

Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun

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September 12, 2024

**NOTICE OF AD HOC COMMITTEE
TO REVIEW THE PILOT TRAINEE TRAINING PROGRAM SELECTION EXAM**

The Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on **Tuesday, September 24, 2024, at 9:30 a.m.** (Pacific Daylight Time). The agenda items are listed below.

Members of the public may participate in this meeting in person or via telephone.

Location

Board of Pilot Commissioners
660 Davis Street
San Francisco, California 94111

To participate via telephone please use:

888-808-6929
Access Code:
4310981#

Public comments are welcome prior to the meeting (submit to bopc@bopc.ca.gov), at the outset of the open session, during each agenda item, and on non-agenda items at the end of the meeting. To the extent possible, written comments will be distributed to Committee members and posted to the Board’s website prior to the meeting.

If a disability-related accommodation or modification is needed in order to participate in the meeting, call (415-397-2253) or write to the Board office at least five (5) business days before the meeting.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle
Executive Director

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This notice and related meeting documents are posted on the Board’s website: www.bopc.ca.gov

1. Call to order and roll call. (Acting Chairperson)
2. Committee to select a chairperson. (Acting Chairperson)

Possible committee action to select a chairperson.

3. Directors' Report (Executive Director Garfinkle/Assistant Director Millspaugh)
 - A) Correspondence and activities since the Committee meeting held on August 1, 2024.
 - B) Updates on topics requested in the previous Committee meeting. Topics may include psychometrists, contractors/contracting options, current industry standards, etc.
4. Report and discussion of the 2022 Pilot Trainee Training Program Selection Exam (Exam), including information on Exam preparation, staffing, venue, execution, outcome, lessons learned, contractual considerations, and best practices. (Board staff and Committee members)

Possible committee action to make recommendations to the Board on Exam preparation, staffing, venue, contractual considerations and/or policy changes, and scope of work that may result from the above discussion.

5. Review and discussion on choice of providers to create, host, and execute simulator component of Exam proposed to be held in 2026.

Possible committee action to make recommendation to Board on choice of providers to create, host and execute simulator component of Exam proposed to be held in 2026.

6. Discuss and identify ways to diversify the Exam candidate pool.

Possible committee action for recommendations to the Board regarding diversifying the Exam candidate pool.

7. Determine efforts, including issues and considerations related to the Exam process. Considerations may include the need for further research and analysis.

Possible committee action to make recommendation(s) to the Board regarding efforts and considerations needed to establish or implement future Exams.

8. Committee member and public comments on matters not on the agenda. (Chair)
9. Schedule the next Committee meeting, and proposals for items on the next meeting agenda, if applicable. (Chair)
10. Adjournment.