

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

660 Davis Street, San Francisco, CA 94111  
Phone: (415) 397-2253 Fax: (415) 397-9463  
E-mail: [bopc@bopc.ca.gov](mailto:bopc@bopc.ca.gov)  
Website: [www.bopc.ca.gov](http://www.bopc.ca.gov)



November 22, 2023

**NOTICE OF PILOT EVALUATION COMMITTEE MEETING**

The Pilot Evaluation Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Wednesday, December 6, 2023, at 7:30 a.m. at the Board office located at 660 Davis Street, San Francisco, California. The agenda items are listed below.

***This meeting is not amenable to videoconferencing or teleconferencing and will be held in person only.***

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any recommendation made by the Committee to the Board will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle  
Executive Director

#####

This notice and agenda may also be found on the Board's website at:

[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Pilot Evaluation Committee Meeting  
Wednesday, December 6, 2023, at 7:30 a.m.  
MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call. (Chair Captain Robinson)
2. Approval of minutes for the Pilot Evaluation Committee meeting held on October 18, 2023. (Chair Captain Robinson)
3. Public comment on matters on the agenda or not on the agenda.
4. Discuss Pilot Trainee Training Program administration and potential improvements. (Chair Captain Robinson)
5. Discussion of correspondence received since the last Committee meeting. (Chair Captain Robinson)

**CLOSED SESSION as authorized by Government Code §§ 11126(c)(1) and (c)(2)**

6. Review Pilot Trainee Training Program pilot trainee evaluation cards and monthly progress reports. (Chair Captain Robinson)
7. Interview/Counsel pilot trainees. (Chair Captain Robinson)
8. Develop recommendation to the Board to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program, if warranted. **Possible Committee recommendation to the Board to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.** (Chair Captain Robinson)
9. Develop recommendation to the Board to issue a Pilot Trainee Training Program certificate of completion to one or more trainees, if warranted. **Possible Committee recommendation to the Board of the issuance of a Pilot Trainee Training Program certificate of completion to one or more trainees.** (Chair Captain Robinson)

**OPEN MEETING**

10. Announcement of recommendations made in closed session, if any. (Chair Captain Robinson)
11. Public comment on matters not on the agenda. (Chair Captain Robinson)
12. Schedule next Committee meeting, and proposals for items on the next meeting agenda. (Chair Captain Robinson)
13. Adjournment.

December 6, 2023, Pilot Evaluation Committee Meeting – Order of business is approximate and subject to change.