

Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun

Finance Committee

May 12, 2025, at 1:00 p.m.



STATE OF CALIFORNIA

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (Chair Rodriguez)
2. Public comment on matters on the agenda or not on the agenda.
3. Approval of the minutes from the Finance Committee meeting held on April 9, 2025. Possible Committee action to approve minutes from the Finance Committee meeting held on April 9, 2025. (Chair Rodriguez)
4. Update from industry and SFBP on status of shipping activity since the end of March 2025 and discussion of shipping trends for the remainder of the fiscal year.
5. Update and discussion on Gartner's cost estimates for the Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)
6. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on Board-approved surcharges.
 - a) Review Board Operations Surcharge rate (currently at 5.75% of all pilotage fees, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted.** (Assistant Director Millspaugh)
 - b) Review Pilot Continuing Education Surcharge rate (currently at \$45/move, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted.** (Assistant Director Millspaugh)
 - c) Review Pilot Boat Surcharge rate (currently at \$0.020 per gross registered ton effective April 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Pilot Boat Surcharge rate, if warranted.** (Assistant Director Millspaugh)
 - d) Review Trainee Training Surcharge rate (currently at \$20/trainee/move, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted.** (Assistant Director Millspaugh)
7. Discussion regarding the San Francisco Bar Pilots (SFBP)'s audit of financial statement. (Committee Member McIntyre)
8. Comments from the public and Committee members on matters not on the agenda. (Chair Rodriguez)
9. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda. (Chair Rodriguez)
10. Adjournment. (Chair Rodriguez)

6-01. Summary of Revenue, Fund Condition, and Budget Authority

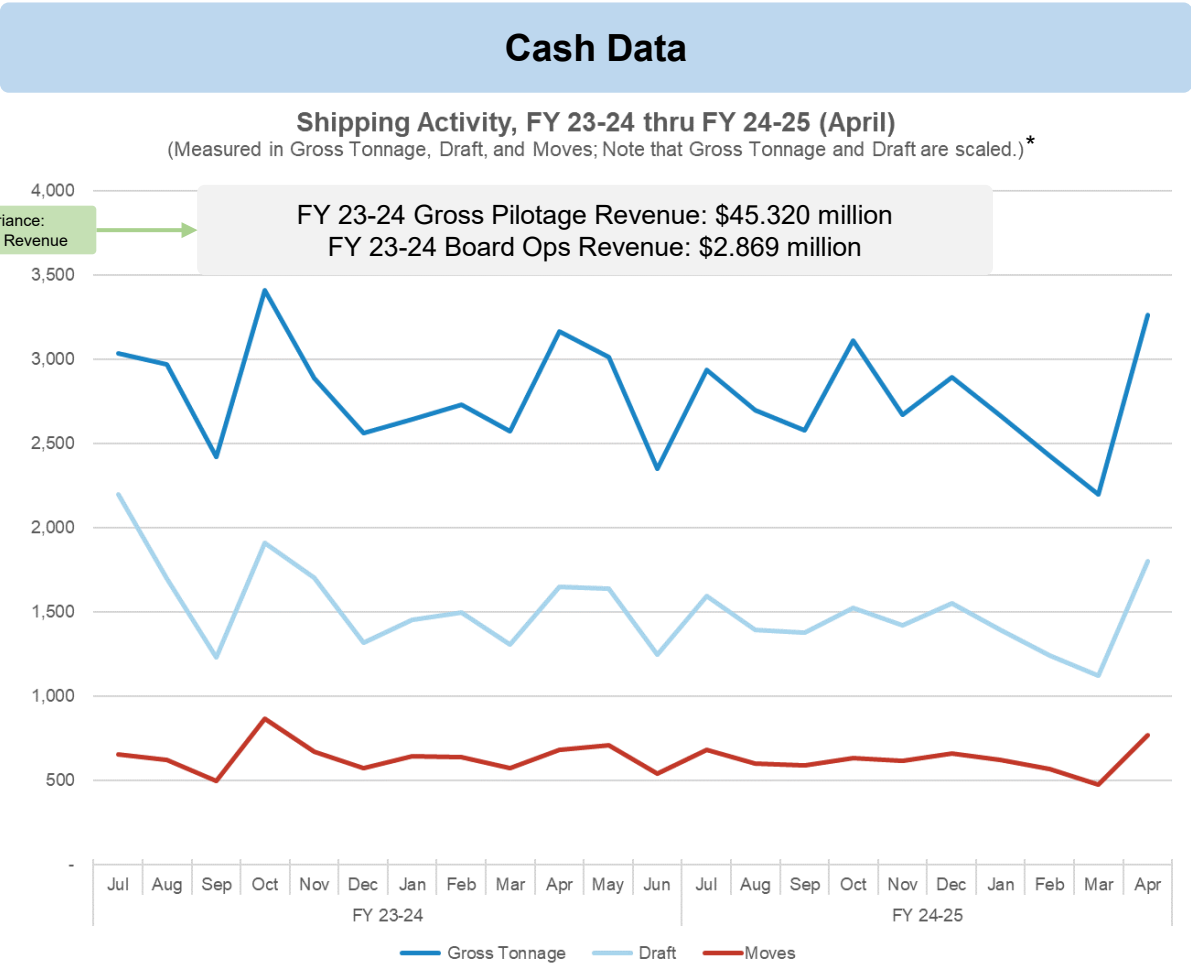
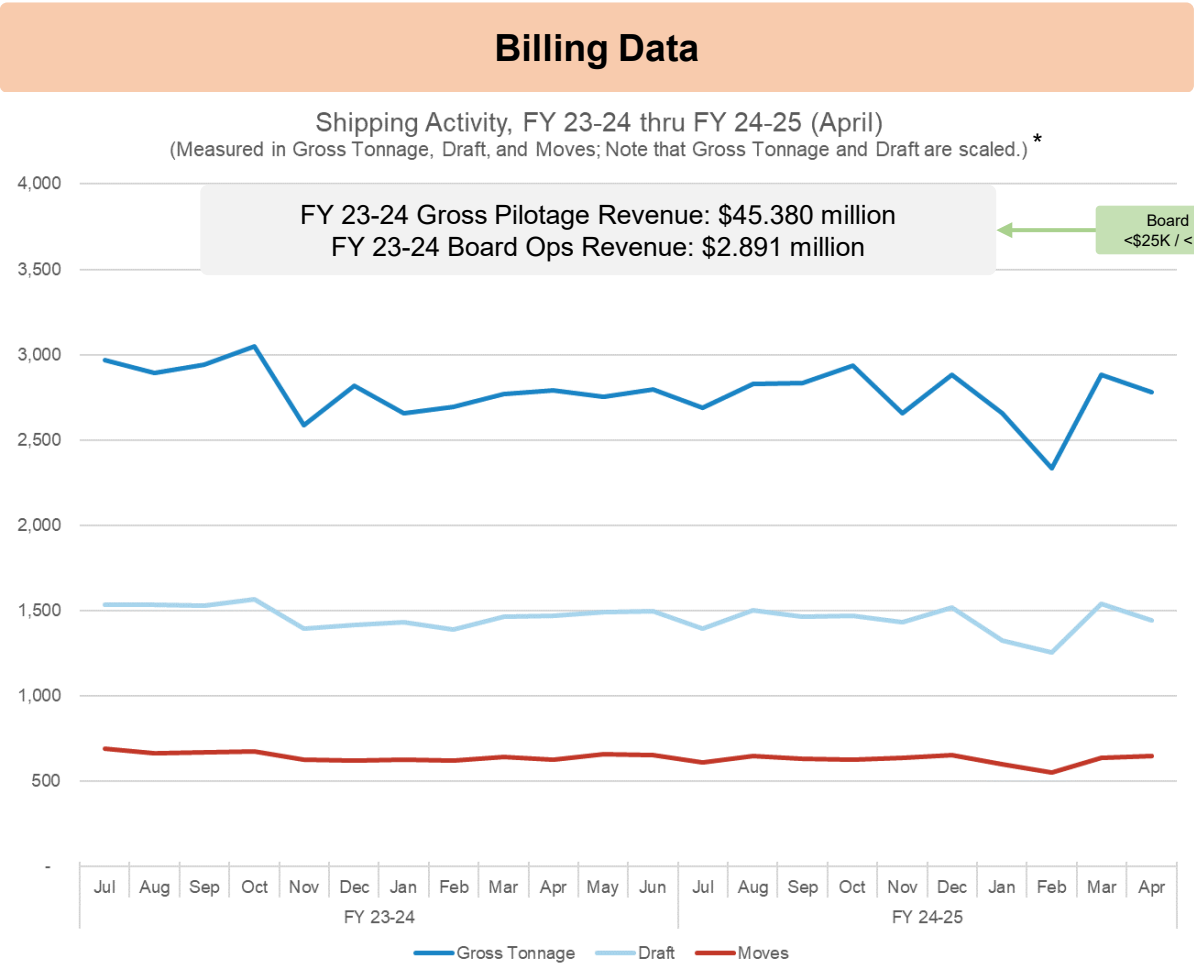
BOARD OF PILOT COMMISSIONERS
Fund Condition Statement
Fiscal Year 2024-25
As of FI\$Cal Period 09

