FORECASTING ASSUMPTIONS

Budget

- SB 74 Chapter 6 Budget Act of 2020: \$2,866,000.
- o BL20-29 Control Section 3.60 Retirement Adj.: -\$8,000 reduction.
- o BL20-33 Control Section 3.90 Employee Comp Reduction Adj.: -\$62,000 reduction.
- o BL20-34 Item 9800 Salaries & Benefits Adj.: \$18,000.
- Provisional 2: Pilot Trainee Training Program Selection Examination: \$100,000 training budget increase.
- Governor's Final Budget: \$2,914,000.

Revenues

- o Revenue projections for Operations are based on prior year activities reduced by 15% calculated with current rate.
- o Revenue projections for Trainee Training are based on prior year activities reduced by 15% calculated with current rate and projected number of trainees.
- o Revenue projections for Continued Education are based on prior year activities reduced by 15% calculated with current rate.

> Operations

- o Labor Costs
 - Personal Services are projected based on prior month salaries and benefits adjusted for merit increases.
 - Includes reclass of the AGPA to an SSM I (Specialist), and projected position fill date of 01/01/2021.

o General Operating Costs

• Projected Operating Expenses are projected based on itemized allotments.

o Consulting and Professional Services

- Attorney General expenditure is projected at \$150,000.
- Projected expenses for all Internal and External Consulting and Professional Services are based on all pending and current contracts, and direct transfers.

Trainee Training

- Projected expenses are based on all current contracts.
- As of September 2020, there are seven trainees.

> <u>Continued Education</u>

o Projected expenses are based on all pending and current contracts.

	FUND CONDITION STAT	TEMENT		
	Board Operations	Trainee Training	Continuing Education	
	2030010	2030019291	2030019292	Total
Beginning Fund Balance 7/1/2020	\$1,379,276	\$1,198,262	\$648,999	\$3,226,537
Prior Year Revenue Adjustments	0	0	0	0
Prior Year Expenditure Adjustments ^{/1}	0	0	0	0
Adjusted Beginning Fund Balance	\$1,379,276	\$1,198,262	\$648,999	\$3,226,537
Actual Revenues to Date	231,233	96,150	45,105	372,488
Actual Expenditures to Date Loan from Board of Pilot Commissioners Special Fund (0290) to General Fund (0001) per CS 3.92, Budget Act of	-245,257	-52,164	0	-297,421
2020	-63,000	0	0	-63,000
Direct Fund Transfers Out ^{/2}	-20,000	0	0	-20,000
Ending Fund Balance 9/30/2020	\$1,282,253	\$1,242,249	\$694,104	\$3,218,605
Future Revenue Projection	1,432,893	486,120	246,185	2,165,198
Future Expenditure Projection	-1,075,775	-590,883	-372,250	-2,038,907
Actual Encumbrances to Date	-199,835	-201,641	-62,719	-464,195
Projected Fund Balance 6/30/2020	\$1,439,535	\$935,845	\$505,320	\$2,880,700

BUDGET AUTHORITY STATEMENT

	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Total
Budget Authority	\$1,589,000	\$890,031	\$434,969	\$2,914,000
Actual Expenditures to Date	-245,257	-52,164	0	-297,421
Encumbrances to Date	-199,835	-201,641	-62,719	-464,195
Estimated Future Expenditures	-1,075,775	-590,883	-372,250	-2,038,907
Total Projected Expenditures	-1,520,867	-844,687	-434,969	-2,800,523
Savings/Deficit	\$68,133	\$45,344	\$0	\$113,477

