

Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun

Forecasting Assumptions

Fiscal Year 2024-25, FI\$Cal Period 06 (December 2024)

1) Fiscal Year 2024-25 Budget

AB 107 Chapter 22 Budget Act of 2024, 0290 Board of Pilot Commissioners Special Fund	\$3,778,000
AB 107 Chapter 22 Budget Act of 2024, 3439 Pilot Boat Surcharge Account Board of Pilot Commissioner Special Fund	\$5,000,000 ¹
BL24-28 Control Section 3.60 Retirement Adj.:	(\$33,000)
BL24-27 Item 9800 Salaries & Benefits Adj.:	\$26,000
Total Approved Budget	\$8,778,000

2) Revenues

- Revenue projections for Operations, Trainee Training, Continuing Education, and the Pilot Boat Program are calculated using monthly averages. CHP forecasts future revenue by averaging year-to-date actual figures, whereas BOPC uses a three-month rolling average methodology.
- BOPC is collaborating with CHP to standardize the forecasting approach across both organizations.

3) Operations

Labor Costs

- Personal Services forecasts based on prior month salaries and benefits.

Administrative Support and Professional Services

- Administrative Support and Professional Services includes services provided by other California state entities (e.g., CalTrans, SCO, UCSF, DOJ, and Dept. of Technology) as well as external consulting and professional services (e.g., third-party ITMP support, retired annuitant, and maritime investigators).
- Administrative Support and Professional Services budget and forecasts are based on pending and current contracts as well as direct-billed service estimates.

General Operating Costs

- General Operating costs include items such as rent, equipment, office supplies, telecommunications, and travel reimbursement are budgeted based on prior year actuals.
- General Operating forecasts are based on pending and current contracts as well as miscellaneous administrative costs (e.g., paper, postage).

4) Trainee Training

- Projected expenses are based on active trainee contracts up to December 31, 2024. As of December 31, 2024, there are six trainees in the program.

5) Continuing Education

- Projected expenses are based on current and pending contracts.

6) Pilot Boat Program

- Projected expenses are based on anticipated bank loan payments to the SFBP, and do not yet include anticipated design and engineering costs related to the next pilot boat.

¹ SB 295 amended Harbors and Navigation Code §1159.1(a)(2) to remove expenditure caps starting January 1, 2025.