

FORECASTING ASSUMPTIONS

➤ **Budget**

- SB 101 Chapter 12 Budget Act of 2023: \$4,425,000
- BL23-20 Control Section 3.60 Retirement Adj.: \$8,000
- BL23-23 Item 9800 Salaries & Benefits Adj.: \$25,000
- Pilot Boat Program Implementation: \$5,000,000
- Approved Budget: \$9,458,000

➤ **Revenues**

- Revenue projections for Operations, Trainee Training, Continued Education and Pilot Boat Program are based on Monthly Average.

➤ **Operations**

○ **Labor Costs**

- Personal Services are projected based on prior month salaries and benefits.

○ **General Operating Costs**

- Operating Expenses are based on estimated projections and Budget Act schedules.

○ **Consulting and Professional Services**

- Attorney General expenditure is projected at \$90,000, based on prior year actuals and current fiscal year direct transfers.
- Internal and External Consulting and Professional Services are based on all pending and current contracts, and direct transfers.

➤ **Trainee Training**

- Projected expenses are based on all current trainee contracts, and includes two new trainees in January, 2024.
- As of December 31, there are two trainees, one (Meyer) graduated on November 2, 2023.

➤ **Continued Education**

- Projected expenses are based on all pending and current contracts.

➤ **Pilot Boat Program**

- Projected expenses are based on anticipated monthly bank loan payments to the SFPB.

BOARD OF PILOT COMMISSIONERS

Fiscal Year 2023-24

For Fiscal Period 06

FUND CONDITION STATEMENT					
	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Pilot Boat Program 2030026	Total
Beginning Fund Balance 7/1/2023	2,206,547	1,714,572	621,269	2,652,111	7,194,499
Prior Year Adjustments ^{/1}	-\$42,996	-\$64,894	\$0	\$0	-\$107,890
Adjusted Beginning Fund Balance	2,163,551	1,649,678	621,269	2,652,111	7,086,609
Actual Revenues to Date	\$1,240,156	\$234,267	\$189,894	\$3,264,788	\$4,929,105
Prior Year Revenue Adjustments					\$0
Total Revenues	\$1,240,156	\$234,267	\$189,894	\$3,264,788	\$4,929,105
Total Resources	\$3,403,706	\$1,883,945	\$811,163	\$5,916,900	\$12,015,714
Actual Expenditures to Date	-584,225	-186,391	-170,750	0	-941,366
Actual Encumbrances to Date	-591,759	-26,051	-188,740	0	-806,551
Subtotal Expenditures	-\$1,175,985	-\$212,442	-\$359,490	\$0	-\$1,747,917
Direct Fund Transfers Out ^{/2}	-\$68,972	\$0	\$0	\$0	-\$68,972
Ending Fund Balance 12/31/23	\$2,158,750	\$1,671,503	\$451,673	\$5,916,900	\$10,198,825
Future Revenue Projection	1,637,174	273,159	246,590	4,253,045	6,409,967
Future Expenditure Projection	-1,650,285	-196,361	0	-425,000	-2,271,646
Projected Fund Balance 6/30/2024	\$2,145,639	\$1,748,301	\$698,263	\$10,594,945	\$14,337,147

BUDGET AUTHORITY STATEMENT

	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Pilot Boat Program 2030026	Total
Budget Authority	\$3,033,000	\$1,017,620	407,380	\$5,000,000	\$9,458,000
Actual Expenditures to Date	-584,225	-186,391	-170,750	0	-941,366
Encumbrances to Date	-591,759	-26,051	-188,740	0	-806,551
Estimated Future Expenditures	-1,650,285	-196,361	0	-425,000	-2,271,646
Total Projected Expenditures	-\$2,826,269	-\$408,803	-\$359,490	-\$425,000	-\$4,019,563
Savings/Deficit	\$206,731	\$608,817	\$47,890	\$4,575,000	\$5,438,437

