STATE OF CALIFORNIA   GAVIN NEWSOM, GOVERNOR

Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
660 Davis Street, San Francisco, CA 94111
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NOTICE OF MEETING

April 14, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, April 24, 2025, at 9:30 a.m**. Items of business scheduled for the meeting are listed on the attached agenda.* There may be recesses at the discretion of the Chairperson.

Members of the public may participate in this meeting in person or via telephone.

Location:

Board of Pilot Commissioners
660 Davis Street
San Francisco, California 94111

To participate via telephone please use:

888-808-6929

Access Code:
4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session. There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting. Meeting documents will be available on the Board's website listed below.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website www.bopc.ca.gov.

* Order of business is approximate and subject to change.

SUSTAINING CALIFORNIA'S ECONOMY: Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Board Meeting
Thursday, April 24, 2025, at 9:30 a.m.

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (President Tynan)

2. Public comment on matters on the agenda or not on the agenda.

3. Review and approval of Board meeting minutes from the meeting held on March 27, 2025. (President Tynan)

   Possible Board action to approve the minutes from the Board meeting held on March 27, 2025.

4. President Announcements and Activities. (President Tynan)

5. Board Member Announcements and Activities. (Board Members)

6. Directors' Report. (Executive Director Garfinkle/Assistant Director Millspaugh)

   A) Correspondence and activities since the Board meeting held on March 27, 2025.

   B) Report on pilot licensing matters since the Board meeting held on March 27, 2025.

   C) Report on Board surcharges.

   D) Report of pension fiduciary.

   E) Report on legislative activities and contractual matters.

7. Port Agent's Report. (Port Agent Carlier)

   A) Monthly report on San Francisco Bar Pilots' (SFBP) pilot availability and absences.

   B) Monthly report on SFBP ship piloting business activity.

   C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.**

   D) Monthly SFBP Fatigue Mitigation Report.

8. Pilot Evaluation Committee. (Committee Chair Captain Ruff)

   A) Report on the Pilot Evaluation Committee (PEC) meeting held on April 16, 2025.

   B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation or dismiss one or more trainees from the program.

   Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation or dismiss one or more trainees from the program.

   C) Possible PEC recommendation as to whether a trainee has, or trainees have successfully completed the Pilot Trainee Training Program.

   Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.

   D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee who holds a Certificate of Completion from the Pilot Trainee Training Program.

   Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.

9. Overview and discussion of the SFBP Fatigue Risk Mitigation Report, including discussion of the report's contents, context of the report (e.g., root causes, 12-hour reporting, occurrences as a percent of baseline, etc.) (Captain Anne McIntyre, SFBP)

   Possible Board action to recommend changes to the SFBP Fatigue Risk Mitigation Report.

10. Finance Committee (Commissioner Rodriguez)

    A) Report on the Finance Committee meeting held on April 9, 2025.

    B) Discussion and Finance Committee recommendations to the Board regarding possible increase of pilot trainee stipends, currently set at $8,000 a month/per trainee.

    Possible Board action to increase the stipend, currently set at $8,000 a month/per trainee.

11. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

12. Incident Review Committee (IRC) - Reportable Piloting Events. (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)

   A) Present IRC report regarding the September 25, 2024, event involving the bulk carrier Motor Vessel (M/V) KONA TRADER which made unintended contact with the pier in the Port of Stockton.

      Board deliberation on the Incident Review Committee's recommendations to the Board and determination regarding the event of September 25, 2024, involving the M/V KONA TRADER, which made unintended contact with the pier in the Port of Stockton. If the report is not presented, the IRC may request an extension. If that is the case, possible Board action to extend the M/V KONA TRADER report to the next monthly Board meeting.

      The Board may go into closed session for the deliberation of the confidential portions of the incident report presented under this item pursuant to Harbors and Navigation Code section 1180.6 and Government Code section 11126, subdivisions (c)(3) and (e)(1).

   B) Progress report on IRC report regarding the October 14, 2024, event involving the Motor Tanker (M/T) PLATANOS which made unintended contact with the pier at Shell Martinez.

      Possible Board action to extend the M/V PLATANOS report to the next monthly Board meeting.

13. Status report on the Board's Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

14. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction, and the status of the next pilot boat build. (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)

15. Discussion regarding the contract for Surcharge Collection, Pilot Education and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain McIntyre)

16. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)

   The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).

17. Proposals for the next Board meeting agenda. (President Tynan)

18. Comment by public and Board members on matters not on the agenda.

19. Adjournment.

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