

State of California

# Board of Pilot Commissioners

for the Bays of San Francisco, San Pablo, and Suisun

## Minutes of the Meeting of the Board of Pilot Commissioners held on March 27, 2025, at 9:30 a.m.

Members of the public are encouraged to participate in meetings of the Board, either in person or via telephone.

**Location:**

Board of Pilot Commissioners  
660 Davis Street  
San Francisco, California 94111

**To participate via telephone please use:**

888-808-6929

**Access Code:**

4310981#



**SERVING THE PEOPLE OF CALIFORNIA SINCE 1850**



**Board of Pilot Commissioners (BOPC)  
for the Bays of San Francisco, San Pablo, and Suisun  
Board Meeting  
Thursday, March 27, 2025, at 9:30 a.m.**

**Board Meeting Minutes**

**ATTENDANCE**

**Board Members Present (in person and by phone)**

Karen Tynan, President, Public Member  
Joanne Hayes-White, Vice President, Public Member  
Captain William Benedict, Pilot Member  
Captain Robert Carr, Pilot Member  
Sam Rodriguez, Public Member  
Alicia Fowler, Designee for the Secretary of the California State Transportation Agency (CalSTA)

**Board Members Absent**

Captain Lynn Korwatch, Dry Cargo Industry Member  
Vacant, Wet Cargo Industry Member

**Board Staff Present (in person and by phone)**

Allen Garfinkle, Executive Director  
Matthew Millsbaugh, Assistant Director  
Alethea Wong, Licensing and Training Programs Manager  
Greg Shepherd, Records Management and Program Support Coordinator  
Mari McNeill, Administrative Coordinator  
Nina Lincoff, Board Counsel  
Roma Cristia-Plant, Consultant to the Board (by phone)

**Identified Public Present (in person and by phone)**

Mike Jacob, Pacific Merchant Shipping Association (PMSA)

**OPEN MEETING**

**1. Call to Order and Roll Call. (President Tynan)**

President Tynan called the meeting to order at 9:34 a.m. Board Administrative Coordinator, Marjorie (Mari) McNeill called the roll and confirmed a quorum.

**2. Board Officer Elections. (Executive Director Garfinkle and Board Counsel)**

**A) Explanation of rules and customs applicable to Board officer elections.**

Executive Director Garfinkle stated that this agenda item was included to allow the Board to elect a Board president for a two-year term. Board members could nominate any members of the Board for this position.

**B) Board members to elect a President of the Board.**

**Board action to elect a President of the Board.**

**MOTION:** Commissioner Carr nominated President Tynan to serve as the Board President for another two-year term. Commissioner Hayes-White seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

President Tynan agreed to serve for another two-year term.

**C) Board members to elect a Vice President of the Board, if determined necessary.**

**Board action to elect a Vice President of the Board.**

**MOTION:** President Tynan nominated Commissioner Hayes-White to serve as the Board Vice-President for another two-year term. Commissioner Benedict seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

Commissioner Hayes-White agreed to serve for another two-year term.

**3. Public comment on matters on the agenda or not on the agenda.**

Ms. Cristia-Plant noted that she was participating remotely by phone.

**4. Review and approval of Board meeting minutes from the meeting held on February 27, 2025. (President Tynan)**

**Possible Board action to approve the minutes from the Board meeting held on February 27, 2025.**

Assistant Director Millspaugh stated that Board staff made minor non-material changes to the Board meeting minutes.

**MOTION:** Commissioner Hayes-White moved to approve the draft February 27, 2025, Board meeting minutes with minor changes. Commissioner Benedict seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

**5. President Announcements and Activities (President Tynan)**

President Tynan stated that she joined the Pilot Continuing Education Committee and Commissioner Benedict joined the Pilot Boat Advisory and Pilot Fitness Committees.