^{/1} Prior Year encumbrance reductions

^{/2} Charge for Pro Rata

BOARD OF PILOT COMMISSIONERS
Fiscal Year 2023-24
For FISCAL Period 06

Comparison of Budget Authority with Forecasted Expenditures							
Support - 2030010							
	FY 22/23	FY 23/24			Adjusted	Projected	Year-end
Category	Expenditures	YTD Expenditures	YTD Encumbrance	YTD Totals	Budget Act Totals	Expenditures	Balance
01. Salaries	426,767	233,060		233,060	505,000	483,460	21,540
02. Board Fee	21,600	10,800		10,800	22,000	19,200	2,800
05. OASDI	18,264	12,269		12,269	28,000	26,389	1,611
06. Hlth/Dtal/Vsion	6,485	3,674		3,674	12,000	9,504	2,496
07. Retirement	115,275	81,371		81,371	185,000	168,950	16,050
08. Workers Comp	1,840	737		737	3,000	1,474	1,526
09. Medicare	6,082	3,319		3,319	8,000	7,000	1,000
10. Other Benefits	31,311	20,223		20,223	43,000	41,043	1,957
11. General Exp	1,189	553		553	1,500	1,500	-
12. Printing	8,005		5,703	5,703	8,000	8,000	-
13. Communications	4,591	1,548		1,548	5,000	5,000	-
14. Postage	597	197	253	450	700	700	-
15. Insurance	6			-	300	300	-
16. Travel In	-			-	500	500	-
17. Travel Out	-			-	-	-	-
18. Training	3,560	119		119	4,000	4,000	-
19. Facilities	284,750	143,681	143,414	287,096	300,000	287,096	12,904
20. Attorney General (DOJ)	86,268	47,516		47,516	90,000	90,000	-
21. Consulting	441,418	1,177	305,482	306,659	1,500,000	1,500,000	-
22. Data Ctrs	3,411	2,734		2,734	4,000	4,000	-
23. Info Tech	38,487	21,247	136,908	158,154	200,000	158,154	41,846
25. Equipment	9,352			-	10,000	10,000	-
27. Other Items of Expense	0	0		-	103,000	-	103,000
Support Total	1,509,258	584,225	591,759	1,175,985	3,033,000	2,826,269	206,731

Trainee Training - 2030019 - 291							
	FY 22/23	FY 23/24			Adjusted	Projected	Projected YE
Category	Expenditures	YTD Expenditures	YTD Encumbrance	Totals	Budget Act Totals	Expenditures	Balance
08. Workers Comp	17,764	5,660		5,660	17,763	14,150	3,613
11. General Exp	-			-	-	-	-
16. Travel In	-			-	-	-	-
17. Travel Out	-			-	-	-	-
18. Training	-			-	-	-	-
20. Attorney General (DOJ)	58,080	29,049		29,049	100,000	29,049	70,951
21. Consulting	106,267		26,051	26,051	327,857	26,051	301,806
26. Other (Stipend)	542,511	151,682		151,682	572,000	339,553	232,447
Trainee Training Total	724,622	186,391	26,051	212,442	1,017,620	408,803	608,817

Pilot Cont Ed - 2030019 - 292							
	FY 22/23	FY 23/24			Adjusted	Projected	Projected YE
Category		YTD Expenditures	YTD Encumbrance	Totals	Budget Act Totals	Expenditures	Balance
16. Travel In	-			-	-	-	-
17. Travel Out	-		9,990	9,990	15,000	9,990	5,010
18. Training	256,000			-	-	-	-
21. Consulting	151,380	170,750	178,750	349,500	392,380	349,500	42,880
Pilot Cont Ed Total	407,380	170,750	188,740	359,490	407,380	359,490	47,890

Pilot Boats - 2030026							
	FY 22/23	FY 23/24			Adjusted	Projected	Projected YE
Category		YTD Expenditures	YTD Encumbrance	Totals	Budget Act Totals	Expenditures	Balance
25. Equipment	1,106,984			-	5,000,000	425,000	4,575,000
Pilot Boats Total	1,106,984			-	5,000,000	425,000	4,575,000