FUND 0290 CONDITION STATEMENT					FUND 3439 CONDITION STATEMENT
	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Fund 0290 Total	Pilot Boat Program 2030026 & Fund 3439 Total
Beginning Fund Balance 7/1/2024-FM12 Rep	2,181,152	1,859,056	622,782	4,662,990	8,692,689
Prior Year Expenditure Adjustments	1,461,814			1,461,814	0
Prior Year Revenue Adjustments	-1,147,272	-269,079	269,079	-1,147,272	1,147,272
Adjusted Beginning Fund Balance-FS	2,495,694	1,589,977	891,861	4,977,533	9,839,961
Actual Revenues to Date	1,791,238	289,427	183,659	2,264,324	4,762,043
Actual Expenditures to Date	-1,055,995	-402,090	-149,033	-1,607,118	-2,171,474
Direct Fund Transfers Out					0
Subtotal	735,243	-112,662	34,625	657,206	2,590,569
Ending Fund Balance 3/31/2025	3,230,937	1,477,315	926,487	5,634,738	12,430,530
Pro-Rata	-187,000	0	0	-187,000	0
Future Revenue Projection	871,302	284,906	107,279	1,263,487	2,318,976
Future Expenditure Projection	-713,862	-215,851	-18,404	-948,117	-141,932
Actual Encumbrances to Date	-560,747	-120,900	-244,563	-926,210	0
Projected Fund Balance 6/30/2025	2,640,630	1,425,470	770,799	4,836,898	14,607,574
BUDGET AUTHORITY STATEMENT - FUND 0290					BUDGET AUTHORITY STATEMENT - FUND 3439
	Board Operations 2030010	Trainee Training 2030019291	Continuing Education 2030019292	Fund 0290 Total	Pilot Boat Program 2030026 & Fund 3439 Total
Budget Authority	2,353,000	1,007,620	417,380	3,778,000	14,602,004
Actual Expenditures to Date	-1,055,995	-402,090	-149,033	-1,607,118	-2,171,474
Encumbrances to Date	-560,747	-120,900	-244,563	-926,210	0
Estimated Future Expenditures	-713,862	-215,851	-18,404	-948,117	-141,932
Total Projected Expenditures	-2,330,604	-738,841	-412,000	-3,481,445	-2,313,406
Savings/Deficit	22,396	268,779	5,380	296,555	12,288,598

NOTE: To simplify the presentation of the information in this report, empty and duplicate columns have been removed.

6-02. Billing Data vs. Cash Data

- SFBP provides BOPC with two datasets each month: 1) **Cash data**, organized by the date an invoice was paid, and 2) **Billing data**, organized by the date pilotage service was provided.
- For several years, BOPC has been using Cash data (invoice payment date) rather than Billing data (date of service) to forecast tonnage, draft, moves, and revenue. Using Cash data for surcharge decisions ties rate adjustments to Accounts Payable efficiency at shipping firms, not shipping trends.
- For example, a comparison between the April 2025 Cash and Billing reports revealed that only 8.6% of invoices matched between the two, indicating that 91.4% of the shipping activity and revenue reported as belonging in April actually took place in prior months.



* **NOTE:** Gross Tonnage scaled from millions to thousands and draft scaled from ten thousands to thousands. This scaling preserves the underlying data while enabling Gross Tonnage, Draft, and Moves to be displayed on the same chart for trend and pattern analysis.

6-03. Shipping Activity Impact Analysis



Port of Oakland Blank Sailings

Month	# Of Blank Sailings	Estimated Total TEU Capacity Loss
April 2025	12	36,700
May 2025	15	47,700
June 2025	12	54,200

Projected estimates of blank sailings and TEU loss as of 5/09/25

TEU estimates are based on shipping service averages (Loaded Inbound/Outbound & Empties)

Estimated Blank Sailings at the Port of Oakland
from April thru June 2025: 39
39 / 3 = 13 Blank Sailings per Month

13 Blank Sailings is equal to 17.6% of average monthly sailings into the Port of Oakland (OAK)
(June 2024 thru April 2025): $13 \div 74 = 17.6\%$.

Moves Reduction Estimate: 17.6%

Forecast average gross tonnage of ships visiting the Port of Oakland (OAK) in June 2024 thru April 2025: 95,000 gross tons.

13 Blank Sailings would be equal to 1,235,000 gross tons or 20.4% of average monthly gross tonnage
(June 2024 thru April 2025): $1,235,000 \div 6,054,982 = 20.4\%$.

Gross Tonnage Reduction Estimate: 20.4%

Forecast average draft of ships visiting the Port of Oakland (OAK) in June 2024 thru April 2025: 38 feet.

13 Blank Sailings would be equal to 494 feet or 20.4% of average monthly draft
(June 2024 thru April 2025): $484 \div 2,423 = 20.4\%$.

Draft Reduction Estimate 20.4%

NOTE: These reduction estimates would be applied proportionally to overall shipping activity, based on the relative sizes of activity in the Port of Oakland compared to the total shipping activity within the Board's jurisdiction.

6a-01. Board Operations Expenditures and Encumbrances

Board Operations

Support																
	FY 23/24	FY 24/25 Actuals												Projected		
Category	Past Year Expenditures	01 -July	02 - August	03 - September	04 - October	05 - November	06 - December	07 - January	08 - February	09 - March	YTD Expenditures	YTD Encumbrance	YTD Total	Balance (Proj Budget - YTD)	Projected Expenditures	Percent of Total
01. Salaries	480,537	48,517	51,417	50,357	50,357	50,357	50,357	50,357	50,357	52,076	454,152		454,152	149,352	603,504	25.9%
02. Board Fee	19,200	1,200	1,200	1,200	1,200	1,200	1,200	5,893	3,060	2,266	18,419		18,419	3,181	21,600	0.9%
05. OASDI	26,670	2,833	3,009	2,945	2,945	2,367	2,903	3,180	2,987	3,064	26,234		26,234	9,766	36,000	1.5%
06. Hlth/Dtal/Vsion	11,557	2,617	2,611	2,611	2,611	2,611	2,815	2,815	2,812	2,806	24,310		24,310	11,690	36,000	1.5%
07. Retirement	165,788	14,126	14,742	14,434	14,434	14,434	14,434	15,539	14,592	14,592	131,326		131,326	46,674	178,000	7.6%
08. Workers Comp	1,017	377			420			420			1,217		1,217	283	1,500	0.1%
09. Medicare	6,809	680	721	706	706	706	700	768	734	741	6,463		6,463	3,537	10,000	0.4%
10. Other Benefits*	40,253	3,348	3,355	3,355	3,386	3,355	4,455	4,486	3,612	1,926	31,277		31,277	9,723	41,000	1.8%
11. General Exp	9,387					1,572				76	1,648		1,648	9,352	11,000	0.5%
12. Printing	5,703							1,634	356		1,989	0	1,989	4,011	6,000	0.3%
13. Communications	4,109		379	366	348	401	68	661	357	367	2,947		2,947	1,553	4,500	0.2%
14. Postage	751				92	15			47	18	171	286	458	542	1,000	0.0%
15. Insurance	9												0	100	100	0.0%
16. Travel In	182		196	562	487	450	350	365	681	354	3,445		3,445	1,755	5,200	0.2%
17. Travel Out	0												0	0	0	0.0%
18. Training	119				250				460		710		710	290	1,000	0.0%
19. Facilities	293,723	23,902	23,902	23,902	24,818	26,720	24,842	24,619	25,559	25,587	223,853	73,858	297,711	2,289	300,000	12.9%
20. Attorney General (DOJ)	103,598			13,104	6,954	3,300	6,783	1,881	5,861	5,472	43,354		43,354	66,646	110,000	4.7%
21. Consulting	1,113,971				1,932	1,177	850	11,390	1,269	21,693	38,311	382,038	420,349	305,851	726,200	31.2%
22. Data Ctrs	19,615												0	20,000	20,000	0.9%
23. Info Tech	166,540	2,811	3,052	5,519	10,482	5,834	15,520	9,006	(7,925)	4,248	48,547	104,565	153,112	1,888	155,000	6.7%
25. Equipment	60,593									331	331	0	331	60,669	61,000	2.6%
27. Other Items of Expense	1,394		(2,811)	(2,760)	(2,776)	(2,797)	(2,838)	(2,679)	13,953	0	(2,708)		(2,708)	4,708	2,000	0.1%
YTD Expenditures	2,531,525	100,411	101,773	116,302	118,645	111,702	122,439	130,335	118,773	135,616	1,055,995	560,747	1,616,742	713,862	2,330,604	100.0%

