



Department of
Resources Recycling and Recovery

Yana Garcia
Secretary for Environmental Protection
Krystal Acierto
CalRecycle Acting Director

April 24, 2024

BOPC Received
5-16-2024

Allen Garfinkle
Executive Director
Board of Pilot Commissioners
660 Davis Street
San Francisco, CA 94111

Re: 2022/2023 State Agency Buy Recycled Campaign (SABRC) Annual Report

Dear Allen Garfinkle:

The State Agency Buy Recycled Campaign (SABRC) is central to California's effort to increase recycling, reduce greenhouse gas emissions, and build a circular economy. Diverting waste from landfills by growing markets for recycled materials is critical for achieving the state's climate goals. Your agency's procurement of recycled-content products demonstrates California's leadership by reducing the environmental impact of state operations. The Department of Resources Recycling and Recovery (CalRecycle) thanks you for submitting the 2022/2023 SABRC Annual Report.

CalRecycle staff reviewed your annual report and found that your agency did not comply with the purchasing requirements for printing and writing paper, nor did your agency's SABRC Coordinator provide a reasonable explanation for non-compliance per Public Contract Code Chapter 4, Division 2. As a result, CalRecycle is referring your agency to the Department of General Services' Purchasing Authority Unit (PAU). The PAU will notify your agency as part of the delegated purchasing authority renewal process and will request that you develop a plan for achieving the SABRC purchasing requirement going forward.

CalRecycle compiles an annual summary of all state agencies' SABRC reports that can be viewed online at <https://www.calrecycle.ca.gov/BuyRecycled/StateAgency/Status>. The annual summary on CalRecycle's website will indicate that your agency was not compliant and as a result was referred to the PAU. CalRecycle can assist your agency in identifying opportunities to increase recycled-content purchases. Understanding the challenges your department faces regarding recycled content procurement helps us direct our market development efforts. Your department's SABRC coordinator, Alethea Wong, can engage with a CalRecycle representative to take advantage of technical assistance and advice on increasing procurement of recycled-content products.

CalRecycle looks forward to reviewing your agency's 2023/2024 FY SABRC annual report, which is due by October 31, 2024. For assistance, please do not hesitate to contact your CalRecycle Local Assistance and Market Development (LAMD) representative, Laura Chain at Laura.Chain@CalRecycle.ca.gov.

Sincerely,



Mindy McIntyre
Chief Deputy Director

cc: Toks Omishakin, Agency Secretary
Alethea Wong, Staff Services Manager I/SABRC Coordinator
Laura Chain, CalRecycle LAMD Representative
PAMS@dgs.ca.gov, Purchasing Authority Unit In-Box