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Board Members Present

Joanne Hayes-White, President, Public Member

Jennifer Ferrera Schmid, Vice President, Public Member

Captain Robert Carr, Pilot Member

Captain Einar Nyborg, Pilot Member

Captain Oscar Prada, Tanker Company Industry Member

Karen Tynan, Public Member

Stephanie Dougherty, Designee of the Secretary of the California State Transportation Agency (CalSTA)

Board Members Absent

Vacant, Dry Cargo Industry Member

Board Staff Present

Allen Garfinkle, Executive Director Roma Cristia-Plant, Assistant Director Dennis Eagan, Board Counsel Brenda Pugh, Staff Services Manager I Alethea Wong, Administrative Assistant II

Identified Public Present

Knute Michael Miller, past Board President; Captain John Carlier, San Francisco Bar Pilots (SFBP) President and Port Agent; Captain Anne McIntyre, SFBP Business Director; Captain Steven Teague, SFBP; and Mike Jacob, Pacific Merchant Shipping Association (PMSA) Vice President and General Counsel.

OPEN MEETING AGENDA

1. Call to Order and Roll Call (President Hayes-White)

President Hayes-White called to order at 9:30 a.m. Administrative Assistant II Wong called the roll and confirmed a quorum.

2. Review and approval of Board meeting minutes (President Hayes-White)

Board action to approve the minutes from the Board meeting held on February 25, 2021.

Board members were presented with the draft minutes from the February 25, 2021, meeting. There was no further discussion.

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MOTION: Commissioner Nyborg moved to approve the draft minutes from the

meeting on February 25, 2021. Vice President Schmid seconded the

motion.

VOTE: YES: Hayes-White, Schmid, Carr, Nyborg, Prada, and Tynan.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

3. Public comment on matters on the agenda or not on the agenda.

Mr. Jacob requested that the Board address the City of Oakland's Draft Environmental Impact Report (DEIR) for the City of Oakland's Waterfront Ballpark District Project for discussion at the April Board meeting, and for the Board to consider possibly submitting comments to the DEIR relative to maritime safety of the Oakland Inner Harbor. He stated he would work with Board staff to craft a comment for Board consideration. Commissioners Nyborg and Prada volunteered to assist with the with a Board DEIR comment.

4. President Announcements and Activities (President Hayes-White)

President Hayes-White welcomed Brenda Pugh, the Board's new Staff Services Manager I, who will be serving as the Licensing and Training Programs Manager. She congratulated Commissioner Nyborg on being reappointed to the Board, and noted that Dr. Ward had resigned from the Pilot Fitness Committee due to health challenges.

5. Board Member Announcements and Activities (Board Members)

There were no announcements.

6. Directors' Report (Executive Director Garfinkle/Assistant Director Cristia-Plant)

A) Correspondence and activities since the Board meeting held on February 25, 2021.

Executive Director Garfinkle reported the following:

- On March, 4, 2021, Board staff received a news release from the Federal Maritime Commission noting that Commissioners Maffei and Bentzel sent letters to several states urging them to prioritize the vaccination of the maritime workforce to protect the nation's supply chain.
- On March 10, 2021, Board staff received a copy of the Maersk Safety Alert 01-2021, which informed all Maersk vessels with combination ladder trapdoor arrangements, to be in compliance with current International Maritime Organization (IMO)

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standards. It was noted that more than 45 non-compliant pilot transfer arrangements were being modified.