## 6. Board Member Announcements and Activities (Board Members)

Commissioner Benedict reported he and Captain Ruff met with the Oakland Regional Exam Center (REC) to voice concerns and request changes to pilot trainee testing guidelines. Commissioner Benedict reported Oakland REC was receptive to Commissioner Benedict's and Captain Ruff's suggestions.

Commissioners Carr and Rodriguez summarized their unintentional violations of the Bagley-Keene Act. President Tynan stated that Board Counsels Lincoff and Tuck sent a transparency and compliance reminder to Board members. Violation details included:

- Commissioner Carr invited current and retired pilots and Committee members to tour the Orange Coast College (OCC) simulator and attended the tour with two members of the Ad Hoc Committee to Review the Pilot Trainee Training Selection Exam (Ad Hoc Committee), without considering that three Committee members make a quorum. Attendees assessed OCC facilities and capabilities to host an exam for the Board. Commissioner Carr stated he would disclose a full verbal report regarding this incident at the next Ad Hoc Committee meeting and be more mindful in the future to not have discussions with other commissioners or Committee members outside of public meetings.
- Commissioner Rodriguez e-mailed Bay Area economic workforce information to Finance Committee members in response to the stipend discussion from the Finance Committee meeting held on February 11, 2025. Executive Director Garfinkle responded to the email that sharing any information relative to the decision making of the Committee outside of a public meeting is a violation of the Bagley-Keene Act.

## 7. Directors' Report (Executive Director Garfinkle/Assistant Director Millspaugh)

### A) Correspondence and activities since the Board meeting held on February 27, 2025.

Executive Director Garfinkle reminded Board members to submit their Form 700 to the Fair Political Practices Commission, online through Fair Political Practices Commission (FPPC), prior to the annual filing deadline of Tuesday, April 1, 2025.

Executive Director Garfinkle also reported the following activities:

- On March 5, 2025, Executive Director Garfinkle approved the February 2025 surcharges.
- On March 11, 2025, Board staff received the San Francisco Bar Pilots' first Fatigue Report under the Fatigue Risk Management regulations (7 California Code of Regulations [CCR] 218.1), covering October 2024 through January 2025. These regulations took effect last year, and this monthly reporting marks an important milestone in their implementation.
- On March 12, 2025, Executive Director Garfinkle reached out to Captain Jordan Baldueza, Captain of the Port of San Francisco Bay, concerning the issues our trainees are facing at the Regional Exam Center with regard to changes in the testing protocols. This resulted in a meeting between Captains Benedict and Ruff and Lieutenant Commander Sanford Clark of the United States Coast Guard (USCG) team.
- On March 13, 2025, Board staff received notification from the Department of General Services (DGS) regarding potential remedial action due to the Board's failure to meet Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) contracting goals over the past two fiscal years. However, once Board staff met with the DGS team, DGS reversed its original finding and praised the Board for a job well done. Executive Director Garfinkle thanked Board staff Wong and McNeill, for ensuring the Board met its SB/DVBE contracting goals.
- On March 19, 2025:
  - Executive Director Garfinkle attended the open session of the Pilot Evaluation Committee.