BOARD OF PILOT COMMISSIONERS
Fiscal Year 2023-24
For FI\$Cal Period 06

FY 2022-23 Revenue								
AB - Pilot								
Source: SFBP Wire Transfers	FY	FM	AA - Operations 4172500001	Trainee (Trainee Trng) 4172500003	AC - Serving Pilot (Con't Educ) 4172500002	AD - Pilot Boat Surcharge 4172500005	125600-01 Pilot Trainee Training Application Fee	Totals
FM01 @ 6% (AA) - Actuals	22-23	July	128,729	84,795	27,185	-	-	240,709
FM02 @ 6% (AA) - Actuals	22-23	Aug	165,606	102,861	38,000	-	-	306,468
FM03 @ 6% (AA) - Actuals	22-23	Sept	151,401	90,464	33,892	-	-	275,757
FM04 @ 6% (AA) - Actuals	22-23	Oct	158,796	94,642	35,479	-	-	288,917
FM05 @ 6% (AA) - Actuals	22-23	Nov	164,541	82,338	30,914	-	-	277,793
FM06 @ 6% (AA) - Actuals	22-23	Dec	188,416	85,254	35,522	-	-	309,192
FM07 @ 6% (AA) - Actuals	22-23	Jan	154,122	66,099	31,697	43,313	-	295,231
FM08 @ 6% (AA) - Actuals	22-23	Feb	172,280	64,537	33,483	411,535	-	681,835
FM09 @ 6% (AA) - Actuals	22-23	Mar	186,076	61,781	36,357	514,982	-	799,196
FM10 @ 6% (AA) - Actuals	22-23	Apr	181,456	59,177	35,338	478,485	-	754,456
FM11 @ 6% (AA) - Actuals	22-23	May	206,134	59,503	37,382	609,920	-	912,938
FM12 @ 6% (AA) - Actuals	22-23	Jun	204,111	51,405	38,014	593,877	-	887,407
Trainee Application Fees Refund	22-23		-	-	-	-	-	-
Escheat-Unclaimed Check/Warrant	22-23		42,958	-	-	-	-	42,958
Interest To-Date - Actuals	22-23		112,638	-	-	-	-	112,638
Total YTD Revenue/Interest			2,217,264	902,856	413,263	2,652,111	-	6,185,495
Projected Future Revenue			-	-	-	-	-	-
Adjustments/Escheat/Unclaimed			42,958	-	-	-	-	42,958
Projected Future Interest			-	-	-	-	-	-
Total Revenue (not incl. escheat)			2,174,306	902,856	413,263	2,652,111	-	6,142,536

FY 2023-24 Revenue								
AB - Pilot								
Source: SFBP Wire Transfers	FY	FM	AA - Operations 4172500001	Trainee (Trainee Trng) 4172500003	AC - Serving Pilot (Con't Educ) 4172500002	AD - Pilot Boat Surcharge 4172500005	125600-01 Pilot Trainee Training Application Fee	Totals
FM01 @ 6.5% (AA) - Actuals	23-24	July	239,411	39,674	31,296	681,685	-	992,066
FM02 @ 6.5% (AA) - Actuals	23-24	Aug	245,993	59,500	43,256	667,899	-	1,016,648
FM03 @ 6.5% (AA) - Actuals	23-24	Sept	181,299	41,770	29,973	544,236	-	797,279
FM04 @ 6.5% (AA) - Actuals	23-24	Oct	280,910	61,387	49,909	753,449	-	1,145,655
FM05 @ 6.5% (AA) - Actuals	23-24	Nov	259,648	31,936	35,459	579,780	-	906,823
FM06 @ 6.5% (AA) - Actuals-Projections	23-24	Dec	214,956	19,446	28,348	512,998	-	775,748
FM07 @ 6.5% (AA) - Projections	23-24	Jan	237,036	42,285	36,374	623,341	-	939,037
FM08 @ 6.5% (AA) - Projections	23-24	Feb	237,036	42,285	36,374	623,341	-	939,037
FM09 @ 6.5% (AA) - Projections	23-24	Mar	237,036	42,285	36,374	623,341	-	939,037
FM10 @ 6.5% (AA) - Projections	23-24	Apr	237,036	42,285	36,374	623,341	-	939,037
FM11 @ 6.5% (AA) - Projections	23-24	May	237,036	42,285	36,374	623,341	-	939,037
FM12 @ 6.5% (AA) - Projections	23-24	Jun	237,036	42,285	36,374	623,341	-	939,037
Trainee Application Fees Refund	23-24		-	-	-	-	-	-
Year-End Adjustments			-	-	-	-	-	-
Interest To-Date - Actuals *	23-24		32,895	-	-	37,739	-	70,634
Total YTD Revenue/Interest			1,240,156	234,267	189,894	3,264,788	-	4,929,105
Projected Future Revenue			1,637,174	273,159	246,590	4,253,045	-	6,409,967
Projected Future Interest			-	-	-	-	-	-
Total Revenue			2,877,329	507,426	436,484	7,517,833	-	11,339,072

