

BOARD OF PILOT COMMISSIONERS
Fund Condition Statement
Fiscal Year 2023-24
For Fiscal Period 12 - June 30, 2024

FUND CONDITION STATEMENT					
	Board Operations (Fund 0290) 2030010	Trainee Training (Fund 0290) 2030019291	Continuing Education (Fund 0290) 2030019292	Pilot Boat Program (Fund 0290 & 3439) 2030026	Total
Beginning Fund Balance 7/1/2023	2,206,547	1,714,572	621,269	2,652,111	7,194,499
Prior Year Revenue Adjustments					0
Prior Year Expenditure Adjustments ^{/1}	-42,996	-64,894	0	0	-107,890
Adjusted Beginning Fund Balance	2,163,551	1,649,678	621,269	2,652,111	7,086,609
Actual Revenues to Date	2,987,781	444,371	405,003	7,201,691	11,038,846
Actual Expenditures to Date	-1,364,013	-369,281	-213,500	0	-1,946,794
Direct Fund Transfers Out ^{/2}	-68,972	0	0	0	-68,972
Total Revenues	1,554,796	75,090	191,503	7,201,691	9,023,080
Ending Fund Balance 6/30/2024	3,718,347	1,724,768	812,772	9,853,802	16,109,690
Future Revenue Projection	0	0	0	0	0
Future Expenditure Projection	0	0	0	0	0
Actual Encumbrances to Date	-1,167,512	-135,791	-189,990	0	-1,493,293
Projected Fund Balance 6/30/2024	2,550,835	1,588,977	622,782	9,853,802	14,616,397

BUDGET AUTHORITY STATEMENT					
	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Pilot Boat Program 2030026	Total
Budget Authority	3,033,000	1,017,620	407,380	5,000,000	9,458,000
Actual Expenditures to Date	-1,364,013	-369,281	-213,500	0	-1,946,794
Encumbrances to Date	-1,167,512	-135,791	-189,990	0	-1,493,293
Estimated Future Expenditures	0	0	0	0	0
Total Projected Expenditures	-2,531,525	-505,072	-403,490	0	-3,440,087
Savings/Deficit	501,475	512,548	3,890	5,000,000	6,017,913

^{/1} Prior Year encumbrance reductions

^{/2} Charge for Pro Rata

NOTE: Non-material typographical changes made for clarity.

BOARD OF PILOT COMMISSIONERS

Summary

Fiscal Year 2023-24

For FISCal Period 12

Comparison of Budget Authority with Forecasted Expenditures

Support - Fund 0290 - 2030010								
Category	FY 22/23	FY 23/24			Budget Act	Budget Act Adjustments	Adjusted Budget Act Totals	Previous Projected Expenditures
	Expenditures	YTD Expenditures	YTD Encumbrance	YTD Totals				
01. Salaries	426,767	480,537		480,537	480,000	25,000	505,000	
02. Board Fee	21,600	19,200		19,200	22,000	-	22,000	
05. OASDI	18,264	26,670		26,670	28,000	-	28,000	
06. Hlth/Dtal/Vsion	6,485	11,557		11,557	12,000	-	15,000	
07. Retirement	115,275	165,788		165,788	182,100	-	179,100	
08. Workers Comp	1,840	1,017		1,017	3,000	-	3,000	
09. Medicare	6,082	6,809		6,809	8,000	-	8,000	
10. Other Benefits	31,311	40,253		40,253	35,000	8,000	73,000	
11. General Exp	1,189	3,360	6,027	9,387	1,500	-	1,500	
12. Printing	8,005	4,172	1,530	5,703	8,500	-	8,500	
13. Communications	4,591	4,109		4,109	5,000	-	4,500	
14. Postage	597	569	182	751	1,000	-	1,000	
15. Insurance	6	9		9	300	-	300	
16. Travel In	-	182		182	5,500	-	500	
17. Travel Out	-	-		-	-	-	-	
18. Training	3,560	119		119	4,001	-	500	
19. Facilities	284,750	293,723	0	293,723	363,000	-	363,000	
20. Attorney General (DOJ)	86,268	103,598		103,598	118,000	-	103,000	
21. Consulting	441,418	133,843	980,128	1,113,971	1,500,000	-	1,481,001	
22. Data Ctrs	3,411	19,615		19,615	19,000	-	23,000	
23. Info Tech	38,487	48,882	117,658	166,540	188,000	-	188,000	
25. Equipment	9,352		60,593	60,593	10,000	-	23,000	
27. Other Items of Expense	0	0	1,394	1,394	6,099	-	2,099	
Support Total	1,509,258	1,364,013	1,167,512	2,531,525	3,000,000	33,000	3,033,000	-