- On March 11, 2021, Board staff received a copy of the Committee on the Marine Transportation System (CMTS) press release stating that in response to stakeholder requests, the CMTS COVID-19 Working Group has developed two white papers, *Priority COVID-19 Vaccination of U.S. Merchant Mariners* and *Priority COVID-19 Vaccination of U.S. Port Workers*.
- On March 12, 2021, Board staff received a letter from the Office of the Governor regarding Implementation of the California Fair Political Practices Commission (FPPC) Recommendations. He noted that the FPPC has implemented new recommendations to reduce the influence of paid lobbyists on the State Executive staff, including Cabinet members and other Governor appointees.
- On March 15, 2021, Board staff welcomed Captains Mark Barnum, Bart Sappington, and Spencer Snapp and provided orientation to the new trainees in the Pilot Trainee Training Program.
- On March 24, 2021, he forwarded a letter to be sent by the San Francisco Bar Pilots addressed to all ship-owners, operators, masters and agents of vessels, notifying them that the Board supports the recommendation in Marine Safety Information Bulletin (MSIB) 21-20 Change 2, *Recommendation for Pilot Transfer Arrangements*, requested that all recipients review their pilot boarding arrangements and to upgrade their trap door configurations to meet the latest IMO standards as soon as possible. He thanked Commissioner Carr and Assistant Director Cristia-Plant for their work on the letter.

B) Report on pilot licensing matters since the Board meeting held on February 25, 2021.

Executive Director Garfinkle reported that since the February Board meeting, the Board renewed the licenses of Captains Rubino, Pyne Mercier, Bridgman, and Aune.

C) Report on Board surcharges.

Executive Director Garfinkle reported that the SFBP wired to the Board the surcharges collected in February 2021 in the amount of \$189,323.07, itemized as follows:

Board Operations Surcharge: \$111,188.07
Continuing Education Surcharge: \$22,440.00
Pilot Trainee Surcharge: \$55,695.00

D) Report on outstanding requirements of Board actions in response to Board determination and direction on Incident Review Committee reports.

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Executive Director Garfinkle reported that on March 15, 2021, he signed the Board of Pilot Commissioners accusation 2021-01, which was served to Captain Roger Kirk on March 17, 2021.

E) Report on legislative activities and contractual matters.

Assistant Director Cristia-Plant reported on Assembly Bill 807 (Grayson), and stated the bill authorizes the Board to establish a separate temporary ship movement surcharge effective at the first of a quarter to recover the pilots' costs associated with a catastrophic event, and that the bill also requires the pilots to keep a separate set of accounting books to document the recovery of costs approved by the Board. She noted that a committee meeting date to consider the bill had not yet been scheduled.

Assistant Director Cristia-Plant reported the following contractual matters:

- The amendment to the Artelia contract to extend the manned model shiphandling training contract term by one year to June 30, 2022 is expected to be fully executed by tomorrow.
- The new interagency agreement for continued administrative support with the California Highway Patrol is in process and is expected to be executed in the near future. The current interagency agreement with the California Highway Patrol expires on June 30. 2021.
- The contract amendments sent to both of the Commission Investigators to extend their respective contract terms by one year to April 30, 2022, and to augment each contract amount by \$10,000 are still in process.
- The new interagency agreement that was sent to the State Controller's Office for future audits of pilotage rates and surcharges is still in process. The new agreement, totaling \$163,930, will be for three years and is for the 2020, 2021 and 2022 audits.
- Board staff continue to work with contract staff at the California Highway Patrol and the California Department of Transportation to amend the current interagency agreement with Caltrans to add website support.
- In the contract work queue is an amendment to the contract with the San Francisco Bar Pilots to restructure the budget to pay for up to a maximum of 10 trainees and to clarify drug testing costs, and a new interagency agreement with the Regents of the University of California for continued pilot and trainee medical assessments from physicians at the University of California San Francisco campus. The current contract with UCSF will expire on June 30, 2021.

Commissioner Carr thanked Board staff for sending the letter to stakeholders regarding the pilot ladder arrangement. Commissioners Carr and Nyborg expressed a concern about pilots continued delay traveling to France for manned model training. Executive Director Garfinkle stated that he has been in communication with Artelia regularly, that

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he will make a decision on whether to send pilots to training in May and June of this year in the near future, that the Board determined in December 2020 that it would not take any action against a pilot's license if he has not attended the required training if the Board could not provide the training due to the pandemic, and that the Board instructed him to catch pilots up on any required training as soon as feasible and within budgetary constraints. As such, he confirmed that no changes to the Board's regulation are needed.

7. Port Agent's Report (Port Agent Carlier)

A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.

