Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun
660 Davis Street, San Francisco, CA 94111
Phone: (415) 397-2253 | Email: bopc@bopc.ca.gov | Website: www.bopc.ca.gov

NOTICE OF MEETING

October 13, 2025

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will conduct a public meeting on **Thursday, October 23, 2025, at 9:30 a.m**. Items of business scheduled for the meeting are listed on the attached agenda.* There may be recesses at the discretion of the Board President.

Members of the public may participate in this meeting in person or via telephone.

Location:

Board of Pilot Commissioners
660 Davis Street
San Francisco, California 94111

To participate via telephone please use:

888-808-6929

Access Code:
4310981#

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session.** There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting.** Meeting documents will be available on the Board's website listed below, or in the Board's office for public inspection.

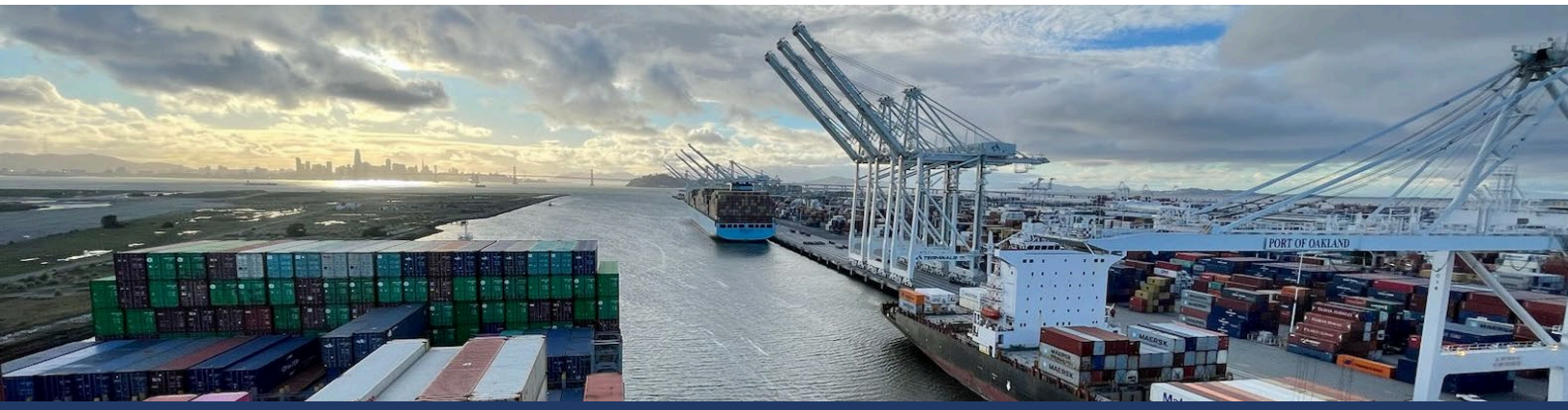
This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting should call the Board office at (415) 397-2253 or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

Allen Garfinkle, Executive Director

This notice and agenda may also be found on the Board's website www.bopc.ca.gov.

* Order of business is approximate and subject to change.
** When Incident Review Committee (IRC) reports are presented, only written public comment, submitted to the IRC prior to the meeting, may be considered for the corresponding agenda item.



SUSTAINING CALIFORNIA'S ECONOMY: Board-licensed pilots guide ships carrying billions of dollars of cargo through some of the most challenging waterways in North America.

PHOTO CREDIT: San Francisco Bar Pilots Association

Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Board Meeting
Thursday, October 23, 2025, at 9:30 a.m.

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (President Tynan)

2. Public comment on matters on the agenda or not on the agenda.

3. Review and approval of Board meeting minutes from the meeting held on September 25, 2025. (President Tynan)

   Possible Board action to approve the minutes from the Board meeting held on September 25, 2025.

4. President Announcements and Activities. (President Tynan)

5. Board Member Announcements and Activities. (Board Members)

6. Directors' Report. (Executive Director Garfinkle/Assistant Director Millspaugh)

   A) Correspondence and activities since the Board meeting held on September 25, 2025.

   B) Report on pilot licensing matters since the Board meeting held on September 25, 2025.

   C) Report on Board surcharges.

   D) Report of pension fiduciary.

   E) Report on legislative activities and contractual matters.

7. Port Agent's Report. (Port Agent Carlier)

   A) Monthly report on San Francisco Bar Pilots' (SFBP) Port Agent updates, including: a list of pilots who have been Absent for Medical Reasons (AFMR) and any Minimum Rest Period (MRP) exceptions, SFBP Fatigue Risk Mitigation Report, SFBP Pilot Boat Report, and vessel moves.

   B) Monthly report on SFBP ship piloting business activity.

   C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). **The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.**

8. Pilot Evaluation Committee. (Committee Chair Ruff)

   A) Report on the Pilot Evaluation Committee (PEC) meeting held on October 15, 2025.

   B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, and/or suspend or dismiss one or more trainees from the program.

      Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation, and/or suspend or dismiss one or more trainees from the program.

      The Board may go into closed session to discuss any confidential portions of the Committee Chair's report and/or other relevant confidential personal information of a pilot or trainee, as authorized by HNC section 1157.1.

   C) Possible PEC recommendation as to whether a trainee has, or trainees have, successfully completed the Pilot Trainee Training Program.

      Possible Board action to award a Certificate of Completion to a trainee or trainees who has/have completed the Pilot Trainee Training Program.

   D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee or trainees who hold a Certificate of Completion from the Pilot Trainee Training Program.

      Possible Board action to accept a recommendation from the Executive Director that a trainee or trainees holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.

9. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)

10. Presentation of the Pilot Retirement Survey. (Licensing and Training Programs Manager Wong)

11. Discussion regarding the process, related reports, and possible improvements related to the medical assessments of licensed pilots and pilot trainees for Fit for Duty (FFD) status by the University of California San Francisco (UCSF). (Assistant Director Millspaugh)

    Possible Board action to improve the process and related reporting for licensed pilots' and pilot trainees' medical assessments.

12. Status report on the Board's Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)

13. Discussion of the Board's offsite strategic planning meeting scheduled for October 29, 2025, including a review of the meeting's purpose, a review of proposed discussion topics collected to-date, and solicitation of potential discussion topics from Board members and the public. (President

Tynan/Assistant Director Millspaugh)

14. Stakeholders' report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board's jurisdiction, and the status of the next pilot boat build. (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)

15. Discussion regarding SFBP reimbursements including updates regarding reimbursements and potential improvements to the Board's processes (timeliness and methods) for reimbursing SFBP for approved pilot boat costs, including design, engineering, and construction expenses. (Captain McIntyre)

16. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving a former licensee. (Board Counsel)

    The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).

17. Proposals for the next Board meeting agenda. (President Tynan)

18. Comment by public and Board Members on matters not on the agenda.

19. Adjournment.

To access this document and the Board of Pilot Commissioners' website on your mobile device, please scan the Quick Response (QR) code with your phone's camera. This QR code gives you access the documents on the go, directly from your device.