Trainee Training - Fund 0290 - 2030019 - 291								
Category	FY 22/23	FY 23/24			Budget Act	Budget Act Adjustments	Adjusted Budget Act Totals	Previous Projected Expenditures
	Expenditures	YTD Expenditures	YTD Encumbrance	YTD Totals				
08. Workers Comp	17,764	12,592		12,592	17,763		17,763	
20. Attorney General (DOJ)	58,080	29,049		29,049	30,000		30,000	
21. Consulting	106,267	5,636	135,791	141,427	477,857		477,857	
26. Other (Stipend)	542,511	322,004		322,004	492,000		492,000	
Trainee Training Total	724,622	369,281	135,791	505,072	1,017,620	-	1,017,620	-

Pilot Cont Ed - Fund 0290 - 2030019 - 292								
Category	FY 22/23	FY 23/24			Budget Act	Budget Act Adjustments	Adjusted Budget Act Totals	Previous Projected Expenditures
	Expenditures	YTD Expenditures	YTD Encumbrance	YTD Totals				
16. Travel In	-			-			-	
17. Travel Out	-		50,790	50,790	51,000		51,000	
18. Training	256,000							
21. Consulting	151,380	213,500	139,200	352,700	356,380		356,380	
Trainee Training Total	407,380	213,500	189,990	403,490	407,380	-	407,380	-

Pilot Boats - Fund 3439 - 2030026								
Category	FY 22/23	FY 23/24			Budget Act	Budget Act Adjustments	Adjusted Budget Act Totals	Previous Projected Expenditures
	Expenditures	YTD Expenditures	YTD Encumbrance	YTD Totals				
25. Equipment	1,106,984			-	5,000,000		5,000,000	
Trainee Training Total	1,106,984			-	5,000,000	-	5,000,000	-

BOARD OF PILOT COMMISSIONERS

Revenue

Fiscal Year 2023-24

For FISCAL Period 12

BOPC Monthly Analysis Revenue								
FY 2022-23 Revenue								
Source: SFBP Wire Transfers	FY	FM	AA - Operations 4172500001	AB - Pilot Trainee (Trainee Trng) 4172500003	AC - Serving Pilot (Con't Educ) 4172500002	AD - Pilot Boat Surcharge 4172500005	125600-01 Pilot Trainee Training Application Fee	Totals
FM01 @ 6% (AA) - Actuals	22-23	July	128,729	84,795	27,185	-	-	240,709
FM02 @ 6% (AA) - Actuals	22-23	Aug	165,606	102,861	38,000	-	-	306,468
FM03 @ 6% (AA) - Actuals	22-23	Sept	151,401	90,464	33,892	-	-	275,757
FM04 @ 6% (AA) - Actuals	22-23	Oct	158,796	94,642	35,479	-	-	288,917
FM05 @ 6% (AA) - Actuals	22-23	Nov	164,541	82,338	30,914	-	-	277,793
FM06 @ 6% (AA) - Actuals	22-23	Dec	188,416	85,254	35,522	-	-	309,192
FM07 @ 6% (AA) - Actuals	22-23	Jan	154,122	66,099	31,697	43,313	-	295,231
FM08 @ 6% (AA) - Actuals	22-23	Feb	172,280	64,537	33,483	411,535	-	681,835
FM09 @ 6% (AA) - Actuals	22-23	Mar	186,076	61,781	36,357	514,982	-	799,196
FM10 @ 6% (AA) - Actuals	22-23	Apr	181,456	59,177	35,338	478,485	-	754,456
FM11 @ 6% (AA) - Actuals	22-23	May	206,134	59,503	37,382	609,920	-	912,938
FM12 @ 6% (AA) - Actuals	22-23	Jun	204,111	51,405	38,014	593,877	-	887,407
Trainee Application Fees Refund	22-23		-	-	-	-	-	-
Escheat-Unclaimed Check/Warrant	22-23		42,958	-	-	-	-	42,958
Interest To-Date - Actuals	22-23		112,638	-	-	-	-	112,638
Total YTD Revenue/Interest			2,217,264	902,856	413,263	2,652,111	-	6,185,495
Projected Future Revenue			-	-	-	-	-	-
Adjustments/Escheat/Unclaimed			42,958	-	-	-	-	42,958
Projected Future Interest			-	-	-	-	-	-
Total Revenue (not incl. escheat)			2,174,306	902,856	413,263	2,652,111	-	6,142,536