6a-02. Board Operations Revenue

Cash Data

1. Board Operations and Surcharge Rate Data for Fiscal Year 2024-2025													
	ACTUAL										FORECAST		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Mill Rate--High Gross Reg Ton, \$	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	0.09243	N/A
per Draft Foot, \$	10.26	10.26	10.26	10.26	10.26	10.26	10.26	10.26	10.26	10.26	10.26	10.26	N/A
Moves		-12%	-4%	15%	-8%	8%	-8%	-14%	-8%				
Inward Moves	248	219	211	243	223	241	221	190	175	272	210	209	2,663
Outward Moves	255	215	209	235	223	235	213	204	173	280	217	216	2,674
Bay Moves	127	114	118	108	136	140	142	124	95	173	134	133	1,544
River Moves	49	50	51	46	35	45	43	46	31	40	31	31	498
Total Moves	679	598	589	632	617	661	619	564	474	765	592	589	7,379
% of TOTAL	9%	8%	8%	9%	8%	9%	8%	8%	6%	10%	8%	8%	100%
Tons (Gross Registered Tonnage)													
Inward Pilotage Tons	14,557,735	13,738,128	12,831,989	15,757,050	13,195,368	14,496,915	13,808,296	11,746,795	10,945,890	16,316,855	12,158,608	12,158,608	161,712,236
Outward Pilotage Tons	14,843,085	13,255,988	12,966,043	15,388,803	13,542,224	14,447,062	12,875,079	12,519,553	11,056,031	16,338,882	12,158,608	12,158,608	161,549,965
Total Tons	29,400,820	26,994,116	25,798,032	31,145,853	26,737,592	28,943,977	26,683,375	24,266,348	22,001,921	32,655,737	24,317,215	24,317,215	323,262,201
% of TOTAL	9%	8%	8%	10%	8%	9%	8%	8%	7%	10%	8%	8%	100%
Draft Ft.													
Inward Pilotage Draft	8,112	7,231	7,002	7,875	7,175	7,987	7,242	6,076	5,751	9,150	7,360	7,360	88,320
Outward Pilotage Draft	7,823	6,682	6,782	7,351	7,039	7,514	6,717	6,342	5,482	8,849	7,058	7,058	84,698
Total Draft Ft.	15,935	13,913	13,784	15,226	14,214	15,502	13,959	12,418	11,233	17,999	14,418	14,418	173,018
% of TOTAL	9%	8%	8%	9%	8%	9%	8%	7%	6%	10%	8%	8%	100%
Pilotage Amounts, \$													
Inward Pilotage Amount, \$	1,485,629	1,387,783	1,296,505	1,590,218	1,353,617	1,484,763	1,391,293	1,201,141	1,111,962	1,643,347	1,256,166	1,256,166	16,458,588
Outward Pilotage Amount, \$	1,514,209	1,343,165	1,305,263	1,547,173	1,381,982	1,470,753	1,306,662	1,280,207	1,118,503	1,651,822	1,253,777	1,253,777	16,427,295
Bay Moves Amount, \$	323,217	290,000	297,500	272,500	340,000	352,500	357,500	312,500	237,500	432,872	289,679	289,679	3,795,447
Misc Charges, \$	294,595	233,690	279,561	284,428	290,823	352,192	443,737	399,762	281,456	396,146	293,309	293,309	3,843,008
River Moves Amount, \$	245,000	250,000	255,000	230,000	175,000	225,000	215,000	230,000	155,000	200,000	196,357	196,357	2,572,713
Total Gross Pilotage Revenue	3,862,649	3,504,638	3,433,829	3,924,319	3,541,422	3,885,208	3,714,192	3,423,610	2,904,421	4,324,187	3,289,288	3,289,288	43,097,051
% of TOTAL	9%	8%	8%	9%	8%	9%	9%	8%	7%	10%	8%	8%	100%
Temporary Transit Fees, \$ (not in Gross Pilotage)	562,068	491,300	493,850	515,739	516,800	549,100	509,150	461,550	394,809	632,948	512,731	512,731	6,152,778
Board Operations Surcharge Rate, % ¹	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%	N/A
Projected Cash Received Amount, \$	212,446	192,755	188,861	215,838	194,778	213,686	213,566	196,858	167,004	248,641	189,134	189,134	2,422,700
SFBP Actual Cash Paid Amount, \$	246,146	194,334	189,227	215,838	194,778	213,687	205,256	195,991	167,004	248,630	189,134	189,134	2,449,158
	10%	8%	8%	9%	8%	9%	8%	8%	7%	10%	8%	8%	100%
2. Prior Year Actuals (Fiscal Year 2023-2024)													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY 2023-24 Surcharge Rate, %	6.0%	6.0%	6.0%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	N/A
FY 2023-24 Actual Gross Pilotage, \$	3,960,732	4,099,882	3,021,653	4,627,915	4,015,546	3,322,788	3,630,057	3,767,393	3,476,272	4,162,954	4,107,228	3,128,273	45,320,693
FY 2023-24 Actual Temp Transit Fees, \$	470,950	628,636	442,042	754,740	623,535	499,175	566,841	551,339	479,506	576,494	579,700	559,326	6,732,284
FY 2023-24 Actual Bd Ops Revenues, \$	239,411	245,993	181,299	280,910	259,648	214,956	235,697	244,830	225,905	270,489	266,955	203,333	2,869,426

¹ Board Operations Surcharge adjusted from 6.5% to 5.5%, effective 7/1/2024. Surcharge adjusted to 5.75% on 1/1/2025.

LEGEND

Orange Highlights = Forecast (where applicable)

6a-03. FY 25-26 Board Operations Budget, Revenue Requirements, and Sensitivity Analysis

FY 25-26 Board Operations Budget & Revenue Requirements	
FY 25-26 Baseline Budget	\$2,181,000
Pro Rata	\$82,000
ITMP Funding Raised via Surcharge*	\$500,000
FY 25-26 Board Operations Revenue Requirements	\$2,763,000

Revenue Required
for FY 25-26

FY 25-26 Board Operations Fund Condition Forecast	
Estimated Starting Fund Balance (7/1/2025)	\$2,640,630
FY 25-26 Board Operations Surcharge Revenue	\$2,352,906
FY 25-26 Board Expenses, Encumbrances and Pro Rata	-\$2,263,000
ITMP Costs	-\$2,095,238
Estimated Ending Fund Balance (6/30/2026)	\$635,298

		Sensitivity Analysis: Board Operations Surcharge Rates and Revenues in FY 25-25						
		Total Gross Pilotage Revenue						
		\$36,000,000	\$38,000,000	\$40,000,000	\$40,920,100	\$42,000,000	\$44,000,000	\$46,000,000
		5.75%	\$2,070,000	\$2,185,000	\$2,300,000	\$2,352,906	\$2,415,000	\$2,530,000
Surcharge Rate	6.00%	\$2,160,000	\$2,280,000	\$2,400,000	\$2,455,206	\$2,520,000	\$2,640,000	\$2,760,000
	6.50%	\$2,340,000	\$2,470,000	\$2,600,000	\$2,659,806	\$2,730,000	\$2,860,000	\$2,990,000
	7.00%	\$2,520,000	\$2,660,000	\$2,800,000	\$2,864,407	\$2,940,000	\$3,080,000	\$3,220,000
	7.50%	\$2,700,000	\$2,850,000	\$3,000,000	\$3,069,007	\$3,150,000	\$3,300,000	\$3,450,000
	Sensitivity Analysis: Board Operations Fund Balance (Estimated Ending Fund Balance at 6/30/2026)							
		Total Gross Pilotage Revenue						
		\$36,000,000	\$38,000,000	\$40,000,000	\$40,920,100	\$42,000,000	\$44,000,000	\$40,920,100
Surcharge Rate	5.75%	\$352,392	\$467,392	\$582,392	\$635,298	\$697,392	\$812,392	\$927,392
	6.00%	\$442,392	\$562,392	\$682,392	\$737,598	\$802,392	\$922,392	\$1,042,392
	6.50%	\$622,392	\$752,392	\$882,392	\$942,198	\$1,012,392	\$1,142,392	\$1,272,392
	7.00%	\$802,392	\$942,392	\$1,082,392	\$1,146,799	\$1,222,392	\$1,362,392	\$1,502,392
	7.50%	\$982,392	\$1,132,392	\$1,282,392	\$1,351,399	\$1,432,392	\$1,582,392	\$1,732,392

Surcharge and Gross Pilotage Revenue combinations that would meet Board’s revenue needs in FY 25-26 (+/- 4%).

FY 25-26 estimated Total Gross Pilotage and associated Board Ops revenue and fund balance.

* FY 25-26 ITMP costs (pre-bid) are estimated to be \$2.095 million. The \$500,000 in funding raised via the surcharge represents just under 25% of these costs. The balance of the year-one ITMP costs, approximately \$1.595 million, would be drawn from the Board’s Special Fund, which has a projected FY 24-25 year-end balance of \$2.640 million, depending on shipping activity for the remainder of FY 24-25.

6b-01. Continuing Education Expenditures and Encumbrances

Continuing Education

Pilot Cont Ed Expenditures - Current Year 2024-25															
	FY 23/24	FY 24/25 Actuals													
Category	Past Year Expenditures	July	August	September	October	November	December	January	February	March	YTD Expenditures	YTD Encumbrance	YTD Total	Balance (Proj Budget - YTD)	Projected Expenditures
16. Travel In	0												0	0	0
17. Travel Out	50,790					9,047					9,047	31,753	40,800	16,200	57,000
18. Training	0												0	0	0
21. Consulting	139,200			96,000		1,236				42,750	139,986	212,810	352,796	2,204	355,000
YTD Expenditures	189,990			96,000		10,283				42,750	149,033	244,563	393,596	18,404	412,000

6b-02. Continuing Education Revenue

Cash Data

1. Continuing Education and Surcharge Rate Data for Fiscal Year 2024-2025													
	ACTUAL										FORECAST		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Continuing Education Surcharge Rate, \$ ¹	35	35	35	35	35	35	45	45	45	45	45	45	N/A
Moves													
Pilot Continuing Education Moves	590	622	612	616	608	646	599	543	465	745	588	588	7,222
Total Moves	590	622	612	616	608	646	599	543	465	745	588	588	7,222
% of TOTAL	8.2%	8.6%	8.5%	8.5%	8.4%	8.9%	8.3%	7.5%	6.4%	10.3%	8.1%	8.1%	100%
Expected Cash Received Amount, \$	20,650	21,770	21,420	21,560	21,280	22,610	26,955	24,435	20,925	33,525	26,460	26,460	288,050
SFBP Actual Cash Paid Amount, \$	31,869	20,560	20,410	21,560	21,280	22,610	21,595	23,775	20,902	33,499	26,460	26,460	290,980

2. Prior Year Actuals (Fiscal Year 2023-2024)													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY 2023-24 Surcharge Rate, \$	50	50	50	50	50	50	50	50	50	50	50	50	N/A
FY 2023-24 Actual Moves	660	620	488	845	686	557	630	642	567	680	682	527	7,584
FY 2023-24 Actual Cont. Ed. Revenues, \$	31,296	43,256	29,973	49,909	35,459	28,348	31,809	32,190	28,301	34,094	34,118	26,250	405,003

¹ Continuing Education Surcharge adjusted from \$50 to \$35, effective 7/1/2024. Surcharge adjusted to \$45 on 1/1/2025.

