

# Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun  
660 Davis Street, San Francisco, CA 94111

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## NOTICE OF MEETING

September 15, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, September 25, 2025, at 9:30 a.m.** Items of business scheduled for the meeting are listed on the attached agenda.\* There may be recesses at the discretion of the Board President.

**Members of the public may participate in this meeting in person or via telephone.**

**Location:**

Board of Pilot Commissioners  
660 Davis Street  
San Francisco, California 94111

**To participate via telephone please use:**

888-808-6929

**Access Code:**

4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session.\*\* There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting.\*\* Meeting documents will be available on the Board's website listed below, or in the Board's office for public inspection.

This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

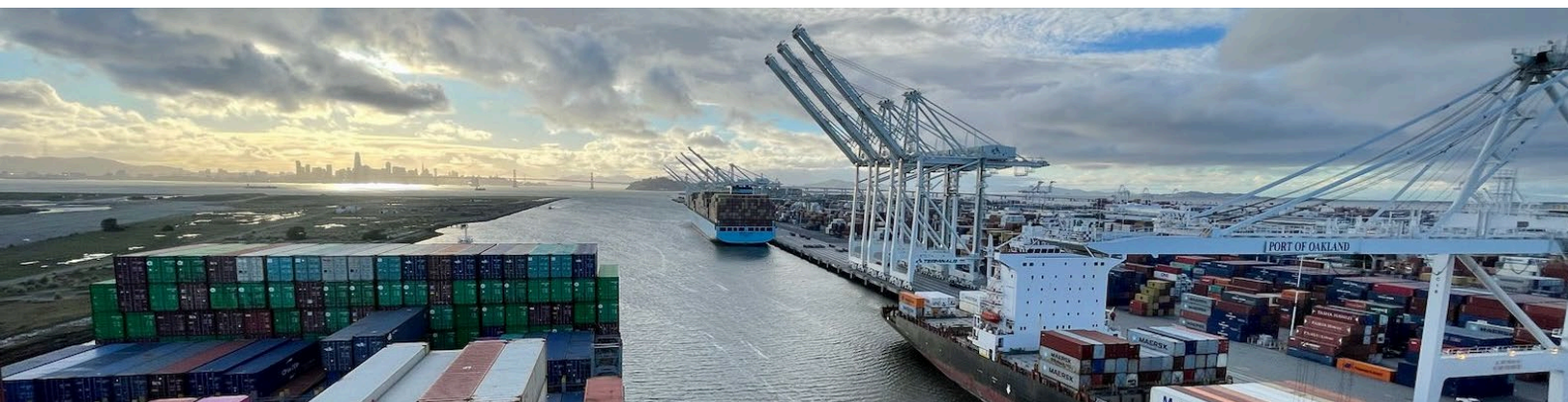
**BOARD OF PILOT COMMISSIONERS**

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website  
[www.bopc.ca.gov](http://www.bopc.ca.gov).



- \* Order of business is approximate and subject to change.
- \*\* When Incident Review Committee (IRC) reports are presented, only written public comment, submitted to the IRC prior to the meeting, may be considered for the corresponding agenda item.



**SUSTAINING CALIFORNIA'S ECONOMY:** Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Board Meeting  
Thursday, September 25, 2025, at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call. (President Tynan)
2. Public comment on matters on the agenda or not on the agenda.
3. Review and approval of Board meeting minutes from the meeting held on August 28, 2025.  
(President Tynan)

**Possible Board action to approve the minutes from the Board meeting held on August 28, 2025.**

4. President Announcements and Activities. (President Tynan)
5. Board Member Announcements and Activities. (Board Members)
6. Directors' Report. (Executive Director Garfinkle/Assistant Director Millspaugh)
  - A) Correspondence and activities since the Board meeting held on August 28, 2025.
  - B) Report on pilot licensing matters since the Board meeting held on August 28, 2025.
  - C) Report on Board surcharges.
  - D) Report of pension fiduciary.
  - E) Report on legislative activities and contractual matters.
7. Port Agent's Report. (Port Agent Carlier)
  - A) Monthly report on San Francisco Bar Pilots' (SFBP) Port Agent updates, including: a list of pilots who have been Absent for Medical Reasons (AFMR) and any Minimum Rest Period (MRP) exceptions, SFBP Fatigue Risk Mitigation Report, SFBP Pilot Boat Report, and vessel moves.
  - B) Monthly report on SFBP ship piloting business activity.
  - C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.**

8. Pilot Evaluation Committee. (Committee Chair Ruff)

- A) Report on the Pilot Evaluation Committee (PEC) meeting held on September 17, 2025.
- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, and/or suspend or dismiss one or more trainees from the program.

**Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation, and/or suspend or dismiss one or more trainees from the program.**

**The Board may go into closed session to discuss any confidential portions of the Committee Chair's report and/or other relevant confidential medical information, as authorized by HNC section 1157.1.**

- C) Possible PEC recommendation as to whether a trainee has, or trainees have, successfully completed the Pilot Trainee Training Program.

**Possible Board action to award a Certificate of Completion to a trainee or trainees who has/have completed the Pilot Trainee Training Program.**

- D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee or trainees who hold a Certificate of Completion from the Pilot Trainee Training Program.

**Possible Board action to accept a recommendation from the Executive Director that a trainee or trainees holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.**

9. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

10. Finance Committee. (Commissioner Rodriguez)

- A) Report on the Finance Committee meeting held on September 16, 2025.
- B) Finance Committee recommendations to the Board on the following Board surcharges:

- a. To adjust or not adjust the Board Operations Surcharge rate (currently at 6.50% of all pilotage fees).

**Possible Board action to adjust the Board Operations Surcharge rate.**

- b. To adjust or not adjust the Pilot Continuing Education Surcharge rate (currently at \$45 per move).

**Possible Board action to adjust the Pilot Continuing Education Surcharge rate.**

- c. To adjust or not adjust the Trainee Training Surcharge rate (currently \$20/trainee/move).

**Possible Board action to adjust the Pilot Trainee Training Surcharge rate.**

- d. To adjust or not adjust the Pilot Boat Surcharge rate (currently at \$0.020 per gross registered ton).

**Possible Board action to adjust the Pilot Boat Surcharge rate.**

- 11. Incident Review Committee (IRC) - Reportable Piloting Events. (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)

Present IRC report regarding the event of October 14, 2024, involving the Motor Vessel (M/V) PLATANOS which made unintended contact with the pier at Shell Martinez.

**Possible Board action on the IRC's recommendations to the Board and determination regarding the event of October 14, 2024, involving the M/V PLATANOS, which made unintended contact with the pier at Shell Martinez**

**The Board may go into closed session for the deliberation of the confidential portions of the incident report presented under this item pursuant to Harbors and Navigation Code section 1180.6 and Government Code section 11126, subdivisions (c)(3) and (e)(1).**

- 12. Approval of pilot vessel marine surveyor(s). (Port Agent Carlier)

**Consideration and possible action for approval of marine surveyor(s), pursuant to Title 7, California Code of Regulations §219(i). Possible Board action to approve marine surveyor(s) pursuant to Title 7, California Code of Regulations §219(i).**

- 13. Discussion regarding the process, related reports, and possible improvements related to the evaluation of licensed pilots and Pilot Trainees for Fit for Duty (FFD) status by the University of California San Francisco (UCSF). (Assistant Director Millspaugh)

**Possible Board action related to recommendations for improvement to the process and related reporting for Licensed Pilot and Pilot Trainees FFD evaluations.**

- 14. Status report on the Board's Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

- 15. Discussion of the Board's offsite strategic planning meeting scheduled for October 29, 2025, including a review of the meeting's purpose, a review of proposed discussion topics collected to-date, and solicitation of potential discussion topics from Board members and the public. (President Tynan/Assistant Director Millspaugh)

- 16. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction, and the status of the next pilot boat build.

(Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)

17. Discussion regarding SFBP reimbursements.

- A) Discussion regarding the contract for Surcharge Collection, Pilot Education, and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain McIntyre)
- B) Discussion and updates regarding reimbursements and potential improvements to the Board's processes (timeliness and methods) for reimbursing SFBP for approved pilot boat costs, including design, engineering, and construction expenses. (Captain McIntyre)

18. Board to consider and possibly act on the administrative law judge's July 22, 2025 Proposed Decision, entered in "In the Matter of the First Amended Accusation Against: Respondent Ronald E. Greger, Captain, Pilot License No. 2595-05" (Agency Case No. 2024-02, OAH No. 2024100885).

**Possible Board action regarding the administrative law judge's Proposed Decision, pursuant to Government Code section 11517.**

**The Board may go into closed session for the deliberation of the confidential portions of the Proposed Decision under this item pursuant to Government Code section 11126, subdivisions (c)(3), (e)(1), and (e)(2)(B), and Harbors and Navigation Code section 1157.1.**

19. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)

**The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).**

20. Proposals for the next Board meeting agenda. (President Tynan)

21. Comment by public and Board Members on matters not on the agenda.

22. Adjournment.



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