FY 2023-24 Revenue								
Source: SFBP Wire Transfers	FY	FM	AA - Operations 4172500001	AB - Pilot Trainee (Trainee Trng) 4172500003	AC - Serving Pilot (Con't Educ) 4172500002	AD - Pilot Boat Surcharge 4172500005	125600-01 Pilot Trainee Training Application Fee	Totals
FM01 @ 6.5% (AA) - Actuals	23-24	July	239,411	39,674	31,296	681,685	-	992,066
FM02 @ 6.5% (AA) - Actuals	23-24	Aug	245,993	59,500	43,256	667,899	-	1,016,648
FM03 @ 6.5% (AA) - Actuals	23-24	Sept	181,299	41,770	29,973	544,236	-	797,279
FM04 @ 6.5% (AA) - Actuals	23-24	Oct	281,010	61,387	49,909	753,449	-	1,145,755
FM05 @ 6.5% (AA) - Actuals	23-24	Nov	259,648	31,936	35,459	579,780	-	906,823
FM06 @ 6.5% (AA) - Actuals	23-24	Dec	214,956	19,446	28,348	512,998	-	775,748
FM07 @ 6.5% (AA) - Actuals	23-24	Jan	235,697	20,293	31,809	527,401	1,000	816,200
FM08 @ 6.5% (AA) - Actuals	23-24	Feb	244,830	34,306	32,190	546,087	-	857,413
FM09 @ 6.5% (AA) - Actuals	23-24	Mar	225,904	33,426	28,301	514,672	-	802,303
FM10 @ 6.5% (AA) - Actuals	23-24	Apr	270,489	32,849	34,094	632,600	-	970,032
FM11 @ 6.5% (AA) - Actuals	23-24	May	266,955	33,019	34,118	602,978	-	937,070
FM12 @ 6.5% (AA) - Actual/Projections	23-24	Jun	203,333	36,765	26,250	470,682	-	737,030
Trainee Application Fees Refund	23-24		-	-	-	-	-	-
Escheat-Unclaimed Check/Warrant	23-24		1,092.60	-	-	-	-	1,093
Interest To-Date - Actuals *	23-24		117,162	-	-	167,224	-	284,386
Total YTD Revenue/Interest			2,987,781	444,371	405,003	7,201,691	1,000	11,039,846
Projected Future Revenue			-	-	-	-	-	-
Projected Future Interest			-	-	-	-	-	-
Total Revenue			2,987,781	444,371	405,003	7,201,691	1,000	11,039,846

Notes:

* SMIF interest prorated between Operations/Support and the Pilot Boat Program based upon net total resources after expenditures.

AA - Board Operations Surcharge is a percentage of Pilotage fees charged, and does not include temporary transit fees. Pilotage fees are determined by the depth and weight of the vessel and driven by the # of ships coming in/out. Board Operations Surcharge rate was changed from 6% to 6.5% of all pilotage fees not including temporary transit fees effective 10/1/2023.

AB - Trainee Training Surcharge is based on the # of ship moves and the number of trainees in training. The surcharge rate was changed from \$20/trainee/move to \$15/trainee/move effective 10/1/2023.

AC - Continued Education Surcharge is a fixed fee per ship move that uses pilot service. Pilot Continuing Education Surcharge was changed to from \$60/move to \$50/move effective 10/1/2023.

AD - Pilot Boat Surcharge is based upon the gross registered tons of a vessel. The Pilot Boat Surcharge was changed from \$0.0225 per gross registered ton to \$.0200 per gross registered ton effective 10/1/2023.