LEGEND

Orange Highlights = Forecast (where applicable)

6b-03. FY 25-26 Continuing Education Budget, Revenue Requirements, and Sensitivity Analysis

FY 25-26 Cont. Ed. Budget & Revenue Requirements	
FY 25-26 Baseline Budget	\$417,380
Pro Rata	N/A
FY 25-26 Revenue Requirements	\$412,000

Revenue Required
for FY 25-26

FY 25-26 Cont. Ed. Fund Condition Forecast	
Estimated Starting Fund Balance (7/1/2025)	\$770,799
FY 25-26 Surcharge Revenue	\$312,447
FY 25-26 Program Costs (Expenses and Encumbrances)	-\$412,000
Estimated Ending Fund Balance (6/30/2026)	\$671,246

Surcharge
Rate

Sensitivity Analysis: Cont. Ed. Surcharge Rates and Revenues in FY 25-26							
Moves							
	6,250	6,500	6,750	6,943	7,000	7,250	7,500
\$45	\$281,250	\$292,500	\$303,750	\$312,435	\$315,000	\$326,250	\$337,500
\$50	\$312,500	\$325,000	\$337,500	\$347,150	\$350,000	\$362,500	\$375,000
\$55	\$343,750	\$357,500	\$371,250	\$381,865	\$385,000	\$398,750	\$412,500
\$60	\$375,000	\$390,000	\$405,000	\$416,580	\$420,000	\$435,000	\$450,000
\$65	\$406,250	\$422,500	\$438,750	\$451,295	\$455,000	\$471,250	\$487,500

Surcharge
Rate

Sensitivity Analysis: Cont. Ed. Fund Balance (Estimated Ending Fund Balance at 6/30/2026)							
Moves							
	6,250	6,500	6,750	6,943	7,000	7,250	7,500
\$45	\$640,049	\$651,299	\$662,549	\$671,234	\$673,799	\$685,049	\$696,299
\$50	\$671,299	\$683,799	\$696,299	\$705,949	\$708,799	\$721,299	\$733,799
\$55	\$702,549	\$716,299	\$730,049	\$740,664	\$743,799	\$757,549	\$771,299
\$60	\$733,799	\$748,799	\$763,799	\$775,379	\$778,799	\$793,799	\$808,799
\$65	\$765,049	\$781,299	\$797,549	\$810,094	\$813,799	\$830,049	\$846,299

Surcharge and Move combinations that would meet Board’s revenue needs in FY 25-26 (+/- 3%).

FY 25-26 estimated Moves and associated Continuing Education revenue and fund balance.

6c-01. Pilot Boat Expenditures and Encumbrances

Pilot Boat

Actuals																		Projected	
Fund	Category	Fiscal Year	July	August	September	October	November	December	January	February	March	April	May	June	YTD Expenditures	YTD Encumbrance	YTD Total	Balance (Proj Budget - YTD)	Projected Expenditures
0290	25. Equipment	2022															0		
0290	25. Equipment	2023															0		
0290	25. Equipment	2024	141,932		141,932	70,966	(1,816,644)								(1,461,814)		(1,461,814)		
3439	25. Equipment	2024					1,816,644	141,932	70,966	70,966	70,966				2,171,474		2,171,474	141,932	2,313,406
																		Projected Expenditure includes the \$1,461,814 transferred from 0290.	

6c-02. Pilot Boat Revenue

Cash Data

1. Pilot Boat and Surcharge Rate Data for Fiscal Year 2024-2025													
	ACTUAL										FORECAST		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Pilot Boat Surcharge Rate, \$ ¹	0.021	0.021	0.021	0.021	0.021	0.021	0.021	0.021	0.021	0.020	0.020	0.020	N/A
Tons (Gross Registered Tonnage)													
Inward Pilotage Tons	14,557,735	13,738,128	12,831,989	15,757,050	13,195,368	14,496,915	13,808,296	11,746,795	10,945,890	16,316,855	12,158,608	12,158,608	161,712,236
Outward Pilotage Tons	14,843,085	13,255,988	12,966,043	15,388,803	13,542,224	14,447,062	12,875,079	12,519,553	11,056,031	16,338,882	12,158,608	12,158,608	161,549,965
Total Tons	29,400,820	26,994,116	25,798,032	31,145,853	26,737,592	28,943,977	26,683,375	24,266,348	22,001,921	32,655,737	24,317,215	24,317,215	323,262,201
% of TOTAL	9.1%	8.4%	8.0%	9.6%	8.3%	9.0%	8.3%	7.5%	6.8%	10.1%	7.5%	7.5%	100%
Expected Cash Received Amount, \$	617,417	566,876	541,759	654,063	561,489	607,824	560,351	509,593	462,040	653,115	486,344	486,344	6,707,216
SFBP Actual Cash Paid Amount, \$	591,708	565,806	541,395	654,063	561,489	607,824	560,351	509,593	462,041	683,145	486,344	486,344	6,710,103

2. Prior Year Actuals (Fiscal Year 2023-2024)													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY 2023-24 Surcharge Rate, \$	0.0225	0.0225	0.0225	0.0200	0.0200	0.0200	0.0200	0.0200	0.0200	0.0200	0.0200	0.0200	N/A
FY 2023-24 Actual Tons	30,388,497	29,714,472	24,203,382	34,098,372	28,871,525	25,604,766	26,424,494	27,304,185	25,733,600	31,657,616	30,153,376	23,534,114	337,688,399
FY 2023-24 Actual Pilot Boat Surcharge Revenues, \$	681,685	667,899	544,236	753,449	579,780	512,998	527,401	546,087	514,672	632,600	602,978	470,682	7,034,467

¹ Pilot Boat on Surcharge adjusted from \$0.020 to \$0.021, effective 7/1/2024. Surcharge anticipated to adjust to \$0.020 on 4/1/2025.

LEGEND	Orange Highlights = Forecast (where applicable)
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6c-03. FY 25-26 Pilot Boat Budget, Revenue Requirements, and Sensitivity Analysis

FY 25-26 Pilot Boat Budget & Revenue Requirements	
FY 25-26 Baseline Budget	\$14,300,937
Pro Rata	N/A
FY 25-26 Revenue Requirements	\$851,592

FY 25-26 Pilot Boat Fund Condition Forecast	
Estimated Starting Fund Balance (7/1/2025)	\$14,607,574
FY 25-26 Surcharge Revenue	\$5,905,008
FY 25-26 Program Costs (Expenses and Encumbrances)	-\$851,592
Estimated Ending Fund Balance (6/30/2026)	\$19,660,990

		Sensitivity Analysis: Pilot Boat Surcharge Rates and Revenues						
		Gross Tonnage						
		285,000,000	290,000,000	295,250,400	300,000,000	302,500,000	305,000,000	310,000,000
Surcharge Rate	\$0.020	\$5,700,000	\$5,800,000	\$5,905,008	\$6,000,000	\$6,050,000	\$6,100,000	\$6,200,000
	\$0.021	\$5,985,000	\$6,090,000	\$6,200,258	\$6,300,000	\$6,352,500	\$6,405,000	\$6,510,000
	\$0.022	\$6,270,000	\$6,380,000	\$6,495,509	\$6,600,000	\$6,655,000	\$6,710,000	\$6,820,000
	\$0.023	\$6,555,000	\$6,670,000	\$6,790,759	\$6,900,000	\$6,957,500	\$7,015,000	\$7,130,000
	\$0.024	\$6,840,000	\$6,960,000	\$7,086,010	\$7,200,000	\$7,260,000	\$7,320,000	\$7,440,000
		Sensitivity Analysis: Pilot Boat Fund Balance (Estimated Ending Fund Balance at 6/30/2026)						
		Gross Tonnage						
		285,000,000	290,000,000	295,250,400	300,000,000	302,500,000	305,000,000	310,000,000
Surcharge Rate	\$0.020	\$19,455,982	\$19,555,982	\$19,660,990	\$19,755,982	\$19,805,982	\$19,855,982	\$19,955,982
	\$0.021	\$19,740,982	\$19,845,982	\$19,956,240	\$20,055,982	\$20,108,482	\$20,160,982	\$20,265,982
	\$0.022	\$20,025,982	\$20,135,982	\$20,251,491	\$20,355,982	\$20,410,982	\$20,465,982	\$20,575,982
	\$0.023	\$20,310,982	\$20,425,982	\$20,546,741	\$20,655,982	\$20,713,482	\$20,770,982	\$20,885,982
	\$0.024	\$20,595,982	\$20,715,982	\$20,841,992	\$20,955,982	\$21,015,982	\$21,075,982	\$21,195,982

FY 25-26 estimated Gross Tonnage and associated Pilot Boat revenue and fund balance.