^{/1} Prior Year encumbrance reductions

^{/2} Charge for supplemental staff pension repayment

		COMPARISON OF B				FLINDITORLS		
	2019-20		2020-21		Adjusted		Projected	
		To-Date			Budget	Projected	Year-End	
Support	Expenditures	Expenditures	Encumbrance	Totals	Act	Expenditures	Balance	COMMENTS
)1. Salaries	418,215	91,063	-	91,063	387,937	407,787	(19,850)	
02. Board Fee	18,000	3,600	-	3,600	14,400	18,000	(3,600)	
05. OASDI	21,706	5,512	-	5,512	24,836	22,423	2,413	
06. Health/Dental/Vision	10,924	1,989	-	1,989	15,120	12,965	2,155	
07. Retirement	129,012	26,287	-	26,287	121,412	117,258	4,154	
08. Workers Comp	2,792	566	-	566	1,348	1,348	-	
09. Medicare	6,040	1,341	-	1,341	6,014	6,049	(35)	
LO. Other Benefits	38,897	8,825	-	8,825	19,126	36,262	(17,136)	
L1. General Exp	3,058	(1,200)	-	(1,200)	2,000	2,000	-	\$1,200 SCIF COVID Abatement
L2. Printing	6,282	-	-	-	5,600	5,600	-	
13. Communications	2,769	-	-	-	3,552	3,552	-	
14. Postage	700	40	460	500	500	500	-	
16. Travel In	2,503	316	-	316	3,000	3,000	-	
17. Travel Out	-	-	-	-	-	-	-	
18. Training	3,681	-	-	-	4,000	4,000	-	
19. Facilities	269,513	66,633	-	66,633	276,492	276,492	-	
20. Attorney General (DOJ)	95,893	-	-	-	80,000	150,000	(70,000)	
21. Consulting	310,867	13,522	167,342	180,864	564,663	368,596	196,067	Pending encumbrance adjustment
22. Data Ctrs	9,249	-	-	-	5,000	5,000	-	
23. Info Tech	5,917	728	32,032	32,760	54,000	54,000	-	
25. Equipment	7,583	-	-	-	-	-	-	
27. Other Items of Expense	48	26,035	-	26,035	-	26,035	(26.035)	Pending expenditure reclass
Support Total	1,363,648	245,257	199,835	445,092	1,589,000	1,520,867	68,133	
Trainee Training								
08. Workers Comp	18,187	4,067	-	4,067	19,200	19,200	-	
L1. General Exp	-	-	-	-	-	-	-	
L6. Travel In	-	-	-	-	-	-	-	
17. Travel Out	7,100	-	7,100	7,100	7,100	7,100	-	
18. Training	15,000	-	-	-	-	-	-	
21. Consulting	155,485	-	194,541	194,541	191,731	158,581	33.150	Pending encumbrance adjustment
26. Other (Stipend)	613,516	48,097		48,097	672,000	659,806	12,194	
Trainee Training Total	809,288	52,164	201,641	253,805	890,031	844,687	45,344	
Pilot Cont Ed								
L6. Travel In	-	-	-	-	-	_	-	
L7. Travel Out	56,800	-	56,801	56,801	56,801	56,801	-	
L8. Training	225,000	-	4,300	4,300	376,550	376,550	-	
21. Consulting	87,089	-	1,618	1,618	1,618	1,618	_	
Pilot Cont Ed Total	368,889	-	62,719	62,719	434,969	434,969	-	
BOPC Grand Total	2,541,825	297,421	464,195	761,616	2,914,000	2,800,523	113,477	

BOARD OF PILOT COMMISSIONERS Fiscal Year 2020-21 For FI\$Cal Period 03 September 30, 2020