- Board staff received a copy of the Harbor Safety Committee report for March 2025.
- On March 20, 2025:
  - The Harbor Safety Committee met, and the USCG presented the Significant Port Safety and Security Cases for February 2025. There were no significant cases involving Board licensees during the February 2025 period.
  - Board staff received a letter from the Department of Finance (DOF) informing the Board that DOF “will not take action” on the Board’s request to raise the Board Operations Surcharge rate from 5.75% to 6.5%. Instead, DOF recommended “delaying the submission of a Board Operations Surcharge increase . . . until the 2025 Budget Act is approved and the approved expenditure levels for 2025-26 are known.”
- On March 21, 2025, Board staff received a copy of the National Transportation Safety Board (NTSB)’s interim report on their investigation into the collapse of the Francis Scott Key Bridge in Baltimore, including urgent recommendations to safeguard bridges. Of the seven California bridges on the NTSB’s list of those frequented by ocean-going vessels and subject to an undetermined risk of collapse from vessel collision, six span waterways that fall under the Board’s jurisdiction.
- On March 24, 2025, Executive Director Garfinkle attended a meeting of the Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam.
- On March 26, 2025:
  - Board staff received word from the San Francisco Marine Exchange regarding new regulations the USCG promulgated regarding cybersecurity for United States-flagged vessels and facilities. The new rule requires reporting of cyber incidents, mandates training in cybersecurity, cybersecurity assessments, cybersecurity plans, and cybersecurity drills.
  - Board staff received a delegation letter from CalSTA Secretary Toks Omishakin delegating Deputy Secretary Christine Casey as his delegate to the Board and General Counsel Alicia Fowler as her back-up.
- Board regulation efforts and updates include:
  - Assistant Director Millspaugh and Board Counsel finished the work required to update the Board’s Conflict of Interest regulations (7 CCR 212.5). The proposed changes, to be discussed later in the Board meeting on March 27, 2025, included:
    - Clarifying which positions are required to file Statements of Economic Interests (Form 700),
    - Updating the list of designated positions to reflect current staffing (including adding two new roles and a “New Positions” category).
  - Throughout the month of March 2025, Executive Director Garfinkle finalized the Pilot Boat regulations (7 CCR 236.1). Efforts included:
    - Compiling the various documents,
    - Conferring with the Office of Administrative Law (OAL), and
    - Making last minute adjustments before submitting documents for promulgation of the regulations.

The Pilot Boat regulations will become effective on July 1, 2025.

**B) Report on pilot licensing matters since the Board meeting held on February 27, 2025.**

Executive Director Garfinkle reported that, since the February 2025 Board meeting, the Board issued license renewals to the following Board licensees: Captains Bridgman, Murray, Pyne Mercier, and Sappington.

**C) Report on Board surcharges.**

Executive Director Garfinkle reported that the San Francisco Bar Pilots (SFBP) wired \$790,539.44 to the Board for surcharges collected in February 2025, itemized as follows:

- Operations Surcharge: \$ 195,991.01
- Pilot Training Surcharge: \$ 23,775.00
- Trainee Training Surcharge: \$ 61,180.00
- Pilot Boat Surcharge: \$ 509,593.43
- **Total:** \$ **790,539.44**

**D) Report of pension fiduciary.**

Executive Director Garfinkle reported that as of February 2025, there were 84 pensioners.

- Surcharge Rate for the Quarter: \$ 0.04405 per gross registered ton
- Rolling Look Back Period: October 2023 to September 2024
- Monthly Tonnage for February 2025: 23,351,368 tons
- Surcharge Billing Total: \$ 1,028,627.71
- Administrative Costs for the Month: \$ 2,603.00
- Amount Distributed to Pension Beneficiaries: \$ 1,026,024.71
- Total Monthly Target Rates: \$ 1,215,825.70
- Amount Over/Under Target: \$ (187,198.01) – under target

The last Cost of Living Adjustment (COLA) increase to the pension was April 1, 2023.

**E) Report on legislative activities and contractual matters.**

Assistant Director Millspaugh reported:

Legislative Activities

Board staff are not currently tracking any legislation but will monitor the legislative session for bills that may affect the Board.

Contractual Matters

Assistant Director Millspaugh reported the following regarding contractual matters:

**Trainee Selection Exam Contracts**

- **California State University Maritime Academy (CMA) – Trainee Selection Exam Services**

**(Contract # To Be Determined (TBD))**

Board staff continue to pursue an agreement for use of a simulator and facilities for the simulator portion of the 2026 pilot trainee exam. Board staff documented details related to:

- The option of developing an interagency agreement with CMA for the use of their simulator and facilities. Some efforts towards this agreement included:
  - On March 3, 2025, Board staff toured CMA simulator facilities.
  - On March 10, 2025, Board staff met with CMA to regarding CMA’s merger with California Polytechnic University (Cal Poly), San Luis Obispo and discuss the ongoing viability of CMA providing simulator and pilot education services. CMA officials confirmed their commitment to supporting the Board’s needs.
- As noted in last month’s Assistant Director’s report, the simulator at OCC may be an acceptable alternative testing site. Board staff will pursue an agreement with the entity that best meets the needs of the simulator portion of the trainee exam.