6d-01. Trainee Training Expenditures and Encumbrances

Trainee Training

Trainee Training Expenditures - Current Year 2024-25															
	FY 23/24	FY 24/25 Actuals													
Category	Past Year Expenditures	July	August	September	October	November	December	January	February	March	YTD Expenditures	YTD Encumbrance	YTD Total	Balance (Proj Budget - YTD)	Projected Expenditures
08. Workers Comp	12,592	1,266									1,266		1,266	11,734	13,000
20. Attorney General (DOJ)	29,049												0	30,000	30,000
21. Consulting	141,427				18,245			2,610		2,902	23,757	120,900	144,657	85,343	230,000
26. Other (Stipend)	322,004	40,000	40,000	33,067	32,000	40,774	47,226	48,000	48,000	48,000	377,067		377,067	88,774	465,841
YTD Expenditures	505,072	41,266	40,000	33,067	50,245	40,774	47,226	50,610	48,000	50,902	402,090	120,900	522,990	215,851	738,841

6d-02: Trainee Training Surcharge

Cash Data

1. Trainee Training and Surcharge Rate Data for Fiscal Year 2024-2025													
	ACTUAL										FORECAST		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Trainee Training Surcharge Rate, \$ 1	10	10	10	10	10	10	20	20	20	20	20	20	N/A
Number of Trainees 2	5	5	4	5	5	6	6	6	6	5	5	4	N/A
Surcharge Rate per Move, \$	50	50	40	50	50	60	120	120	120	100	100	80	N/A
Moves													
Trainee Training Moves	590	622	612	616	608	646	599	543	465	745	588	588	7,222
Total Moves	590	622	612	616	608	646	599	543	465	745	588	588	7,222
% of TOTAL	8.2%	8.6%	8.5%	8.5%	8.4%	8.9%	8.3%	7.5%	6.4%	10.3%	8.1%	8.1%	100%
Expected Cash Received Amount, \$	29,500	31,100	24,480	30,800	25,400	38,760	71,880	65,160	55,800	74,500	58,800	47,040	553,220
SFBP Actual Cash Paid Amount, \$	47,552	29,450	28,905	25,670	25,400	32,580	38,690	61,180	55,738	89,227	58,800	47,040	540,232

2. Prior Year Actuals (Fiscal Year 2023-2024)													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY 2023-24 Surcharge Rate, \$	20	20	20	15	15	15	15	15	15	15	15	15	N/A
FY 2023-24 Actual Moves	660	620	488	845	686	557	630	642	567	680	682	527	7,584
FY 2023-24 Actual Trainee Training Revenues, \$	39,674	59,500	41,770	61,387	31,936	19,446	20,293	34,306	33,425	32,849	33,019	36,765	444,370

1 Trainee Training Surcharge adjusted from \$15 to \$10, effective 7/1/2024. Surcharge adjusted to \$20 on 1/1/2025.

2 Trainee count reflects number of trainees at END of the month. Trainees during the fiscal year with their respective start and end dates (if applicable) and statuses are: Active Trainees: 1. Barron (8/22/2023), 2. Gallo (8/22/2023), 3. Johnson (1/9/2024), 4. Johnston (5/8/2024), and 5. Thinger (10/29/2024); On Leave: 1. Aherns (12/4/2024 thru 4/16/2025); Resigned: 1. Ajax (5/8/2024 thru 9/4/2024).

LEGEND

Orange Highlights = Forecast (where applicable)

6d-03. FY 25-26 Trainee Training Budget, Revenue Requirements, and Sensitivity Analysis

FY 25-26 Trainee Training Budget & Revenue Requirements	
FY 25-26 Baseline Budget (incl. Program Costs and Stipends)	\$698,000
Pro Rata	N/A
FY 25-26 Revenue Requirements	\$698,000

Revenue Required for FY 25-26

FY 25-26 Trainee Training Fund Condition Forecast	
Estimated Starting Fund Balance (7/1/2025)	\$1,425,470
FY 25-26 Surcharge Revenue	\$694,326
2026 Trainee Training Exam	-\$400,000
FY 25-26 Program Costs (Expenses and Encumbrances)	-\$698,000
Estimated Ending Fund Balance (6/30/2026)	\$1,021,796

Trainees: 5	
Sensitivity Analysis: Cont. Ed. Surcharge Rates and Revenues in FY 25-26	
Moves	
	6,2506,5006,7506,9437,0007,2507,500
\$20	\$625,000\$650,000\$675,000\$694,326\$700,000\$725,000\$750,000
\$25	\$781,250\$812,500\$843,750\$867,908\$875,000\$906,250\$937,500
\$30	\$937,500\$975,000\$1,012,500\$1,041,489\$1,050,000\$1,087,500\$1,125,000
\$35	\$1,093,750\$1,137,500\$1,181,250\$1,215,071\$1,225,000\$1,268,750\$1,312,500
\$40	\$1,250,000\$1,300,000\$1,350,000\$1,388,652\$1,400,000\$1,450,000\$1,500,000

Sensitivity Analysis: Cont. Ed. Fund Balance (Estimated Ending Fund Balance at 6/30/2026)	
Moves	
	6,2506,5006,7506,9437,0007,2507,500
\$20	\$952,470\$977,470\$1,002,470\$1,021,796\$1,027,470\$1,052,470\$1,077,470
\$25	\$1,108,720\$1,139,970\$1,171,220\$1,195,378\$1,202,470\$1,233,720\$1,264,970
\$30	\$1,264,970\$1,302,470\$1,339,970\$1,368,959\$1,377,470\$1,414,970\$1,452,470
\$35	\$1,421,220\$1,464,970\$1,508,720\$1,542,541\$1,552,470\$1,596,220\$1,639,970
\$40	\$1,577,470\$1,627,470\$1,677,470\$1,716,122\$1,727,470\$1,777,470\$1,827,470

Surcharge and Move combinations that would meet Board’s revenue needs in FY 25-26 (+/- 3%).

FY 25-26 estimated Moves and associated Trainee Training revenue and fund balance.

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (Chair Rodriguez)

2. Public comment on matters on the agenda or not on the agenda.

3. Approval of the minutes from the Finance Committee meeting held on April 9, 2025. Possible Committee action to approve minutes from the Finance Committee meeting held on April 9, 2025. (Chair Rodriguez)

4. Update from industry and SFBP on status of shipping activity since the end of March 2025 and discussion of shipping trends for the remainder of the fiscal year.

5. Update and discussion on Gartner’s cost estimates for the Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

6. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on Board-approved surcharges.

a) Review Board Operations Surcharge rate (currently at 5.75% of all pilotage fees, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted.** (Assistant Director Millspaugh)

b) Review Pilot Continuing Education Surcharge rate (currently at \$45/move, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted.** (Assistant Director Millspaugh)

c) Review Pilot Boat Surcharge rate (currently at \$0.020 per gross registered ton effective April 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Pilot Boat Surcharge rate, if warranted.** (Assistant Director Millspaugh)

d) Review Trainee Training Surcharge rate (currently at \$20/trainee/move, effective January 1, 2025), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted.** (Assistant Director Millspaugh)

7. Discussion regarding the San Francisco Bar Pilots (SFBP)’s audit of financial statement. (Committee Member McIntyre)

8. Comments from the public and Committee members on matters not on the agenda. (Chair Rodriguez)

9. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda. (Chair Rodriguez)

10. Adjournment. (Chair Rodriguez)

APPENDIX

FY 24-25 Forecasting Assumptions

Year	Month	Actual/ Forecast	Gross Tonnage	Draft	Moves
FY 23-24	July	Actual	29,700,952	15,371	689
	August	Actual	28,926,004	15,355	667
	September	Actual	29,390,566	15,310	672
	October	Actual	30,485,693	15,660	677
	November	Actual	25,879,664	13,964	625
	December	Actual	28,187,508	14,168	622
	January	Actual	26,595,536	14,312	625
	February	Actual	26,941,722	13,910	622
	March	Actual	27,688,806	14,654	642
	April	Actual	27,913,252	14,689	629
	May	Actual	27,529,611	14,911	658
	June	Actual	27,958,514	14,964	654
	FY 23-24 Total	Actual	337,197,828	177,269	7,782
FY 24-25	July	Actual	26,880,281	13,959	610
	August	Actual	28,295,148	15,006	651
	September	Actual	28,316,311	14,657	633
	October	Actual	29,341,220	14,690	625
	November	Actual	26,585,689	14,323	640
	December	Actual	28,835,680	15,172	656
	January	Actual	26,549,595	13,228	599
	February	Actual	23,351,368	12,541	553
	March	Actual	28,843,281	15,408	640
	April	Actual	27,794,286	14,413	649
	May	Forecast	25,192,200	13,091	595
	June	Forecast	25,113,800	13,031	593
	FY 24-25 Total	Forecast	325,098,859	169,520	7,444
FY 24-25 Total Compared to Prior Year			-3.6%	-4.4%	-4.3%

FY 23-24 Actual

Total Gross Pilotage: **\$45.381 million**
 Board Operations Revenue: **\$2.891 million**
 Budget Authority (Favorable/Unfavorable): **\$489,073**
 Ending Fund Balance (6/30/2024): **\$2.181 million**

FY 24-25 Actual + Forecast

Total Gross Pilotage: **\$43.562 million**
 Board Operations Revenue: **\$2.449 million**
 Budget Authority (Favorable/Unfavorable): **\$22,396**
 Ending Fund Balance (6/30/2025): **\$2.641 million**

The forecast for May and June 2025 reflects the anticipated changes in shipping activity derived from the Blank Sailing estimates.