BOARD OF PILOT COMMISSIONERS
Contracts
Fiscal Year 2023-24
For Fiscal Period 12

Program	Category 2	FY 23/24 PO No.	Contact No.	Supplier Name	Account	Line Item Description	Sum of Encumbered Amount	Sum of Expensed Amount	Encumbrance Balance
Support	12. Printing	110	direct PO for BOPC kf	SMILE BUSINESS PRODUCTS IN	5302300	Printing	5,703	4,172	1,530
Support	12. Printing Total						5,703	4,172	1,530
Support	14. Postage	104	21M900006 Kellie A.	FEDEX CORPORATION SERVICE	5304400	Delivery Services	450	268	182
Support	14. Postage Total						450	268	182
Support	19. Facilities	100	LSE6256-001	BPP EMBARCADERO SQ PROP (5324450	Lease	163,140	163,140	0
Support	19. Facilities	115	LSE6256-001	GC EM CUBE LLC	5324450	LEASE 6256-001 - 600 DAVIS ST, SF, CA 94111	95,610	95,610	0
Support	19. Facilities Total						258,749	258,749	0
Support	21. Consulting	102	21M900001 Kellie A.	DEPT OF THE CA HIGHWAY PAT	5340220	Administrative Services	148,000	135,667	12,333
Support	21. Consulting	103	21M900004 Michelle M.	REGENTS OF THE UNIV OF CA S	5340290	Pilot	147,932	30,987	116,945
Support	21. Consulting	105	21M900007 Kellie A.	MICHAEL J OCALLAGHAN	5340580	Investigative Services	4,700	0	4,700
Support	21. Consulting	106	21M900008 Kellie A.	JEFFREY HILL	5340580	Investigative Services	5,285	768	4,517
Support	21. Consulting	109	22M900003 Kellie A.	STATE CONTROLLER	5342600	Warrant Release Service	333	0	333
Support	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Surcharges_0010	7,500	0	7,500
Support	21. Consulting	119	23M900002 SRI	GARTNER INC	5340490	IT MANAGEMENT PROJ	799,004	0	799,004
Support	21. Consulting Total						1,112,754	167,422	945,332
Support	23. Info Tech	111	22M900004 Kellie A.	CALIFORNIA DEPT OF TRANS	5346390	Information Technology Services	38,410	32,009	6,402
Support	23. Info Tech	112	23M900000 Kellie A.	CALIFORNIA DEPT OF TRANS	5346390	Information Technology Services	108,100	0	108,100
Support	23. Info Tech Total						146,510	32,009	114,502
Support	25. Equipment	120	(blank)	ACCUGOV INC	5362290	Magicard 300 Dual Sided ID Card Printer & Supplies Bundle Badge Maker Machine	0	0	2,058
Support	25. Equipment Total						0	0	2,058
Support Total							1,524,166	462,620	1,063,605
Training	21. Consulting	103	21M900004 Michelle M.	REGENTS OF THE UNIV OF CA S	5340290	Medical Fitness Exam	22,718	8,312	14,406
Training	21. Consulting	108	22M900002 Kellie A.	AMERICAN MARITIME SAFETY	5340480	Drug Testing (Trainee)	3,333	0	3,333
Training	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Admin Support_19291	2,400	0	2,400
Training	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Dispatch_Servis_19291	45,696	0	45,696
Training	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Meal Servie_19291	67,200	0	67,200
Training	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Internet_19291	80	0	80
Training	21. Consulting Total						141,427	8,312	133,115
Training Total							141,427	8,312	133,115
Cont Ed	21. Consulting	101	20M900000 Kellie A.	CSU MARITIME ACADEMY	5340330	Pilot Training Services	93,500	85,500	8,000
Cont Ed	21. Consulting	107	22M900000 Kellie A.	ARTELIA	5340580	Manned Model Training	256,000	128,000	128,000
Cont Ed	21. Consulting	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5340420	Travel_19292	3,200	0	3,200
Cont Ed	21. Consulting Total						352,700	213,500	139,200
Cont Ed	17. Travel Out	113	23M900005 Kellie A.	SAN FRANCISCO BAR PILOTS	5320800	Pilot Out-of-State Travel	9,990	0	9,990
Cont Ed	17. Travel Out	114	23M900001 Sri	SAN FRANCISCO BAR PILOTS	5320800	Transportation_19292	40,800	0	40,800
Cont Ed	17. Travel Out Total						50,790	0	50,790
Cont Ed Total							403,490	213,500	189,990
Grand Total							2,069,084	684,432	1,386,710