BOPC Monthly Analysis Revenue Projections

			AA - Operations	AB - Pilot Trainee (Trainee Trng)	AC - Serving Pilot (Con't Educ)	No trainee selection	
Source: SFBP Checks	FY	FM	4172500001	4172500003	4172500002	examination this fiscal year	Totals
FM01 @ 2.75% (AA) - Actuals	19-20	July	104,068	64,335	18,540	·	186,943
FM02 @ 2.75% (AA) - Actuals	19-20	Aug	101,230	43,200	24,030		168,460
FM03 @ 2.75% (AA) - Actuals	19-20	Sept	88,273	38,350	21,985		148,608
FM04 @ 2.75% (AA) - Actuals	19-20	Oct	116,210	50,410	28,410		195,030
FM05 @ 2.75% (AA) - Actuals	19-20	Nov	98,974	55,560	25,085		179,619
FM06 @ 2.75% (AA) - Actuals	19-20	Dec	102,527	60,185	26,290		189,002
FM07 @ 2.75% (AA) - Actuals	19-20	Jan	84,634	49,690	21,770		156,094
FM08 @ 2.75% (AA) - Actuals	19-20	Feb	76,995	45,280	19,810		142,085
FM09 @ 2.75% (AA) - Actuals	19-20	Mar	110,226	64,080	28,035		202,341
FM10 @ 2.75% (AA) - Actuals	19-20	Apr	88,210	49,930	22,330		160,470
FM11 @ 2.75% (AA) - Actuals	19-20	May	79,587	43,800	21,490		144,877
FM12 @ 2.75% (AA) - Actuals	19-20	Jun	80,429	42,940	19,250		142,619
Trainee Application Fees Refund	19-20		-	-	-		-
Interest To-Date - Actuals	19-20		68,348				68,348
Total YTD Revenue/Interest			1,199,712	607,760	277,025	-	2,084,497
Projected Future Revenue			-	-	-	-	-
Projected Future Interest			-				-
Total Revenue Projection			1,199,712	607,760	277,025		2,084,497

FY 2020-21 Revenue Projections

			AA - Operations	AB - Pilot Trainee (Trainee Trng)	AC - Serving Pilot (Con't Educ)	No trainee selection		
Source: SFBP Wire Transfers	FY	FM	4172500001	4172500003	4172500002	examination this fiscal year	Totals	
FM01 @ 4.5% (AA) - Actuals	20-21	July	77,681	42,360	18,765		138,806	
FM02 @ 4.5% (AA) - Actuals	20-21	Aug	153,552	53,790	26,340		233,682	
FM03 @ 4.5% (AA) - Actuals Projections	20-21	Sept	132,444	46,630	23,835		202,909	
FM04 @ 4.5% (AA) - Actuals Projections	20-21	Oct	143,231	44,410	24,810		212,451	
FM05 @ 4.5% (AA) - Projections	20-21	Nov	137,663	48,756	24,378		210,797	
FM06 @ 4.5% (AA) - Projections	20-21	Dec	142,505	51,136	25,568		219,209	
FM07 @ 4.5% (AA) - Projections	20-21	Jan	149,664	51,544	25,772		226,980	
FM08 @ 4.5% (AA) - Projections	20-21	Feb	141,296	49,504	24,752		215,552	
FM09 @ 4.5% (AA) - Projections	20-21	Mar	128,045	47,532	23,766		199,343	
FM10 @ 4.5% (AA) - Projections	20-21	Apr	139,534	52,292	26,146		217,972	
FM11 @ 4.5% (AA) - Projections	20-21	May	153,165	53,108	26,554		232,827	
FM12 @ 4.5% (AA) - Projections	20-21	Jun	115,346	41,208	20,604		177,158	
Trainee Application Fees Refund	20-21		-	-	-		-	
Interest To-Date - Actuals	20-21						-	
Total YTD Revenue/Interest			231,233	96,150	45,105	-	372,488	
Projected Future Revenue			1,382,893	486,120	246,185	-	2,115,198	
Projected Future Interest			50,000				50,000	
Total Revenue Projection			1,664,126	582,270	291,290	-	2,537,686	
				-	-		-	

Notes:

AA - Operations surcharge is a percentage of Pilotage fees charged. Pilotage fees are determined by the size and weight of the vessel and driven by the # of ships coming in/out. Board Operations Surcharge changed from 2.75% to 4.5% effective 7/1/2020.

AB - Trainee Training is based on the # of ships and trainees in training. The surcharge rate was changed from \$15 to \$10/trainee/move effective 7/1/2019.

AC - Continued Education Surcharge is a fixed fee per ship that uses pilot service. Pilot Continuing Education Surcharge was changed to from \$35/move to \$40/move effective 7/1/2020.