FY 25-26 Forecasting Assumptions

Year	Month	Actual/ Forecast	Gross Tonnage	Draft	Moves
FY 23-24	FY 23-24 Total	Actual	337,197,828	177,269	7,782
FY 24-25	July	Actual	26,880,281	13,959	610
	August	Actual	28,295,148	15,006	651
	September	Actual	28,316,311	14,657	633
	October	Actual	29,341,220	14,690	625
	November	Actual	26,585,689	14,323	640
	December	Actual	28,835,680	15,172	656
	January	Actual	26,549,595	13,228	599
	February	Actual	23,351,368	12,541	553
	March	Actual	28,843,281	15,408	640
	April	Actual	27,794,286	14,413	649
	May	Forecast	25,192,200	13,091	595
	June	Forecast	25,113,800	13,031	593
	FY 24-25 Total	Forecast	325,098,859	169,520	7,444
FY 25-26	July	Forecast	25,035,400	12,971	591
	August	Forecast	24,957,000	12,912	588
	September	Forecast	24,878,600	12,852	586
	October	Forecast	24,800,200	12,792	584
	November	Forecast	24,721,800	12,732	582
	December	Forecast	24,643,400	12,672	580
	January	Forecast	24,565,000	12,613	578
	February	Forecast	24,486,600	12,553	575
	March	Forecast	24,408,200	12,493	573
	April	Forecast	24,329,800	12,433	571
	May	Forecast	24,251,400	12,373	569
	June	Forecast	24,173,000	12,314	567
	FY 24-25 Total	Forecast	295,250,400	151,710	6,943

FY 25-26 Total Compared to Prior Year

-10.1%

-11.7%

-7.2%

FY 25-26 Forecast

Total Gross Pilotage: **\$40.920 million**

Board Operations Revenue (at the current 5.75%): **\$2.353 million**
 Board Operations Revenue (at the current 6.5%): **\$2.660 million**
 Board Operations Revenue (at the current 7.00%): **\$2.864 million**

Budget Authority (Favorable/Unfavorable): **\$234,000** (at 5.75%)
 Ending Fund Balance (6/30/2026): **\$635,298** (at 5.75%)

The forecast for FY 25-26 reflects the anticipated changes in shipping activity derived from the Blank Sailing estimates.

6a-02: Board Operations Tonnage and Revenue

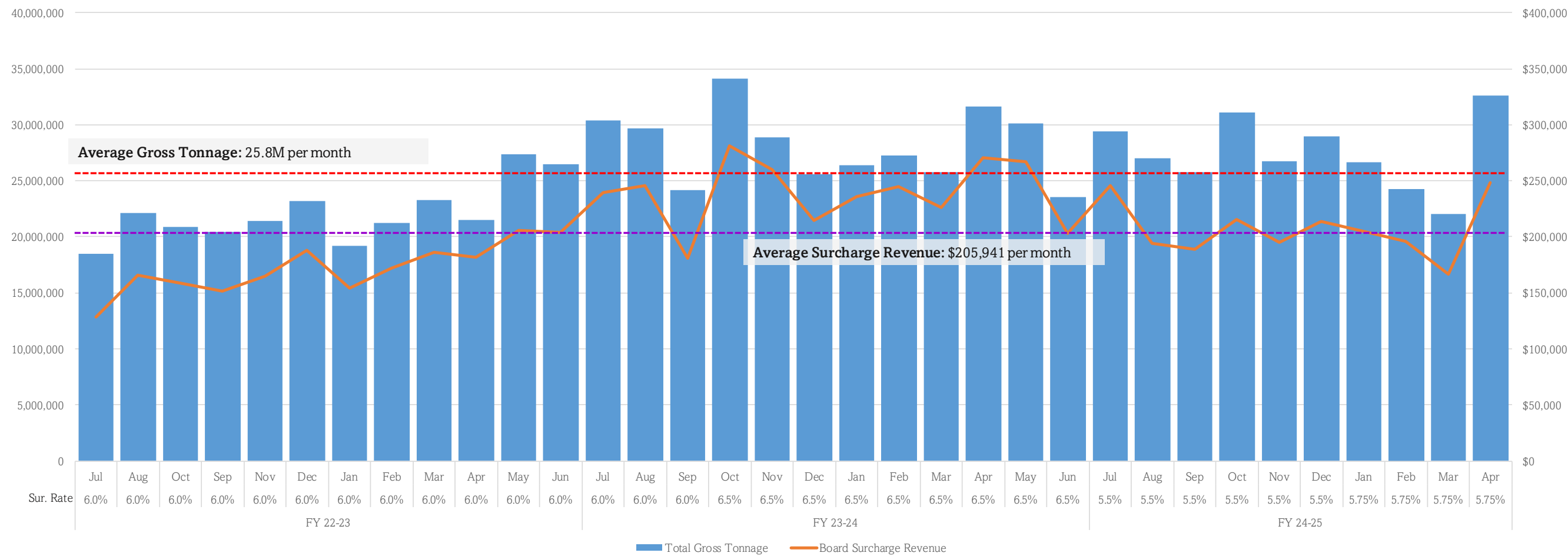
Cash Data

Board Operations Surcharge Report

Finance Committee Meeting Date: May 12, 2025
Reporting Period: Fiscal Year 24-25 thru Apr 2025

Prepared on 5/6/2025

Actual Total Gross Tonnage and Board Surcharge Revenue, FY 2022-23 thru FY 2024-25, Apr 2025



6a-03: Board Operations Fund Balance & Budget Authority

Cash Data

3. Fund Condition Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A. Fund Balance, \$												
Beginning Fund Balance as of July 1, 2024, \$	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152	2,181,152
Prior Year Revenue Adjustments, \$	1,461,814.00	1,461,814.00	1,461,814.00	1,461,814.00	1,461,814.00	1,461,814	1,461,814	1,461,814	1,461,814.00	1,461,814.00	1,461,814.00	1,461,814.00
Prior Year Expenditure Adjustments, \$	(1,147,272.00)	(1,147,272.00)	(1,147,272.00)	(1,147,272.00)	(1,147,272.00)	(1,147,272)	(1,147,272)	(1,147,272)	(1,147,272.00)	(1,147,272.00)	(1,147,272.00)	(1,147,272.00)
Adjusted Beginning Fund Balance, \$	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694	2,495,694
B. YTD Revenues & Expenditures, \$												
YTD Actual Revenues, \$	659	247,352	441,686	700,758	916,595	1,111,374	1,391,083	1,596,339	1,791,238	-	-	-
YTD Actual Expenditures, \$	(100,411)	(202,184)	(318,486)	(437,131)	(559,977)	(682,416)	(801,607)	(920,379)	(1,055,995)	-	-	-
Direct Fund Transfers Out, \$	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues, \$	(99,752)	45,168	123,200	263,627	356,618	428,958	589,477	675,960	735,243	-	-	-
Ending Fund Balance as of Period Close, \$												
	2,395,942	2,540,862	2,618,894	2,759,321	2,852,312	2,924,652	3,085,171	3,171,654	3,230,937	-	-	-
C. Projected Revenues, Expenditures & Encumbrances, \$												
Pro Rata				(187,000)	(187,000)	(187,000)	(187,000)	(187,000)	(187,000)			
Future Revenue Projections, \$	2,953,753	2,272,681	2,078,347	2,116,463	1,860,767	1,537,542	1,351,058	1,091,553	871,302	-	-	-
Future Expenditure Projections, \$	(1,967,314)	(1,597,295)	(1,504,896)	(1,410,578)	(1,311,649)	(972,407)	(893,379)	(802,816)	(713,862)	-	-	-
Actual Encumbrances to Date, \$	(267,679)	(535,925)	(512,022)	(482,895)	(458,978)	(675,781)	(635,618)	(607,409)	(560,747)	-	-	-
Projected Fund Balance as of June 30, 2025, \$	3,114,702	2,680,323	2,680,322	2,795,311	2,755,452	2,627,006	2,720,232	2,665,982	2,640,630			
4. Budget Authority Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget Authority, \$ ¹	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000	2,353,000
Actual Expenditures to Date, \$	(100,411)	(202,184)	(318,486)	(437,131)	(559,977)	(682,416)	(801,607)	(920,379)	(1,055,995)	-	-	-
Encumbrances to Date, \$	(267,679)	(535,925)	(512,022)	(482,895)	(458,978)	(675,781)	(635,618)	(607,409)	(560,747)	-	-	-
Estimated Future Expenditures, \$	(1,967,314)	(1,597,295)	(1,504,896)	(1,410,578)	(1,311,649)	(972,407)	(893,379)	(802,816)	(713,862)	-	-	-
Total Projected Expenditures, \$	(2,335,404)	(2,335,404)	(2,335,404)	(2,330,604)	(2,330,604)	(2,330,604)	(2,330,604)	(2,330,604)	(2,330,604)	-	-	-
Budget Savings/(Defecit), \$												
	17,596	17,596	17,596	22,396	22,396	22,396	22,396	22,396	22,396	-	-	-