BOARD OF PILOT COMMISSIONERS

**Trainee Stipends
Fiscal Year 2023-24
For FISCAL Period 12**

Trainee Stipends: Multi 3-Year Agreements
\$8,000 per month per trainee

FY 2022-23				Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals		
#	Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY 2022-23 Total Expenditures (est.)	Remaining Funds for FY 2022-23		
1	Adams - 10/1/19	Exp. 11/7/2022	12,003	7,000	7,000	7,000	7,000	1,633	-	-	-	-	-	-	-	29,633	(17,630)		
2	Olmsted - 10/1/20	Exp. 9/30/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	89,000	79,000		
3	Barnum - 3/15/21	Exp. 12/8/2022	168,000	7,000	7,000	7,000	7,000	7,000	1,806	-	-	-	-	-	-	36,806	131,194		
4	Snapp - 3/15/21	Exp. 1/26/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	5,871	-	-	-	-	-	47,871	120,129		
5	Sappington - 3/15/21	Exp. 4/27/2023	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	7,200	-	-	72,200	95,800		
6	Pascucci - 5/10/21	Exp. 5/09/2024	168,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	89,000	79,000		
7	Burns - 11/2/21	Exp. 11/2/2024	196,233	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	89,000	107,233		
8	Meyer - 4/22/22	Exp. 4/21/2025	235,900	7,000	7,000	7,000	7,000	7,000	7,000	7,000	8,000	8,000	8,000	8,000	8,000	89,000	146,900		
9	TBD	TBD	252,000	-	-	-	-	-	-	-	-	-	-	-	-	-	252,000		
10	TBD	TBD	252,000	-	-	-	-	-	-	-	-	-	-	-	-	-	252,000		
TOTAL				-	56,000	56,000	56,000	50,633	43,806	40,871	40,000	40,000	39,200	32,000	32,000	542,511	1,245,626		

As of January 1, 2023, there are six trainees.

Do not include April in expenditures on the FCS

FY 2023-24				Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actual-Projection	Actual		
#	Trainee Name and Start Date	Exp. / Graduation Date	New/Remaining Contract Amount	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Totals	Projected Totals	Remaining Funds for FY 2023-24	
1	Olmsted - 10/1/20	Exp. 9/21/2023		8,000	8,000	5,600	-	-	-	-	-	-	-	-	-	21,600	-	(21,600)	
2	Pascucci - 5/10/21	Exp. 8/24/2023		8,000	6,194	-	-	-	-	-	-	-	-	-	-	14,194	-	(14,194)	
3	Burns - 11/2/21	Exp. 8/24/2023		8,000	6,194	-	-	-	-	-	-	-	-	-	-	14,194	-	(14,194)	
4	Meyer - 4/22/22	Exp. 11/02/2023		8,000	8,000	8,000	8,000	533	-	-	-	-	-	-	-	32,533	-	(32,533)	
5	Gallo - 8/22/23	Exp. 8/21/2026	288,000	-	2,581	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	82,581	-	205,420	
6	Barron - 8/22/23	Exp. 8/21/2026	288,000	-	2,581	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	82,581	-	205,420	
7	Johnson - 01/09/2024	Exp. 01/08/2027	288,000	-	-	-	-	-	-	5,935	8,000	8,000	8,000	8,000	8,000	45,935	-	242,065	
8	Shuler - 01/09/2024	Exp. 01/08/2027		-	-	-	-	-	-	Resigned	-	-	-	-	-	-	-	-	
9	Johnston - 05/08/2024	Exp. 05/07/2027	288,000	-	-	-	-	-	-	-	-	-	-	6,194	8,000	14,194	8,000	265,806	
10	Ajax - 05/08/2024	Exp. 05/07/2027	288,000	-	-	-	-	-	-	-	-	-	-	6,194	8,000	14,194	8,000	265,806	
11																-	-	-	
12																-	-	-	
13																-	-	-	
TOTAL				-	32,000	33,548	29,600	24,000	16,533	16,000	21,935	24,000	24,000	36,388	40,000	40,000	322,005	16,000	1,101,995