Port Agent Carlier reported that the following pilots have been absent for medical reasons (AFMR):

- Captain Kasper June 11, 2020
- Captain Greger December 1, 2020
- Captain Kirk December 2, 2020
- Captain Haggerty December 9, 2020

He reported that the SFBP continually monitors the dispatch list for possible 12-hour minimum rest period (MRP) exceptions, and if the potential exception is likely to result in a rest period less than 10 hours, mitigating measures are employed by the SFBP. He reported that mitigating measures include, but are not limited to, suspending continuing professional development protocols, canceling scheduled meetings, canceling previously granted compensated time off requests, suspending SFBP internal working rules, and calling in off-watch pilots.

He reported that there are currently 54 licensed pilots, that there were 10 MRP exceptions in February, and the shortest rest period was 9.4 hours.

B) Monthly report on SFBP ship piloting business activity.

For the month of February 2021, Port Agent Carlier reported that normal operations for all pilot vessels.

Port Agent Carlier reported that the billed vessel moves for February 2021 were as follows:

Bar Crossings: 368 moves
Bay Moves: 136 moves
River Moves: 62 moves
Total Moves: 566 moves

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• Gross Registered Tons (GRT): 23.1 million

He also reported that when comparing 2021 year-to-date vessel move data with the same period in 2020, total moves were down 14.1% and GRT was down 23.7%.

C) Monthly confidential written report of SFBP pilots who have been absent for medical reasons (AFMR). The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.

There was no discussion of the confidential written report of pilots who have been absent for medical reasons. There was no closed session discussion of this item.

8. Pilot Evaluation Committee (Captain Teague)

A) Report on the Pilot Evaluation Committee (PEC) meeting held on March 17, 2021.

PEC Chair Captain Teague reported on the following:

- The PEC met on March 17, 2021, and in attendance were Committee members Captains Aune, Robinson, Slack, Wehr, and Teague.
- The PEC provided Executive Director Garfinkle a report of trainee activity over the past month.
- Trainees were interviewed and counseled individually in closed session by the PEC members on their progress in the Pilot Trainee Training Program.
- The eight current trainees included Captains Adams, Barnum, Deisher, Murney, Olmsted, Sappington, Snapp, and Weber. The range of time in the program for these trainees range from 10 days to 18 months.
- Captain Deisher is still in the evaluation stage and continues to handle vessels as much as possible, with the occasional observation trip to watch a licensed pilot work.
- Captain Adams continues to handle and is waiting for the U.S. Coast Guard to issue him the full unlimited First Class pilotage endorsement.
- Captains Murney and Weber are finalizing route trips to Stockton, testing, and handling as much as possible.
- Captain Olmsted is acquiring route trips, preparing to test, and beginning to handle in areas where he meets the present requirements.
- Captains Barnum, Sappington, and Snapp entered the Pilot Trainee Training Program on March 15, 2021. They are presently observing vessels while acquiring route trips and gaining familiarity with the program.
- All trainees are presently meeting the recommended benchmarks in the program and are progressing at their own rate.

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- The next PEC meeting is scheduled for April 14, 2021, at 7:30 a.m. at the Board office.
- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.

There was no recommendation.

C) Possible PEC recommendation as to whether a trainee has or trainees have successfully completed the Pilot Trainee Training Program. Possible Board action whether to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.

There was no recommendation.

D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee who holds a Certificate of Completion from the Pilot Trainee Training Program. Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.

There was no recommendation.

Commissioner Carr discussed the possibility of increasing the number of trainees in the training program to 9 since the Board's budget this fiscal year could afford the additional trainee costs, and consistent with the Board's action on July 23, 2020, to increase the number of trainees to 10, subject to budgetary constraints. Executive Director Garfinkle confirmed that there is a budget surplus in the training side of the budget, and he would make an offer to the next candidate on the 2019 trainee eligibility list.

Captain Teague added that having 9 trainees in the pilot training program temporarily will not be an issue to the PEC. He responded to Commissioner Prada that there are still 8 candidates on the 2019 Pilot Trainee Program Selection Exam List and all of these candidates have indicated continued interest in attending the program.