6b-02: Continuing Education Moves and Revenue

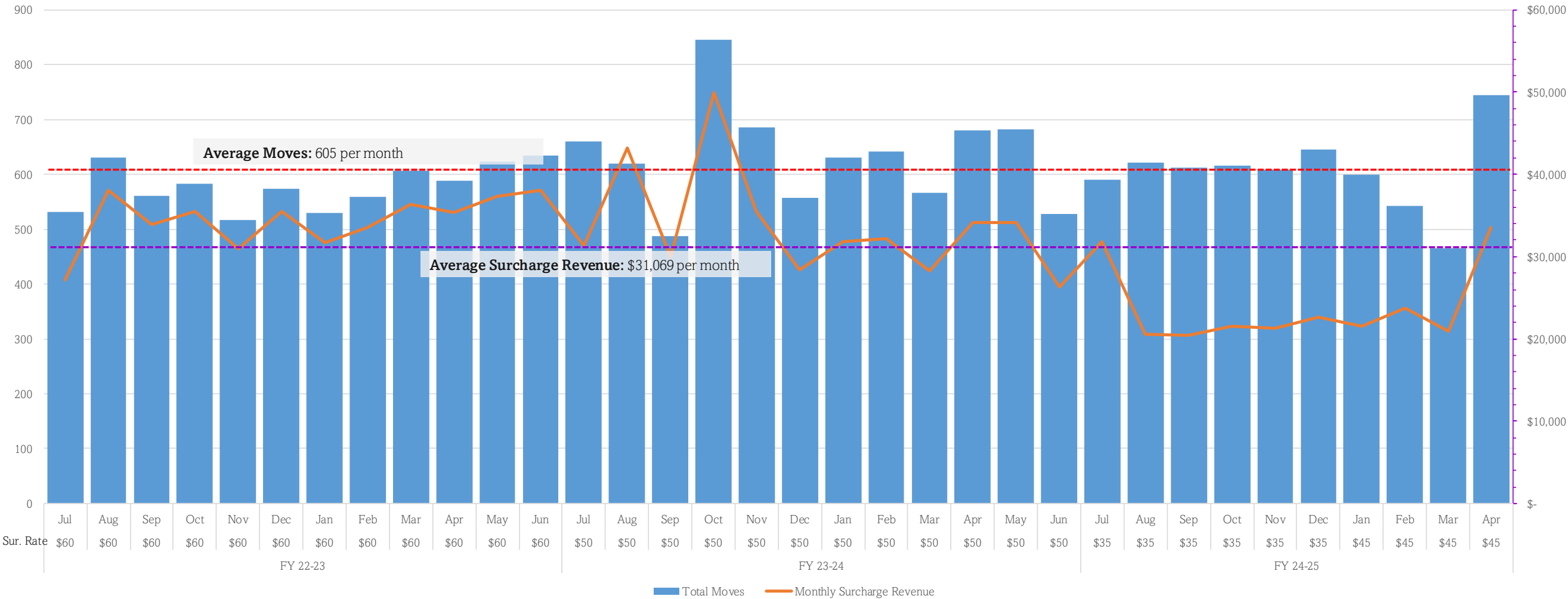
Cash Data

Continuing Education Surcharge Report

Finance Committee Meeting Date: May 12, 2025
Reporting Period: Fiscal Year 24-25 thru Apr 2025

Prepared on 5/6/2025

Actual Continuing Education Moves & Monthly Surcharge Revenue, FY 2022-23 thru FY 2024-25, Apr 2025



6b-03: Continuing Education Fund Balance & Budget Authority

Cash Data

3. Fund Condition Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A. Fund Balance, \$												
Beginning Fund Balance as of July 1, 2024, \$	622,782	622,782	622,782	622,782	622,782	622,782	622,782	622,782	622,782	622,782	622,782	622,782
Prior Year Revenue Adjustments, \$	-	-	-	-	269,079	269,079	269,079	269,079	269,079	269,079	269,079	269,079
Prior Year Expenditure Adjustments, \$	-	-	-	-	-	-	-	-	-	-	-	-
Adjusted Beginning Fund Balance, \$	622,782	622,782	622,782	622,782	891,861	891,861	891,861	891,861	891,861	891,861	891,861	891,861
B. YTD Revenues & Expenditures, \$												
YTD Actual Revenues, \$	-	31,869	52,429	72,839	94,399	115,679	138,289	159,884	183,659	-	-	-
YTD Actual Expenditures, \$	-	-	(96,000)	(96,000)	(106,283)	(106,283)	(106,283)	(106,283)	(149,033)	-	-	-
Direct Fund Transfers Out, \$	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues, \$	-	31,869	(43,571)	(23,161)	(11,884)	9,396	32,005	53,601	34,625	-	-	-
Ending Fund Balance as of Period Close, \$	622,782	654,651	579,211	599,621	879,977	901,257	923,866	945,462	926,486	-	-	-
C. Projected Revenues, Expenditures & Encumbrances, \$												
Future Revenue Projections, \$	382,424	259,486	238,926	210,357	183,230	160,899	138,289	115,604	107,279	-	-	-
Future Expenditure Projections, \$	(318,500)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	-	-	-
Actual Encumbrances to Date, \$	(93,500)	(393,596)	(297,596)	(297,596)	(287,313)	(287,313)	(287,313)	(287,313)	(244,563)	-	-	-
Projected Fund Balance as of June 30, 2025, \$	593,206	502,137	502,137	493,978	757,490	756,439	756,438	755,349	770,799	-	-	-
4. Budget Authority Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget Authority, \$	417,380	417,380	417,380	417,380	417,380	417,380	417,380	417,380	417,380	417,380	417,380	417,380
Actual Expenditures to Date, \$	-	-	(96,000)	(96,000)	(106,283)	(106,283)	(106,283)	(106,283)	(149,033)	-	-	-
Encumbrances to Date, \$	(93,500)	(393,596)	(297,596)	(297,596)	(287,313)	(287,313)	(287,313)	(287,313)	(244,563)	-	-	-
Estimated Future Expenditures, \$	(318,500)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	(18,404)	-	-	-
Total Projected Expenditures, \$	(412,000)	(412,000)	(412,000)	(412,000)	(412,000)	(412,000)	(412,000)	(412,000)	(412,000)	-	-	-
Budget Savings/(Defecit), \$	5,380	5,380	5,380	5,380	5,380	5,380	5,380	5,380	5,380	-	-	-

6d-02: Trainee Training Moves and Revenue

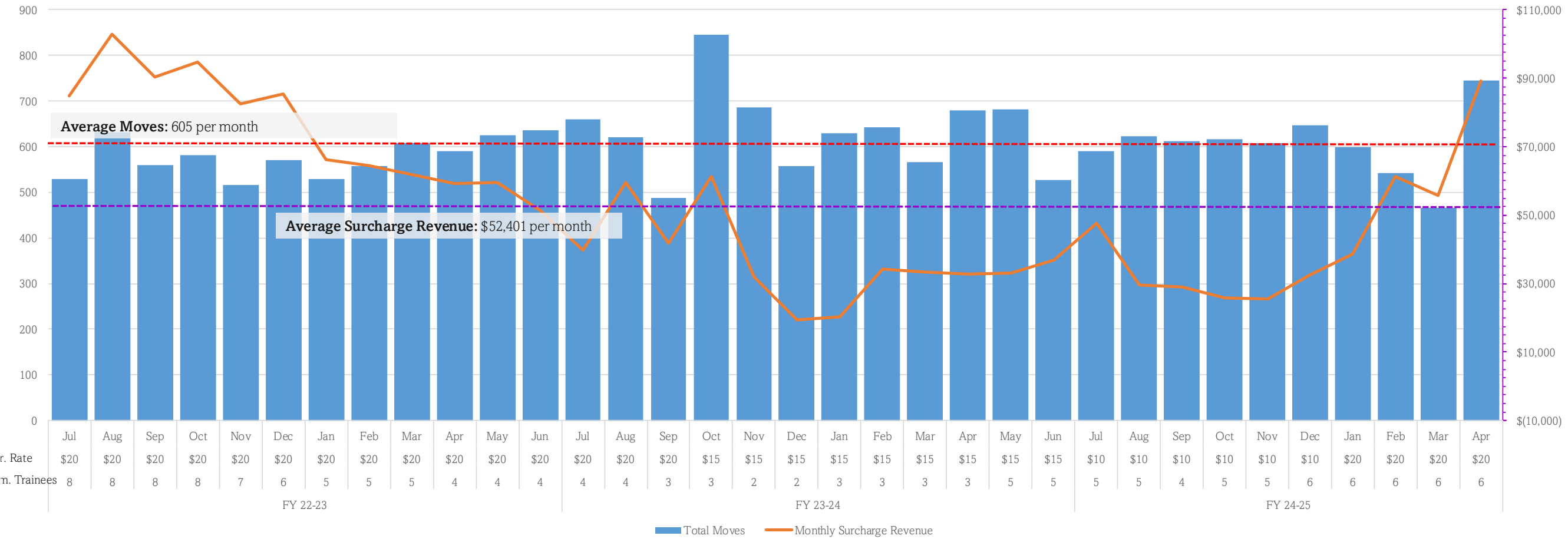
Cash Data

Trainee Training Surcharge Report

Finance Committee Meeting Date: May 12, 2025
Reporting Period: Fiscal Year 24-25 thru Apr 2025

Prepared on 5/6/2025

Actual Trainee Training Moves & Monthly Surcharge Revenue, FY 2022-23 thru FY 2024-25, Apr 2025



