

# Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun

660 Davis Street, San Francisco, CA 94111

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## NOTICE OF MEETING

June 16, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, June 26, 2025, at 9:30 a.m.** Items of business scheduled for the meeting are listed on the attached agenda.\* There may be recesses at the discretion of the Chairperson.

**Members of the public may participate in this meeting in person or via telephone.**

**Location:**

Board of Pilot Commissioners  
660 Davis Street  
San Francisco, California 94111

**To participate via telephone please use:**

888-808-6929

**Access Code:**

4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session. There will also be an opportunity for public comment during the presentation of each

agenda item, and on non-agenda items at the end of the meeting. Meeting documents will be available on the Board's website listed below.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

**BOARD OF PILOT COMMISSIONERS**

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website  
[www.bopc.ca.gov](http://www.bopc.ca.gov).



\* Order of business is approximate and subject to change.



**SUSTAINING CALIFORNIA'S ECONOMY:** Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Board Meeting  
Thursday, June 26, 2025, at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call. (President Tynan)
2. Public comment on matters on the agenda or not on the agenda.
3. Review and approval of Board meeting minutes from the meeting held on May 15, 2025. (President Tynan)

**Possible Board action to approve the minutes from the Board meeting held on May 15, 2025.**

4. President Announcements and Activities. (President Tynan)
5. Board Member Announcements and Activities. (Board Members)
6. Directors' Report. (Executive Director Garfinkle/Assistant Director Millspaugh)
  - A) Correspondence and activities since the Board meeting held on May 15, 2025.
  - B) Report on pilot licensing matters since the Board meeting held on May 15, 2025.
  - C) Report on Board surcharges.
  - D) Report of pension fiduciary.
  - E) Report on legislative activities and contractual matters.
7. Port Agent's Report. (Port Agent Carlier)
  - A) Monthly report on San Francisco Bar Pilots' (SFBP) Port Agent updates, including: a list of pilots who have been Absent for Medical Reasons (AFMR) and the Minimum Rest Period (MRP) exceptions, SFBP Fatigue Risk Mitigation Report, SFBP Pilot Boat Report, and vessel moves.
  - B) Monthly report on SFBP ship piloting business activity.
  - C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.**

8. Pilot Evaluation Committee. (Committee Chair Captain Ruff)

- A) Report on the Pilot Evaluation Committee (PEC) meeting held on June 18, 2025.
- B) Discussion of Trainee Ahrens' return to work or submission of a letter of resignation (in response to the Board's motion to deny Trainee Ahrens' Leave of Absence (LOA) request and order to return to work or submit of a letter of resignation to Executive Director Garfinkle due by June 1, 2025).
- C) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, suspend, or dismiss one or more trainees from the program.

**Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation, suspend, or dismiss one or more trainees from the program.**

**The Board may go into closed session to discuss any confidential portions of the Committee Chair's report and/or other relevant confidential medical information, as authorized by Harbors and Navigation Code section 1157.1.**

- D) Possible PEC recommendation as to whether a trainee has, or trainees have, successfully completed the Pilot Trainee Training Program.

**Possible Board action to award a Certificate of Completion to a trainee or trainees who has/have completed the Pilot Trainee Training Program.**

- E) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee or trainees who hold a Certificate of Completion from the Pilot Trainee Training Program.

**Possible Board action to accept a recommendation from the Executive Director that a trainee or trainees holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.**

9. Joint Pilot Boat Advisory Committee and the Finance Committee. (Committee Chair Carr)

- A) Report on the Joint Pilot Boat Advisory Committee and the Finance Committee meeting held on May 29, 2025.
- B) Possible Joint Pilot Boat Advisory Committee recommendation to review supporting documentation from the SFBP and the San Francisco Bar Pilot's Benevolent and Protective Association and a request to approve a preliminary authorization in the amount of \$978,565.56, for the design and engineering stages of a new station pilot vessel.

**Possible Board action on the recommendation from the Joint Pilot Boat Advisory Committee to review supporting documentation from the SFBP and the San Francisco Bar Pilot's Benevolent and Protective Association and approve a request to approve a preliminary**

**authorization in the amount of \$978,565.56, for the design and engineering stages of a new station pilot vessel.**

10. Pilot Diversity Committee. (Committee Chair Rodriguez)

- A) Report on the Pilot Diversity Committee meeting held on May 30, 2025.
- B) Possible Pilot Diversity Committee recommendation to edit the Committee's mission statement.

**Possible Board action to accept the recommendation from the Pilot Diversity Committee to edit the Committee's mission statement.**

11. Incident Review Committee (IRC) - Reportable Piloting Events. (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)

- A) Present IRC report regarding the September 25, 2024, event involving the bulk carrier Motor Vessel (M/V) KONA TRADER which made unintended contact with the pier in the Port of Stockton.

**Board deliberation on the Incident Review Committee's recommendations to the Board and determination regarding the event of September 25, 2024, involving the M/V KONA TRADER, which made unintended contact with the pier in the Port of Stockton. If the report is not presented, the IRC may request an extension to present the report. If that is the case, possible Board action to extend the presentation of the M/V KONA TRADER report to the next monthly Board meeting.**

**The Board may go into closed session for the deliberation of the confidential portions of the incident report presented under this item pursuant to Harbors and Navigation Code section 1180.6 and Government Code section 11126, subdivisions (c)(3) and (e)(1).**

- B) Progress report on IRC report regarding the October 14, 2024, event involving the Motor Tanker (M/T) PLATANOS which made unintended contact with the pier at Shell Martinez.

**Possible Board action to extend the M/V PLATANOS report to the next monthly Board meeting.**

12. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

13. Board review and discussion of the SFBP submission of the 2024 Title 7, California Code of Regulations (CCR), section 237, subdivision (d) annual report.

**Possible Board action to schedule a hearing to determine the appropriate number of licensed pilots pursuant to CCR section 237, subdivision (c).**

14. Board discussion and review of the current number of pilots and pilot trainees, including reviewing

the most recent data required in Title 7, CCR, section 237, subdivision (d).

**Possible Board action to direct staff to contract with one or more pilot trainees for participation in the Pilot Trainee Training Program.**

15. Pilot Fitness Committee (Committee Chairperson)

- A) Report on the Pilot Fitness Committee meeting held on June 9, 2025.
- B) Review and discussion of the Fatigue Risk Management System (FRMS) submitted by the Port Agent as required under Pilot Fatigue Regulations.
- C) Review and discussion of Pilot Fitness Committee recommendation for approval of the FRMS submitted. (Captain Anne McIntyre/Port Agent Carlier)

**Possible Board action to accept a recommendation from the Pilot Fitness Committee for re-approval of the FRMS.**

16. Status report on the Board's Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

17. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction, and the status of the next pilot boat build. (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)

18. Discussion regarding the contract for Surcharge Collection, Pilot Education, and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain McIntyre)

19. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)

**The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).**

20. Proposals for the next Board meeting agenda. (President Tynan)

21. Comment by public and Board members on matters not on the agenda.

22. Adjournment.



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