Contracts & Encumbrances List

						Encumbered	Expensed	Remaining		
rogram	Category 2	•••	Contract No.	Account	Line Item Description	Amount	Amount	Encumbrance	Projection	Comments
Support	12. Printing	SMILE BUSINESS PRODUCTS INC	BPCH7003	5302300	Additional Funds - Maint, non-taxable			-	302	
		SMILE BUSINESS PRODUCTS INC	BPCH7003		5yr maintenance, 60 mo (35% taxable)			-	1,859	
		SMILE BUSINESS PRODUCTS INC	BPCH7003		5yr maintenance, 60 mo (non-taxable)			-	3,208	
		SMILE BUSINESS PRODUCTS INC	BPCH7003		Additional Funds Maint. Taxable			-	192	
	12. Printing Total							-	5,561	
	14. Postage	FEDEX CORPORATION SERVICES INC	16M900007	5306100	Delivery of Small Packages	500	40	460	500	
	14. Postage Total					500	40	460	500	
	19. Facilities	BPP EMBARCADERO SQUARE PROPERTY OWNE	6256-001	5324450	Facility Rent			-	270.492	Not encumbered in FI\$Cal. DG
	19. Facilities Total			0021100				-	270,492	
	20. Attorney General (DOJ)	DEPT OF JUSTICE	N/A	5340310	Legal - Attorney General			-	-	Not encumbered in FI\$Cal. Not
	20. Attorney General (DOJ)	berrorjostice	11/1	5540510	Legal Accorney General				150,000	Not cheambered in Figeal. Not
	Total							-	150,000	
	21. Consulting	DEPT OF THE CA HIGHWAY PATROL	18M900001	5340220	Administrative Suppport	149,000	12,417	136,583		
		KLAUS-D NIEM	17M900006		Investigative Services	8,333				Encumbrance will be deleted.
		MICHAEL J OCALLAGHAN	17M900007		Investigative Services	8,333		8,333	-	
		REGENTS OF THE UNIV OF CA SF	18M900011		Medical fitness Exam	134,960		134,960		
		SAN FRANCISCO BAR PILOTS	18M900007		Administrative Support & Surcharges	6,365		6,365		
		STATE CONTROLLER	17M900005		Surcharge Auditing Service	0,000		-	60,000	
		STATE CONTROLLER	19M900000		Warrant Release Service	500	-	500	-	
		JEFFREY HILL	17M900008		Investigative Services	8,333		8,333		
	21. Consulting Total			5510500		315,824				
	23. Info Tech	CALIFORNIA DEPT OF TRANS	19M900001	5346300	IT Support Services	31,516		31,516		
	23. 1110 1001		15101500001	3340300	Logitech HD Webcam, C930A, Part #960-	51,510		51,510	51,510	
		ABLEGOV INC	N/A	5346700	-	516	-	516	516	
	23. Info Tech Total		•			32,032		32,032		
oort Total						348,356				
aining	17. Travel Out	SAN FRANCISCO BAR PILOTS	18M900007	5320800	Travel	7,100		7,100		
	17. Travel Out Total	5, W 11, W 10, 500 D, W 11, 2015	2011/300007	5520000		7,100		7,100		
	21. Consulting	CSU MARITIME ACADEMY	20M900001	5340330	Trainee Exam Services	-	-	-	99,000	
		REGENTS OF THE UNIV OF CA SF	18M900011		Medical fitness Exam	21,480		21,480		
		SAN FRANCISCO BAR PILOTS	18M900007		Administrative Support	36,601		36,601	36,601	
		SAN FRANCISCO BAR FILOTS	18M900007		Drug Testing	1,500		1,500		
	21. Consulting Total		10141900007	5540460		59,581		59,581		
ning Total						66,681		66,681		
ont Ed	17. Travel Out	SAN FRANCISCO BAR PILOTS	18M900007	5320800	Travel	56,801		56,801	56,801	
	17. Travel Out Total		10141900007	3320600		56,801		56,801 56,801		
	18. Training	ARTELIA EAU & ENVIRONMENT	15M900001	5322100	Maritime Pilots Training	50,001		-	240,000	
	10. maning	MARITIME PILOTS INSTITUTE	20M900002		Training Services	4,300	-	4,300	4,300	
		CSU MARITIME ACADEMY	20M900002		Training Educational Service	4,300	-	4,300	132,250	
	18. Training Total		20141300000	3322100		4,300		4,300		
	21. Consulting	SAN FRANCISCO BAR PILOTS	18M900007	E240420	Administrative Support			4,300 1,018		
		JAN I NANCIJCO DAN FILOTJ				1,018				
			188/00007	E210100	Drug Testing	LUU				
		SAN FRANCISCO BAR PILOTS	18M900007	5340480	Drug Testing	600		600 1 618	600 1 618	
ont Ed Total	21. Consulting Total	SAN FRANCISCO BAR PILOTS	18M900007	5340480	Drug Testing	600 1,618 62,719	-	1,618 62,719	1,618	

