grant the Incident Review Committee an extension to present the M/V ALYARMOUK report at the Board meeting to be held on September 26, 2019.**
 - C) Progress report on the M/V ARCTIC making unintended contact with the AMORCO dock (MRZ5) on December 2, 2018. **Possible Board action to grant the Incident Review Committee an extension to present the M/V ARCTIC report at the Board meeting to be held on September 26, 2019.**
10. Loss-of-Propulsion/Reduction in Propulsion Report (Executive Director Garfinkle)
- Report on loss-of-propulsion and reduction in propulsion events arising in July 2019, as reported by the U.S. Coast Guard.
11. Navigation Technology Equipment and Software Acquisition Update (SFBP Business Director-General Counsel Paetzold)
- Status report on the SFBP's navigation technology equipment and software implementation.

12. Pilot Fitness Committee (Committee Chair Miller)

- A) Report on the Pilot Fitness Committee meeting held on August 21, 2019.
- B) Report on the Committee's review and discussion of the recommendations contained in the July 2018 San Francisco Bar Pilot Fatigue Study produced by San Jose State University Research Foundation and the National Aeronautics and Space Administration, the identification of recommendations appropriate for incorporation into regulations, and the development of a fatigue risk management policy. **Possible Board action to accept the Committee's recommendations on a fatigue risk management policy from which fatigue regulations will be drafted, and to direct one or more Committees and Board staff to commence draft regulation writing.**

13. Incident Review Committee incident report on the M/V XING ZUN HAI interaction with the M/V WENCHE VICTORY (Committee Chair Connolly)

A presentation of the Incident Review Committee report on the event involving the M/V XING ZUN HAI interaction with the M/V WENCHE VICTORY in the Port of Stockton, on October 4, 2018. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

14. Incident Review Committee incident report on the M/V ALYARMOUK allision with a temporary buoy (Committee Chair Connolly)

A presentation of the Incident Review Committee report on the event involving the M/V ALYARMOUK allision with a temporary buoy marking the Fleet Week airbox on October 7, 2018. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).**

15. Board discussion of best practices in Maritime Safety (President Connolly)

Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct Pilot Safety Committee to develop maritime safety policies and procedures.**

16. Public comment on matters not on the agenda.

17. Proposals for the next Board meeting agenda.

18. Adjournment.