

# Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun  
660 Davis Street, San Francisco, CA 94111

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## NOTICE OF MEETING

January 13, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, January 23, 2025, at 9:30 a.m.** Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the Chairperson.

**Members of the public may participate in this meeting in person or via telephone.**

### Location:

Board of Pilot Commissioners  
660 Davis Street  
San Francisco, California 94111

### To participate via telephone please use:

888-808-6929

**Access Code:**  
4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session. There will also be an opportunity for public comment during the presentation of each

agenda item, and on non-agenda items at the end of the meeting. Meeting documents will be available on the Board's website listed below.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

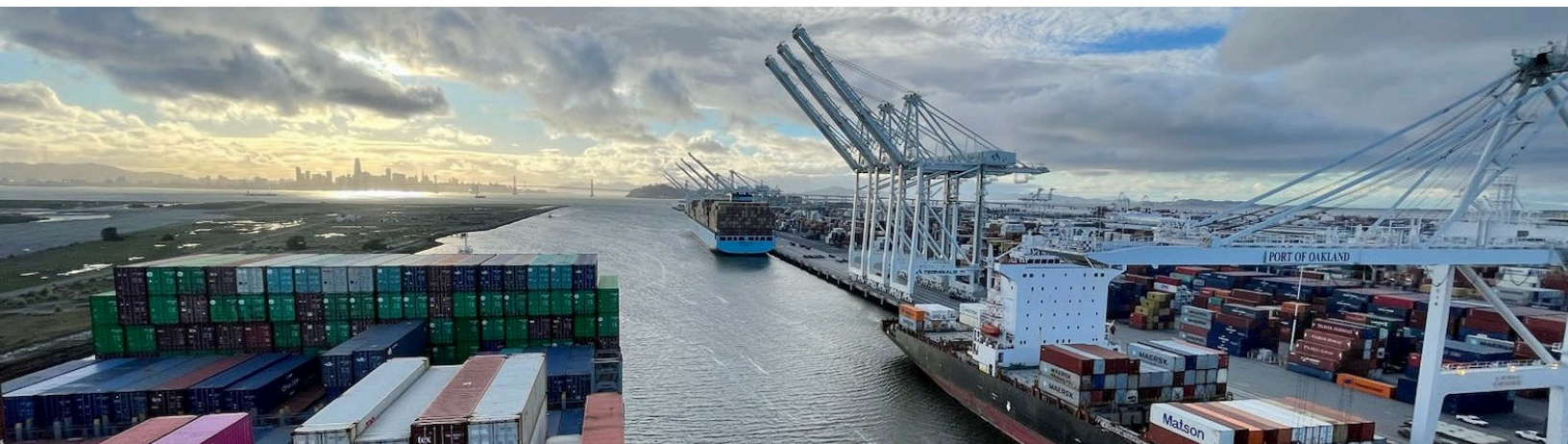
BOARD OF PILOT COMMISSIONERS

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website  
[www.bopc.ca.gov](http://www.bopc.ca.gov).



\* Order of business is approximate and subject to change.



**SUSTAINING CALIFORNIA'S ECONOMY:** Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Board Meeting  
Thursday, January 23, 2025, at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call (President Tynan)
2. Public comment on matters on the agenda or not on the agenda.
3. Review and approval of Board meeting minutes from the meeting held on December 12, 2024. (President Tynan)

**Possible Board action to approve the minutes from the Board meeting held on December 12, 2024.**

4. President Announcements and Activities (President Tynan)
5. Board Member Announcements and Activities (Board Members)
6. Directors' Report (Executive Director Garfinkle/Assistant Director Millspaugh)
  - A) Correspondence and activities since the Board meeting held on December 12, 2024.
  - B) Report on pilot licensing matters since the Board meeting held on December 12, 2024.
  - C) Report on Board surcharges.
  - D) Report of pension fiduciary.
  - E) Report on legislative activities and contractual matters.
7. Port Agent's Report (Port Agent Carlier)
  - A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.
  - B) Monthly report on SFBP ship piloting business activity.
  - C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code section 1157.1.**

8. Pilot Evaluation Committee (Committee Chair Captain Ruff)

A) Report on the Pilot Evaluation Committee (PEC) meeting held on January 15, 2025.

B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation or dismiss one or more trainees from the program.

**Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation or dismiss one or more trainees from the program.**

C) Possible PEC recommendation as to whether a trainee has, or trainees have successfully completed the Pilot Trainee Training Program.

**Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**

D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee who holds a Certificate of Completion from the Pilot Trainee Training Program.

**Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**

9. Reported Safety Standard Violations (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

10. Incident Review Committee (IRC) —Reportable Piloting Events (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)

A) Present IRC report regarding the September 25, 2024, event involving the bulk carrier Motor Vessel (M/V) KONA TRADER which made unintended contact with the pier in the Port of Stockton.

**Board deliberation on the Incident Review Committee’s recommendations to the Board and determination regarding the event of September 25, 2024, involving the M/V KONA TRADER, which made unintended contact with the pier in the Port of Stockton. If the report is not presented, the IRC may request an extension. If that is the case, possible Board action to extend the M/V KONA TRADER report to the next monthly Board meeting.**

**The Board may go into closed session for the deliberation of the incident report presented under this item pursuant to Harbors and Navigation Code §1180.6 and Government Code §11126(c)(3) and (e)(1).**

B) Progress report IRC report regarding the October 14, 2024, event involving the Motor Tanker (M/T) PLATANOS which made unintended contact with the pier at Shell Martinez.

**Possible IRC request and Board action on an extension to present the IRC report at the next monthly Board meeting.**

11. Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam (Committee Chair Captain Carr)

Report on the January 9, 2025, Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam meeting.

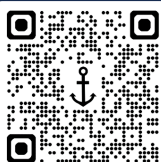
12. Discussion regarding the status of the Pilot Boat Regulations package. (Executive Director Garfinkle)
13. Discussion regarding the Pilot Boat Program and the acquisition of new pilot boats as related to the California Air Resources Board (CARB) Harbor Craft regulations, the SFBP request for exemptions from CARB's Harbor Craft regulations, and the Federal Environmental Protection Agency's partial granting of CARB's California State Nonroad Engine Pollution Control Standards; Commercial Harbor Craft Regulations. (Captain Anne McIntyre)

**Possible Board action to support SFBP's request for an exemption.**

14. Status report on the Board's Information Technology Modernization Project (ITMP) (Assistant Director Millspaugh/Gartner Inc.)
15. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)
16. Discussion regarding the contract for Surcharge Collection, Pilot Education and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain Nyborg/Captain McIntyre)
17. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)

**The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).**

18. Comment by public and Board members on matters not on the agenda.
19. Proposals for the next Board meeting agenda. (President Tynan)
20. Adjournment



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