

**Board of Pilot Commissioners for the Bays of
San Francisco, San Pablo, and Suisun**

660 Davis Street, San Francisco, CA 94111
Phone: (415) 397-2253 Fax: (415) 397-9463
Email: bopc@bopc.ca.gov
Website: www.bopc.ca.gov



February 16, 2024

NOTICE OF FINANCE COMMITTEE MEETING

The Finance Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Tuesday, February 27, 2024, at 9:30 a.m. The agenda items are listed below.

All of the Committee members will participate in this meeting remotely by video conference or telephone.

Members of the public may participate through the Webex platform, by telephone, or by submitting public comment in advance of the meeting. If members of the public wish to submit comments in advance, the Committee requests members of the public to email written comments to bopc@bopc.ca.gov prior to the meeting. To the extent possible, all written comments will be distributed to the Committee members and posted to the Board's website prior to the meeting.

When it's time, join the Webex meeting (video):

[Join Meeting](#)

More ways to join:**Join from the meeting link**

<https://cadot.webex.com/cadot/j.php?MTID=m083220d325966c9e685fc74d283ee7d8>

Join by meeting number

Meeting number (access code): 2492 263 5882

Meeting password: dNDdpd6Z2A9

Tap to join from a mobile device

[+1-408-418-9388](tel:+14084189388), [24922635882](tel:+14084189388)## United States Toll

Join by phone

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

Join from a video system or application

Dial 24922635882@cadot.webex.com

You can also dial 173.243.2.68 and enter your meeting number

Board of Pilot Commissioners
Notice of February 27, 2024, Finance Committee Meeting, continued

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session. There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting. Meeting documents will be available on the Board's website listed below.

A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any item before the Committee will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS



Allen Garfinkle
Executive Director

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This notice, the meeting agenda and meeting documents are posted on the Board's website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Finance Committee Meeting
February 27, 2024, at 9:30 a.m.**

VIA WEBEX AND TELECONFERENCE
(see Notice for instructions to join the virtual meeting)

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (Chairperson Nyborg)
2. Approval of the minutes from the Committee meetings held on November 3, 2023, and January 25, 2024. (Chairperson Nyborg)
3. Public comment on matters on the agenda or not on the agenda.
4. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on Board-approved surcharges.
 - a) Review Board Operations Surcharge rate (currently at 6.5% of all pilotage fees, effective October 1, 2023), and the revenues, expenditures, and reserve balance.
Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted. (Assistant Director Millspaugh)
 - b) Review Pilot Continuing Education Surcharge rate (currently at \$50/move, effective October 1, 2023), and the revenues, expenditures, and reserve balance.
Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted. (Assistant Director Millspaugh)
 - c) Review Trainee Training Surcharge rate (currently at \$15/trainee/move, effective October 1, 2023), and the revenues, expenditures and reserve balance.
Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted. (Assistant Director Millspaugh)
 - d) Review Pilot Boat Surcharge rate (currently at \$0.0200 per gross registered ton effective October 1, 2023), and the revenues, expenditures and reserve balance.
Recommendation to the Board to adjust the Pilot Boat Surcharge rate, if warranted. (Assistant Director Millspaugh)
5. Discussion regarding Pilot Boat Program expenditure authority and the allocation of interest earned on moneys in the Pilot Boat Surcharge Account. (Assistant Director Millspaugh)
6. Discussion of Pilot Boat Maintenance Surcharge collection in fiscal year 2023-24. This surcharge expired of its own accord in December 2022. (Assistant Director Millspaugh/San Francisco Bar Pilots Business Director Captain McIntyre)

FINANCE COMMITTEE MEETING AGENDA, CONTINUED

7. Comments from the public and Committee members on matters not on the agenda.
(Chairperson Nyborg)
8. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda. (Chairperson Nyborg)
9. Adjournment.