

Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun

660 Davis Street, San Francisco, CA 94111

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NOTICE OF MEETING

August 18, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, August 28, 2025, at 9:30 a.m.** Items of business scheduled for the meeting are listed on the attached agenda.* There may be recesses at the discretion of the Board President.

Members of the public may participate in this meeting in person or via telephone.

Location:

Board of Pilot Commissioners
660 Davis Street
San Francisco, California 94111

To participate via telephone please use:

888-808-6929

Access Code:
4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session.** There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting.** Meeting documents will be available on the Board's website listed below, or in the Board's office for public inspection.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink that appears to read "Allen Garfinkle".

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website
www.bopc.ca.gov.



* Order of business is approximate and subject to change.

** When Incident Review Committee (IRC) reports are presented, only written public comment, submitted to the IRC prior to the meeting, may be considered for the corresponding agenda item.



SUSTAINING CALIFORNIA'S ECONOMY: Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Board Meeting
Thursday, August 28, 2025, at 9:30 a.m.**

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (President Tynan)
2. Public comment on matters on the agenda or not on the agenda.

3. Review and approval of Board meeting minutes from the meeting held on July 24, 2025. (President Tynan)

Possible Board action to approve the minutes from the Board meeting held on July 24, 2025.

4. President Announcements and Activities. (President Tynan)
5. Board Member Announcements and Activities. (Board Members)
6. Directors' Report. (Executive Director Garfinkle/Assistant Director Millspaugh)
 - A) Correspondence and activities since the Board meeting held on July 24, 2025.
 - B) Report on pilot licensing matters since the Board meeting held on July 24, 2025.
 - C) Report on Board surcharges.
 - D) Report of pension fiduciary.
 - E) Report on legislative activities and contractual matters.
7. Port Agent's Report. (Port Agent Carlier)
 - A) Monthly report on San Francisco Bar Pilots' (SFBP) Port Agent updates, including: a list of pilots who have been Absent for Medical Reasons (AFMR) and any Minimum Rest Period (MRP) exceptions, SFBP Fatigue Risk Mitigation Report, SFBP Pilot Boat Report, and vessel moves.
 - B) Monthly report on SFBP ship piloting business activity.
 - C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.**

8. Pilot Evaluation Committee. (Committee Chair Ruff)

- A) Report on the Pilot Evaluation Committee (PEC) meeting held on August 20, 2025.
- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, and/or suspend or dismiss one or more trainees from the program.

Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation, and/or suspend or dismiss one or more trainees from the program.

The Board may go into closed session to discuss any confidential portions of the Committee Chair's report and/or other relevant confidential medical information, as authorized by HNC section 1157.1.

- C) Possible PEC recommendation as to whether a trainee has, or trainees have, successfully completed the Pilot Trainee Training Program.

Possible Board action to award a Certificate of Completion to a trainee or trainees who has/have completed the Pilot Trainee Training Program.

- D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee or trainees who hold a Certificate of Completion from the Pilot Trainee Training Program.

Possible Board action to accept a recommendation from the Executive Director that a trainee or trainees holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.

9. Discussion and possible Board action to review and approve the language of a Board Resolution providing authorization for and reimbursement to the San Francisco Bar Pilots Benevolent and Protective Association for the cost of the design and engineering of new station boats in the amount of \$978,565.56, following Board approval of the authorization for and reimbursement at the July 24, 2025 Board meeting.

Possible Board action regarding the language of a Board Resolution providing authorization for and reimbursement to the San Francisco Bar Pilots Benevolent and Protective Association for the cost of design and engineering of new station boats in the in the amount of \$978,565.56.

10. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

11. Incident Review Committee (IRC) - Reportable Piloting Events. (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)

A) Board to consider and possibly approve the language of the Board's decision involving the M/V KONA TRADER.

Possible Board action regarding the language of the Board's decision regarding the event of September 25, 2024, involving the M/V KONA TRADER, which made unintended contact with the pier in the Port of Stockton.

The Board may go into closed session for the deliberation of the confidential portions of the Board's decision under this item pursuant to Harbors and Navigation Code section 1180.6 and Government Code section 11126, subdivisions (c)(3) and (e)(1).

B) Present IRC report regarding the event of October 14, 2024, involving the Motor Vessel (M/V) PLATANOS which made unintended contact with the pier at Shell Martinez.

Possible Board action on the IRC's recommendations to the Board and determination regarding the event of October 14, 2024, involving the M/V PLATANOS, which made unintended contact with the pier at Shell Martinez. If the report is not presented, the IRC may request an extension to present the report. If that is the case, possible Board action to extend the presentation of the M/V PLATANOS report to the next monthly Board meeting.

The Board may go into closed session for the deliberation of the confidential portions of the incident report presented under this item pursuant to Harbors and Navigation Code section 1180.6 and Government Code section 11126, subdivisions (c)(3) and (e)(1).

12. Ad Hoc Committee to Review the Pilotage Rate Setting Process Meeting. (Committee Chairperson)

A) Report on the Ad Hoc Committee to Review the Pilotage Rate Setting Process meetings held on July 29, 2025, and August 21, 2025.

B) Possible Ad Hoc Committee to Review the Pilotage Rate Setting Process recommendation regarding the revised Section 236 of Title 7, California Code of Regulations, to reflect the purpose and intent of the statutory changes embodied in HNC Chapter 6, Article 1, section 1250 et seq.

Possible Board action to revise Section 236 of Title 7, California Code of Regulations, to reflect the purpose and intent of the statutory changes embodied in HNC Chapter 6, Article 1, section 1250 et seq.

13. Discussion regarding the process, related reports and possible improvements related to the evaluation of licensed pilots for Fit for Duty (FFD) status by the University of California San Francisco (UCSF). (Assistant Director Millspaugh)

Possible Board action related to recommendations for improvement to the process and related reporting for Licensed Pilot and Pilot Trainee FFD evaluations.

14. Status report on the Board's Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

15. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction, and the status of the next pilot boat build. (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)
16. Discussion regarding the contract for Surcharge Collection, Pilot Education, and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain McIntyre)
17. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)

The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).

18. Proposals for the next Board meeting agenda. (President Tynan)
19. Comment by public and Board Members on matters not on the agenda.
20. Hearing on the Pilot Evaluation Committee's (PEC) Recommendation for Dismissal of Captain Johnston from the Pilot Trainee Training Program (7. Cal Code Regs. § 214(f.)) (*Scheduled to begin at 1 p.m.*)

Possible Board action on the PEC's recommendation. The Board may go into closed session pursuant to Government Code section 11126(a) to consider the PEC's recommendation and any evidence presented at the hearing.

21. Adjournment.



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