6d-03: Trainee Training Fund Balance & Budget Authority

Cash Data

3. Fund Condition Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A. Fund Balance, \$												
Beginning Fund Balance as of July 1, 2024, \$	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056	1,859,056
Prior Year Revenue Adjustments, \$	-	-	-	-	(269,079)	(269,079)	(269,079)	(269,079)	(269,079)	(269,079)	(269,079)	(269,079)
Prior Year Expenditure Adjustments, \$ ¹	-	-	-	-	-	-	-	-	-	-	-	-
Adjusted Beginning Fund Balance, \$	1,859,056	1,859,056	1,859,056	1,859,056	1,589,977	1,589,977	1,589,977	1,589,977	1,589,977	1,589,977	1,589,977	1,589,977
B. YTD Revenues & Expenditures, \$												
YTD Actual Revenues, \$	-	47,552	77,002	105,907	131,577	156,977	189,557	228,247	289,427	-	-	-
YTD Actual Expenditures, \$	(41,266)	(81,266)	(114,333)	(164,578)	(205,352)	(252,578)	(303,188)	(351,188)	(402,090)	-	-	-
Direct Fund Transfers Out, \$	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues, \$	(41,266)	(33,714)	(37,331)	(58,671)	(73,775)	(95,601)	(113,630)	(122,941)	(112,662)	-	-	-
Ending Fund Balance as of Period Close, \$	1,817,790	1,825,342	1,821,725	1,800,385	1,516,202	1,494,376	1,476,347	1,467,036	1,477,315	-	-	-
C. Projected Revenues, Expenditures & Encumbrances, \$												
Future Revenue Projections, \$	570,629	376,077	346,627	288,825	245,168	222,137	189,557	205,894	284,906	-	-	-
Future Expenditure Projections, \$	(697,575)	(535,407)	(502,340)	(470,340)	(429,566)	(359,851)	(311,851)	(263,851)	(215,851)	-	-	-
Actual Encumbrances to Date, \$	-	(122,168)	(122,168)	(103,923)	(103,923)	(126,412)	(123,802)	(123,802)	(120,900)	-	-	-
Projected Fund Balance as of June 30, 2025, \$	1,690,844	1,543,844	1,543,844	1,514,947	1,227,881	1,230,250	1,230,251	1,285,277	1,425,469	-	-	-
4. Budget Authority Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget Authority, \$	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620	1,007,620
Actual Expenditures to Date, \$	(41,266)	(81,266)	(114,333)	(164,578)	(205,352)	(252,578)	(303,188)	(351,188)	(402,090)	-	-	-
Encumbrances to Date, \$	-	(122,168)	(122,168)	(103,923)	(103,923)	(126,412)	(123,802)	(123,802)	(120,900)	-	-	-
Estimated Future Expenditures, \$	(697,575)	(535,407)	(502,340)	(470,340)	(429,566)	(359,851)	(311,851)	(263,851)	(215,851)	-	-	-
Total Projected Expenditures, \$	(738,841)	(738,841)	(738,841)	(738,841)	(738,841)	(738,841)	(738,841)	(738,841)	(738,841)	-	-	-
Budget Savings/(Defecit), \$	268,779	268,779	268,779	268,779	268,779	268,779	268,779	268,779	268,779	-	-	-

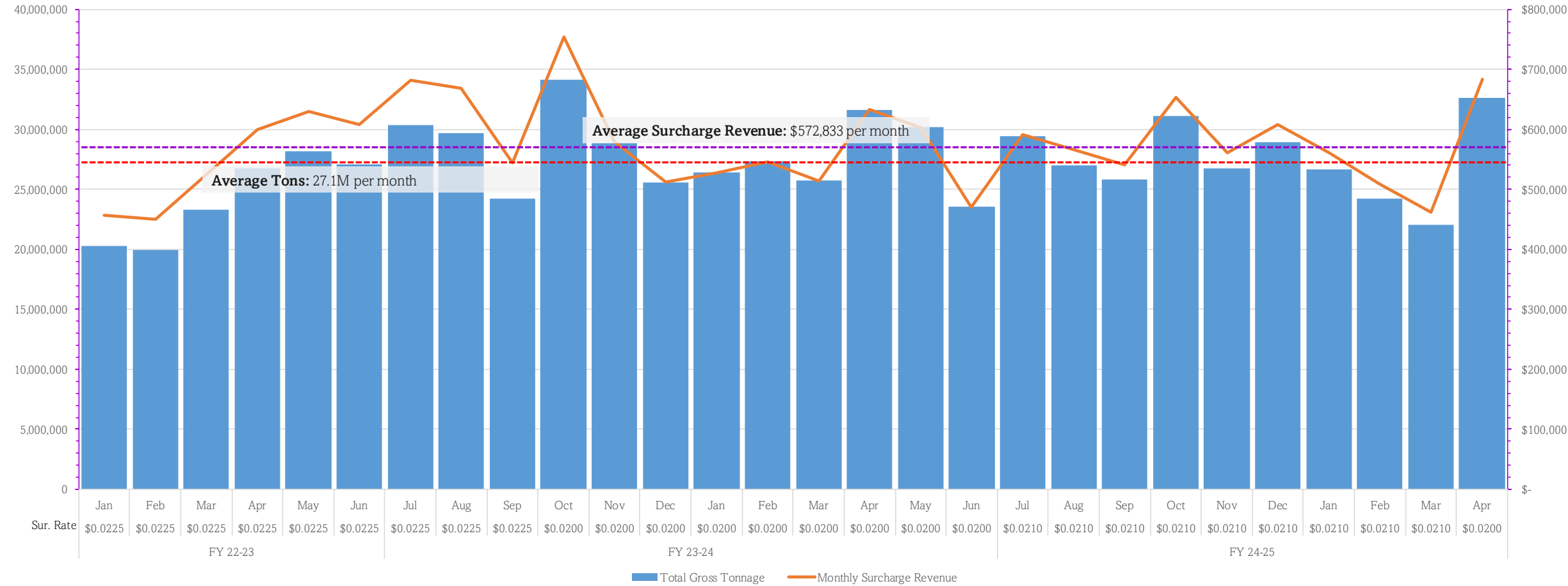
6c-02: Pilot Boat Tonnage and Revenue

Pilot Boat Surcharge Report

Finance Committee Meeting Date: May 12, 2025
Reporting Period: Fiscal Year 24-25 thru Apr 2025

Prepared on 5/6/2025

Actual Total Gross Tonnage & Monthly Surcharge Revenue, FY 2022-23 Q3 thru FY 2024-25, Apr 2025



6c-03: Pilot Boat Fund Balance & Budget Authority

Cash Data

3. Fund Condition Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
A. Fund Balance, \$												
Beginning Fund Balance as of July 1, 2024, \$	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689	8,692,689
Prior Year Revenue Adjustments, \$	-	-	-	(1,461,814)	-	-	-	-	-	-	-	-
Prior Year Expenditure Adjustments, \$ ¹	(70,966)	(141,932)	(212,898)	1,147,272	1,147,272	1,147,272	1,147,272	1,147,272	1,147,272	1,147,272	1,147,272	1,147,272
Adjusted Beginning Fund Balance, \$	8,621,723	8,550,757	8,479,791	8,378,147	9,839,961	9,839,961	9,839,961	9,839,961	9,839,961	9,839,961	9,839,961	9,839,961
B. YTD Revenues & Expenditures, \$												
YTD Actual Revenues, \$	-	591,708	1,157,514	1,747,968	2,402,031	2,963,521	3,692,098	4,252,449	4,762,043	-	-	-
YTD Actual Expenditures, \$	-	-	-	-	(1,816,644)	(1,958,576)	(2,029,542)	(2,100,508)	(2,171,474)	-	-	-
Direct Fund Transfers Out, \$	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues, \$	-	591,708	1,157,514	1,747,968	585,387	1,004,945	1,662,556	2,151,941	2,590,569	-	-	-
Ending Fund Balance as of Period Close, \$												
	8,621,723	9,142,465	9,637,305	10,126,115	10,425,348	10,844,906	11,502,517	11,991,902	12,430,530	-	-	-
C. Projected Revenues, Expenditures & Encumbrances, \$												
Future Revenue Projections, \$	7,100,492	6,203,926	5,638,119	5,507,184	4,788,914	4,179,168	3,643,580.05	2,890,615	2,318,976	-	-	-
Future Expenditure Projections, \$	-	-	-	(496,762)	(496,762)	(354,830)	(283,864.25)	(212,898)	(141,932)	-	-	-
Actual Encumbrances to Date, \$	-	-	-	-	-	-	-	-	-	-	-	-
Pending CY Expenditure Adjustments				(354,830)	-	-	-	-	-	-	-	-
Projected Fund Balance as of June 30, 2025, \$	15,722,215	15,346,391	15,275,424	14,781,707	14,717,499	14,669,244	14,862,233	14,669,619	14,607,574	-	-	-

4. Budget Authority Statement for Fiscal Year 2024-2025 (Source: CHP Financial Data from Fi\$Cal)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget Authority, \$	5,000,000	5,000,000	5,000,000	10,126,115	12,241,992	12,803,481	13,532,059	14,092,410	14,602,004	TBD	TBD	TBD
Actual Expenditures to Date, \$	-	-	-	(354,830)	(1,816,644)	(1,958,576)	(2,029,542)	(2,100,508)	(2,171,474)	-	-	-
Encumbrances to Date, \$	-	-	-	-	-	-	-	-	-	-	-	-
Estimated Future Expenditures, \$	-	-	-	(496,762)	(496,762)	(354,830)	(283,864)	(212,898)	(141,932)	-	-	-
Total Projected Expenditures, \$	-	-	-	(851,592)	(2,313,406)	(2,313,406)	(2,313,406)	(2,313,406)	(2,313,406)	-	-	-
Budget Savings/(Defecit), \$												
	5,000,000	5,000,000	5,000,000	9,274,523	9,928,586	10,490,075	11,218,653	11,779,004	12,288,598	-	-	-