9. Reported Safety Standard Violations (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be reported on.)

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Executive Director Garfinkle stated that there were no safety standard violations to report on.

- 10. Incident Review Committee—Reportable Piloting Events (Executive Director Garfinkle) (Reportable piloting events occurring up to the start of the meeting will be reported on.)
 - A) Status report on the event involving the M/V CHAMPION CONCEPT making unintended contact with the corner of the dock while performing a shift from Berth 8 to Berth 9 in Stockton, California on April 28, 2020. Possible Board action to grant the Incident Review Committee an extension to present the M/V CHAMPION CONCEPT report at the Board meeting to be held on April 22, 2021.
 - B) Status report on the event involving an interaction between the M/V HYUNDAI NEPTUNE, the M/V HANOVER EXPRESS and the M/V THALASSA AVRA causing the M/V THALASSA AVRA to have multiple parted lines and making contact with a container crane at Berth 37 in Oakland, California on May 21, 2020. Possible Board action to grant the Incident Review Committee an extension to present the M/V HYUNDAI NEPTUNE and the M/V HANOVER EXPRESS report at the Board meeting to be held on April 22, 2021.
 - C) Status report on the event involving an interaction between the M/V JIANGMEN TRADER and the moored M/V STRATEGIC ALLIANCE causing the M/V STRATEGIC ALLIANCE to have two parted spring lines at Berth #6 in Pittsburg on July 23, 2020. Possible Board action to grant the Incident Review Committee an extension to present the M/V JIANGMEN TRADER report at the Board meeting to be held on April 22, 2021.

Executive Director Garfinkle reported on all of the outstanding Incident Review Committee reports together. He stated that there is new evidence in the M/V CHAMPION CONCEPT event, and that the investigations are still ongoing due to Board staff workload. He requested an extension to the next Board meeting to submit the reports, and noted that there are no safety concerns due to the delayed reports.

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MOTION: Commissioner Carr moved that the Board grant an extension to the

Incident Review Committee to present its report on the M/V

CHAMPION CONCEPT, the M/V HYUNDAI NEPTUNE, and the M/V JIANGMEN TRADER at the Board meeting to be held on April

22, 2021.

VOTE: YES: Hayes-White, Schmid, Carr, Nyborg, Prada, and Tynan.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

11. Significant Port Safety and Security Cases Report (Executive Director Garfinkle)

Report on marine casualties, navigational safety and significant incident management cases relevant to the Board as reported by the U.S. Coast Guard in its Prevention / Response – San Francisco Harbor Safety Statistics report.

Executive Director Garfinkle reported that the February 2021 Prevention/Response – San Francisco Harbor Safety Statistics report included a description of five losses of propulsion, one crewmember death, one personal injury, one loss of power, and one reduction of propulsion events.

12. Finance Committee Meeting (Acting Chair Captain Nyborg)

A) Report on the Finance Committee meeting held on March 2, 2021.

Acting Committee Chair Captain Nyborg reported that the Finance Committee met on March 2, 2021, reviewed the Board's financial statements for the last fiscal year, itemized budget for fiscal year 2020-21, and financial information on surcharges set by the Board.

B) Finance Committee recommendations to the Board on the following Board surcharges:

The below agenda items were discussed together.

- 1. To adjust or not adjust the Board Operations Surcharge rate (currently 4.5% of all pilotage fees). Possible Board action to adjust the Board Operations Surcharge rate.
- 2. To adjust or not adjust the Pilot Continuing Education Surcharge rate (currently \$45 per move). Possible Board action to adjust the Pilot Continuing Education Surcharge rate.

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3. To adjust or not adjust the Pilot Trainee Training Surcharge rate (currently \$15/trainee/move). Possible Board action to adjust the Pilot Trainee Training Surcharge rate.