BOARD OF PILOT COMMISSIONERS Fiscal Year 2020-21 For FI\$Cal Period 03 September 30, 2020 Trainee Stipends: Multi 3-Year Agreements \$7,000 per month per trainee starting FY 2019-20

FY 2019-20			Actuals	Projections												
Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY 2019-20 Total Expenditures	Remaining Funds for FY 2020-21
Burchard - 7/17/17	Exp. 7/16/2020	87,613	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	3,613
Starnitzky - 12/1/17	Grad. 8/22/2019	119,000	7,000	4,968	-	-	-	-	-	-	-	-	-	-	11,968	107,032
Crowl - 1/16/18	Grad. 7/25/2019	110,903	5,645	-	-	-	-	-	-	-	-	-	-	-	5,645	105,258
Mercier - 1/16/18	Grad. 3/26/2020	129,387	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	5,871	-	-	-	61,871	67,516
Stevens - 1/14/19	Exp. 1/13/2022	180,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	180,000
Nelson - 1/14/19	Exp. 1/13/2022	110,903	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	180,001
Benedict - 8/12/19	Exp. 8/11/2022	252,000	-	4,516	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	74,516	180,002
Rodgers - 8/12/19	Exp. 8/11/2022	252,000	-	4,516	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	74,516	180,003
Adams - 10/1/19	Exp. 9/30/2022	252,000	-	-	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	63,000	180,003
Murney - 5/1/20	Exp. 4/30/2023	252,000	-	-	-	-	-	-	-	-	-	-	7,000	7,000	14,000	180,003
Deisher - 10/1/19	Exp. 9/30/2022	252,000	-	-	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	63,000	180,003
	TOTAL		40,645	42,000	42,000	56,000	56,000	56,000	56,000	56,000	54,871	49,000	56,000	56,000	620,516	1,543,434

FY 2020-21			Actuals	Actuals	Actuals	Actuals	Projections									
Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	FY 2020-21 Total Expenditures	Remaining Funds for FY 2021-22
Burchard - 7/17/17	Exp. 7/16/2020	3,613	3,613	-	-	-	-	-	-	-	-	-	-	-	3,613	0
Stevens - 1/14/19	Exp. 1/13/2022	180,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,000
Nelson - 1/14/19	Exp. 1/13/2022	180,001	7,000	6,097	-	-	-	-	-	-	-	-	-	-	13,097	166,904
Benedict - 8/12/19	Exp. 8/11/2022	180,002	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,002
Rodgers - 8/12/19	Exp. 8/11/2022	180,003	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,003
Adams - 10/1/19	Exp. 9/30/2022	180,003	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,003
Murney - 5/1/20	Exp. 4/30/2023	180,003	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,003
Deisher - 10/1/19	Exp. 9/30/2022	180,003	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000	96,003
Weber - 8/5/20	Exp. 8/4/2023	252,000	-	6,097	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	76,097	175,903
Olmsted - 10/1/20	Exp. 9/30/2023	252,000	-	-	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	63,000	189,000
	TOTAL		52,613	54,194	49,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	659,806	1,107,821