

Meeting Date: July 29, 2025	Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun 660 Davis Street, San Francisco, CA 94111 AD HOC COMMITTEE TO REVIEW THE PILOTAGE RATE SETTING PROCESS MEETING MINUTES	Page 1 of 4
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Committee Members Present

Captain Robert Carr, Committee Chair
Karen Tynan, Commissioner (joined at 9:33 a.m.)
Captain Lynn Korwatch, Commissioner

Committee Members Absent

None.

Board Staff Present

Allen Garfinkle, Executive Director
Matthew Millspaugh, Assistant Director
Alethea Wong, Licensing and Training Programs Manager
Mari McNeill, Administrative Coordinator
Roma Cristia-Plant, Retired Annuitant

Identified Public Present

Captain Anne McIntyre, Business Director, San Francisco Bar Pilots (SFBP)
Mike Jacob, Pacific Merchant Shipping Association (PMSA) Vice President and General Counsel
Captain John Carlier, SFBP President and Port Agent
Kevin Baldwin, SFBP General Counsel

OPEN MEETING AGENDA

1. Call to Order and Roll Call. (Chair Carr)

Chair Carr called the meeting to order at 9:30 a.m. Board Administrative Coordinator McNeill called the roll and confirmed a quorum.

2. Review and approval or deferral of Committee meeting minutes. (Chair Carr)

A) Committee action to approve or defer review of the minutes from the Committee meeting held on October 7, 2021.

MOTION: Committee Member Korwatch moved to approve the draft October 7, 2021, Committee meeting minutes. Chair Carr seconded the motion.

VOTE: YES: Carr, Korwatch.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

B) Committee action to approve or defer review of the minutes from the Committee meeting held on October 26, 2021.

MOTION: Committee Member Korwatch moved to approve the draft October 26, 2021, Committee meeting minutes. Chair Carr seconded the motion.

VOTE: YES: Carr, Korwatch.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

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C) Committee action to approve or defer review of the minutes from the Committee meeting held on June 11, 2025.

MOTION: Chair Carr moved to approve the draft June 11, 2025, Committee meeting minutes. Committee Member Korwatch seconded the motion.

VOTE: YES: Carr, Korwatch.

NO: None.

ABSTAIN: None.

ACTION: The motion was approved.

3. Public and committee comment on matters on the agenda or not on the agenda.

None.

4. Review and revise Section 236 of Title 7, California Code of Regulations, to reflect the purpose and intent of the statutory changes embodied in Harbors and Navigation Code (HNC) Chapter 6, Article 1, sections 1250 et seq. (Chair Carr)

Possible Committee action to recommend to the Board modifications to Section 236 of Title 7, California Code of Regulations.

The Committee and attendees discussed the proposed revision and agreed to postpone the decision for one month, per PMSA and SFBP's request for more time. Discussion points included:

- Captain McIntyre and Mr. Jacob stated that PMSA and SFBP will continue to work together to draft a revision, based off what Board staff outlined, and requested Board Counsel feedback prior to the next Committee meeting.
- Executive Director Garfinkle stated that Board Counsel confirmed a rate hearing could be held under the authority of Harbors and Navigation code while the Board is engaged in the regulation change process.
- Chair Carr, Captain McIntyre, and Mr. Jacob agreed that it was important to expedite implementation of regulation revisions.
- Executive Director Garfinkle stated that the earliest the regulation language revisions would be implemented would be January 1, 2026, but a realistic target would be April 1, 2026.
- Assistant Director Millspaugh reminded the Committee that the revisions would need to be approved in the August 2025 Board meeting to be effective by April 1, 2026. If the revised regulation is delayed, then June 1, 2026 would be the earliest the regulation revisions could be implemented.
- Chair Carr suggested adding an agenda item to the August 2025 Board meeting agenda to have a placeholder with the goal of implementing regulations by April of 2026.

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5. Public and committee comment on matters not on the agenda.

None.

6. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda.

The Committee and attendees discussed the need to expedite the regulation revisions. Discussion points included:

- Committee Member Korwatch queried the Committee if it would be better to allow for more time to review the proposed changes to regulation.
- Chair Carr provided information that the updated statutes for rate hearings have been in place for an extended period and moving forward is prudent.
- Captain McIntyre stated that she supported expediting the regulation revisions process.
- Committee Members discussed that Committee Member Korwatch would not be able to attend the next Committee meeting, however Committee Member Tynan and Chair Carr would be present and that would enable a quorum.
- The Committee agreed to meet on Thursday, August 21, 2025, at 9:30 a.m.

7. Adjournment.

Chair Carr adjourned the meeting at 9:50 a.m.

Submitted by:



Allen Garfinkle
Executive Director

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ACRONYM INDEX

Acronyms / Abbreviations	Definition
BOPC/Board	Board of Pilot Commissioners
HNC	Harbors and Navigation Code
PMSA	The Pacific Merchant Shipping Association
SFBP	San Francisco Bar Pilots

This and other documents for this meeting can be found on the Board's website

https://bopc.ca.gov/pilot_rate/.