Acting Committee Chair Captain Nyborg reported that the Committee recommends that the Board Operations Surcharge rate be increased from 4.5% to 5%, effective July 1, 2021, due to the continued and forecasted depressed shipping activity, that the Pilot Continuing Education Surcharge rate be increased from \$45/move to \$50/move, effective July 1, 2021, to move this rate towards full funding of the Pilot Continuing Education Program, and that there be no change to the Pilot Trainee Training Surcharge rate currently at \$15/trainee/move. He noted that all Committee recommendations were unanimous. There was no further discussion.

MOTION: Vice President Schmid moved that the Board approve the Board

Operation Surcharge rate be increased from 4.5% of all pilotage fees effective July 1, 2021, that the Pilot Continuing Education Surcharge rate be increased from \$45 per move to \$50 per move,

effective July 1, 2021, and that the Pilot Trainee Training

Surcharge rate remain at \$15 per trainee per move. Commissioner

Carr seconded the motion.

VOTE: YES: Hayes-White, Schmid, Carr, Prada, Nyborg, and Tynan.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

13. Status Report on the Navigation Technology Surcharge. (SFBP Business Director Captain McIntyre)

SFBP Business Director Captain McIntyre reported that SFBP has finished collections of the billed Navigation Technology Surcharges. She added that the SFBP is switching to a new dispatch and billing system that is scheduled to go online in May. As such, she stated that she expects to submit a final accounting of Navigation Technology Surcharges at the June Board meeting.

14. Status report on the replacement of the P/V GOLDEN GATE, which the Board approved a Preliminary Determination for the purchase of a replacement vessel and eventual recovery of costs to the pilots in the amount of \$8,820,679.00 on November 12, 2020, and discussion of future pilot vessel needs of Board-licensees. (SFBP Business Director Captain McIntyre)

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SFBP Business Director Captain McIntyre reported that the SFBP signed the construction contract with Snow in Seattle, that she is in the process of signing the bank term sheet, and that the project is on budget.

SFBP Business Director Captain McIntyre noted that the California Air Resources Board (CARB) regulations for harbor craft go into effect in 2024, and that likely the rest of the pilot boats will need to be replaced ahead of their useful lives. She indicated that the total cost to for a pilot boat replacement program would be approximately \$46 million, inclusive of financing costs, and suggested that it might be useful to begin a discussion of how best to look holistically at saving money for such a program.

Mr. Jacobs stated that he is interested in having a conversation about replacing pilot boats to comply with CARB regulations, which he described as aggressive, to transition into a near zero emissions for harbor craft, and that he would like to be thoughtful about compliance. He also stated that maybe there could be a Board effort to have the regulations for harbor craft implementation be moved out into the future so that there could be utilization of the useful life of the existing pilot boats.

President Hayes-White was supportive of the Pilot Boat Advisory Committee looking into the matter.

SFBP Business Director Captain McIntyre confirmed for Commissioner Prada that Snow is expecting to deliver the new pilot boat in 14 months, and that the pilot boat surcharges cannot be set until the final costs for the P/V GOLDEN GATE replacement is known.

15. San Francisco Bar Pilots submittal and discussion of the 2020 piloting activity report required by the Harbors and Navigation Code §237(d). (SFBP Business Director Captain McIntyre)

Business Director Captain McIntyre noted the §237(d) report includes shipping data the pilots are required to provide annually to the Board, and that when compared to 2019, piloting activity was down.

Commissioner Nyborg noted that for a majority of 2020, there were about 53 licensed pilots, which caused work hour issues during the year.

16. Discussion of pilot revenue losses due to reduction in vessel traffic caused by the COVID-19 pandemic. (President Hayes-White)

Port Agent Carlier reported that SFBP and PMSA have had stakeholder discussions that resulted in AB 807 (Grayson) bill amendments to address catastrophic losses to the pilots, that discussions have included other issues such as fuel surcharges, and that discussions are

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still ongoing regarding the pilots' loss of revenue due to catastrophic events. He noted that the issue of pilots' loss of revenue is not anticipated to go away any time soon.

Mr. Jacob thanked SFBP President Carlier and SFBP Business Director Captain McIntyre for their discussions that resulted in the amendments to AB 807, and confirmed that the stakeholder discussions have now turned to the pilots' catastrophic revenue losses, including that the pilots have been clear about the need for short term revenue enhancement, and that the pilots have been creative about resolving this issue. He stated that vessel owners want a specific mechanism in place since they also have downturns.