Notes:

* SMIF interest prorated between Operations/Support and the Pilot Boat Program based upon net total resources after expenditures.

AA - Board Operations Surcharge is a percentage of Pilotage fees charged, and does not include temporary transit fees. Pilotage fees are determined by the depth and weight
 AB - Trainee Training Surcharge is based on the # of ship moves and the number of trainees in training. The surcharge rate was changed from \$20/trainee/move to \$15/trainee/move effective 10/1/2023.

AC - Continued Education Surcharge is a fixed fee per ship move that uses pilot service. Pilot Continuing Education Surcharge was changed to from \$60/move to \$50/move effective 10/1/2023.

AD - Pilot Boat Surcharge is based upon the gross registered tons of a vessel. The Pilot Boat Surcharge was changed from \$0.0225 per gross registered ton to \$.0200 per gross registered ton effective 10/1/2023.

BOARD OF PILOT COMMISSIONERS

Fiscal Year 2023-24

For FISCAL Period 06

Program	Category 2	Supplier Name	Line Item Description	Sum of Encumbered Amount	Sum of Expensed Amount	Encumbrance Balance
Support	12. Printing	SMILE BUSINESS PRODUCTS INC	Printing	5,703		5,703
	12. Printing Total			5,703		5,703
	14. Postage	FEDEX CORPORATION SERVICES INC	Postage	450	197	253
	14. Postage Total			450	197	253
	19. Facilities	BPP EMBARCADERO SQ PROP OWNER	Rent	282,652	139,237	143,414
	19. Facilities Total			282,652	139,237	143,414
	21. Consulting	DEPT OF THE CA HIGHWAY PATROL	Administrative Services	148,000		148,000
		REGENTS OF THE UNIV OF CA SF	Medical Fitness Exam	147,932		147,932
		MICHAEL J OCALLAGHAN	Investigative Services	4,700		4,700
		JEFFREY HILL	Investigative Services	5,285	768	4,517
	STATE CONTROLLER	Warrant Release Service	333		333	
21. Consulting Total			306,250	768	305,482	
23. Info Tech	CALIFORNIA DEPT OF TRANS	Information Technology Services	38,410	9,603	28,808	
	CALIFORNIA DEPT OF TRANS	Information Technology Services	108,100		108,100	
23. Info Tech Total			146,510	9,603	136,908	
Support Total			741,565	149,805	591,759	
Training	21. Consulting	REGENTS OF THE UNIV OF CA SF	Medical Fitness Exam	22,718		22,718
		AMERICAN MARITIME SAFETY INC	Drug Testing (Trainee)	3,333		3,333
	21. Consulting Total			26,051		26,051
Training Total			26,051		26,051	
Cont Ed	21. Consulting	CSU MARITIME ACADEMY	Pilot Training Services	93,500	42,750	50,750
		ARTELIA	Pilot Training Services	256,000	128,000	128,000
	21. Consulting Total			349,500	170,750	178,750
	17. Travel Out	SAN FRANCISCO BAR PILOTS	Pilot Out-of-State Travel	9,990		9,990
	17. Travel Out Total			9,990		9,990
Cont Ed Total			359,490	170,750	188,740	
Grand Total			1,127,106	320,555	806,551	