Commissioner Tynan requested to know if there are any timelines associated with the stakeholder discussions. Mr. Jacob stated that AB 807 is based on the legislature's timeline, and that an agreement should be reached by July so that the bill could complete the legislative process and be considered by the Governor in September.

There was a discussion of the backlog of shipping activity in Los Angeles, and that some of the vessels are being rerouted to the Bay Area, which will positively impact shipping activity. SFBP Busines Director Captain McIntyre pointed out that the cruise industry is still being impacted by the pandemic, refineries are shutting down, and that labor agreements are expiring in 2022, which will likely also have a negative impact on shipping in the Board's jurisdiction.

Mr. Jacob thanked Board President Hayes-White for keeping the item on the agenda as a forum for discussion of this issue that will be around for a while.

17. Review and discussion of proposed amendments to the Board's Conflict of Interest code in California Code of Regulations, Title 7. Article 3. Officers, Committees, Employees, Section 212.5. Possible Board action to approve proposed amendments to the Board's Conflict of Interest code in California Code of Regulations, Title 7. Article 3. Officers, Committees, Employees, Section 212.5.

Executive Director Garfinkle reported that every two years, the Fair Political Practices Commission (FPPC) requires the Board to review its conflict of interest codes for staff, officers, and Board members, and other decision-makers. He stated that due to the reclassification of Board staff position, Board staff is recommending adding the new Staff Services Manager I – Specialist (SSM I) position and the Administrative Assistant II position to the listing of Board designated positions, with the SSM I being subject to all disclosure categories, and the Administrative Assistant II being subject to the fourth disclosure category.

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MOTION: Commissioner Prada moved to approve the amendments to the Board's

Conflict of Interest code in §212.5 of title 7, California Code of Regulations to add the Staff Services Manager I - Specialist and the Administrative Assistant II positions as outlined in the draft Conflict of Interest Code presented by Board staff, and for Board staff to proceed with

the Fair Political Practices Commission to make the proposed amendments. Commissioner Nyborg seconded the motion. YES: Hayes-White, Schmid, Carr, Nyborg, Prada, and Tynan.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

VOTE:

18. Incident Review Committee report on the M/V CHAMPION CONCEPT (Vice President Schmid/ Executive Director Garfinkle)

A presentation of the Incident Review Committee report on the event involving the M/V CHAMPION CONCEPT making unintended contact with the corner of the dock while shifting from Berth 8 to Berth 9 in Stockton, California on April 28, 2020. Board deliberation of the Incident Review Committee's recommendations to the Board and determination regarding the event involving the M/V CHAMPION CONCEPT. The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).

President Hayes-White noted that this agenda item is not available to be presented to the Board.

19. Public comment on matters not on the agenda. (President Hayes-White)

Commissioner Nyborg commented that SFBP is almost finished working on a draft of the Fatigue Risk Management System (FRMS) that will be integral to the implementation of the Board's fatigue regulations, and will provide the draft FRMS to the Pilot Fitness Committee for review.

20. Proposals for the next Board meeting agenda. (President Hayes-White)

President Hayes-White reminded Board staff to include Mr. Jacob's request to include the Draft EIR for the City of Oakland's Waterfront Ballpark District Project on the next Board agenda.

Commissioner Carr commented that he will work with Board staff to schedule a Pilot Boat Committee meeting to discuss a pilot boat replacement program for the other pilot vessels.

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Commissioner Nyborg requested that agenda item 16 remain on the Board agenda to continue the discussion of the pilots' pandemic revenue losses.

21. Adjournment.

MOTION: Commissioner Nyborg moved to adjourn the meeting. Commissioner Prada

seconded the motion.

VOTE: YES: Hayes-White, Schmid, Carr, Nyborg, Prada, and Tynan.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved, and the meeting was adjourned at 11:24 a.m.

Submitted by:

Allen Garfinkle

Executive Director