BOARD OF PILOT COMMISSIONERS
Fiscal Year 2023-24
For FISCAL Period 06

Trainee Stipends: Multi 3-Year Agreements
\$8,000 per month per trainee

FY 2022-23				Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	FY 2022-23 Total Expenditures (est.)	Remaining Funds for FY 2022-23
#	Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
1	Adams - 10/1/19	Exp. 11/7/2022	12,003	7,000	7,000	7,000	7,000	1,633	-	-	-	-	-	-	-	-	29,633	(17,630)
2	Olmsted - 10/1/20	Exp. 9/30/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	8,000	89,000	79,000
3	Barnum - 3/15/21	Exp. 12/8/2022	168,000	7,000	7,000	7,000	7,000	7,000	1,806	-	-	-	-	-	-	-	36,806	131,194
4	Snapp - 3/15/21	Exp. 1/26/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	5,871	-	-	-	-	-	-	47,871	120,129
5	Sappington - 3/15/21	Exp. 4/27/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	7,200				72,200	95,800
6	Pascucci - 5/10/21	Exp. 5/09/2024	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	8,000	89,000	79,000
7	Burns - 11/2/21	Exp. 11/2/2024	196,233	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	8,000	89,000	107,233
8	Meyer - 4/22/22	Exp. 4/21/2025	235,900	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	8,000	89,000	146,900
9	TBD	TBD	252,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	252,000
10	TBD	TBD	252,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	252,000
TOTAL				-	56,000	56,000	56,000	56,000	50,633	43,806	40,871	40,000	40,000	39,200	32,000	32,000	542,511	1,245,626

As of January 1, 2023, there are six trainees.

Do not include January in expenditures on the FCS

FY 2023-24				Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals-	Projections	Projections	Projections	Projections	Projections	Projections	FY 2023-24 Total Expenditures	Remaining Funds for FY 2023-24
#	Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
1	Olmsted - 10/1/20	Exp. 9/21/2023		8,000	8,000	5,600	-	-	-	-	-	-	-	-	-	-	21,600	-
2	Pascucci - 5/10/21	Exp. 8/24/2023		8,000	6,194	-	-	-	-	-	-	-	-	-	-	-	14,194	-
3	Burns - 11/2/21	Exp. 8/24/2023		8,000	6,194	-	-	-	-	-	-	-	-	-	-	-	14,194	-
4	Meyer - 4/22/22	Exp. 11/02/2023		8,000	8,000	8,000	8,000	533	-	-	-	-	-	-	-	-	32,533	-
5	Gallo - 8/22/23	Exp. 8/21/2026	288,000	-	2,581	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	82,581	205,420
6	Barron - 8/22/23	Exp. 8/21/2026	288,000	-	2,581	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	82,581	205,420
7	Johnson - 01/09/2024	Exp. 01/08/2027	288,000	-	-	-	-	-	-	5,935	8,000	8,000	8,000	8,000	8,000	8,000	45,935	242,065
8	Shuler - 01/09/2024	Exp. 01/08/2027	288,000	-	-	-	-	-	-	5,935	8,000	8,000	8,000	8,000	8,000	8,000	45,935	242,065
9																	-	-
10																	-	-
11																	-	-
12																	-	-
13																	-	-
TOTAL				-	32,000	33,548	29,600	24,000	16,533	16,000	27,871	32,000	32,000	32,000	32,000	32,000	339,552	894,968

BOARD OF PILOT COMMISSIONERS
Pilot Boat Program - 0290 - 501 - 2030026

FY 22/23 - \$2,500,000

Category	July	August	September	October	November	December	January	February	March	April	May	June	YTD Totals	Remaining Balance
25. Equipment					1,036,018	70,966							1,106,984	1,393,016
Total					1,036,018	70,966							1,106,984	1,393,016

FY 23/24 - \$5,000,000

Category	July	August	September	October	November	December	January	February	March	April	May	June	YTD Totals	Remaining Balance
25. Equipment														5,000,000
Grand Total														5,000,000

Combined Remaining Balance														6,393,016
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