- **Trainee Selection Exam Services (Contract # TBD)**

Board staff continue work on the development of a Scope of Work (SOW) and related documents towards the solicitation of services for the development of the 2026 Pilot Trainee Training Program Exam. The Exam Committee has provided two rounds of review of the SOW and staff began finalizing the Request for Proposal (RFP) for California Highway Patrol (CHP)’s review. The RFP is expected to be submitted on or before April 1, 2025, with the intended start date of an agreement in July 2025.

- **California Department of Human Resources (CalHR) – Trainee Selection Exam Services (Contract # TBD)**

Board staff continue to work toward development of a SOW and budget for the Pilot Trainee Training Program Exam related to services from CalHR. Staff met with CalHR on March 11, 2025, to discuss the SOW and project timeline, and expect the scope of work and budget will be agreed upon in April 2025.

- **State Controller’s Office (SCO) – Pilot Boat Program Audit**

Board staff provided an updated draft SOW to SCO on March 18, 2025. This SOW will be the foundation of a new inter-agency agreement between the Board and the SCO in support of the Pilot Boat Program Performance Audit. Board staff expect to finalize the SOW and submit the agreement for review and approval by the end of March 2025.

- **Pilot and Pilot Trainee Fitness Assessment with University of California San Francisco (UCSF) (Contract # TBD)**

Board staff began development of a new three-year agreement with a term date of July 1, 2025 – June 30, 2028. Board staff have provided a proposed budget to UCSF, which is under review by UCSF. Board staff expect to submit the agreement for review by CHP in April 2025.

**Maritime Investigator Services Contracts**

- **Marine Investigator Services – Invitations for Bids (IFB) (Contracts # 24M900003)**

The IFB package for marine investigator services was reposted to Cal eProcure (after receiving no responses) and it closed March 24, 2025. The BOPC received one response. Staff will work with CHP to develop a contract with the responder to be in place by June 30, 2025.

## 8. Port Agent's Report (Port Agent Carlier)

### A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.

Commissioner Carr reported on behalf of Port Agent, Captain Carlier, that, as of March 27, 2025:

- The following pilots were Absent for Medical Reasons (AFMR), and their initial absence dates were:
  - Captain Cvitanovic since February 14, 2025.
  - Captain Lingo since March 12, 2025.
  - Captain Long since March 19, 2025.
- The SFBP continuously monitors the dispatch list for possible 12-hour Minimum Rest Period (MRP) exceptions.
- In February 2025, there were:
  - 6 MRP exceptions. The shortest rest period was 10 hours.
  - 16 occurrences of work periods over 12 hours and one occurrence over 14 hours. The longest work period was 14.8 hours.
  - No night work periods exceeded 10 hours without rest opportunities and no night work periods exceeded 18 hours in a 72-hour period.

### B) Monthly report on SFBP ship piloting business activity.

Commissioner Carr reported on behalf of Port Agent, Captain Carlier, that, as of March 27, 2025:

- The status for each of the SFBP-owned pilot boats were reported as:
  - Normal operations for Pilot Vessels (P/V) CALIFORNIA, GOLDEN GATE, PITTSBURG, and SAN FRANCISCO.
  - P/V DRAKE has been in the shipyard since October 7, 2024.
- Vessel moves were as follows:
  - Bar Crossings: 390
  - Bay Moves: 126
  - River Moves: 37
  - Total Moves: 553
- Gross Registered Tonnage (GRT): 23.3 million
- Year-over-year, when comparing the same period in 2024 to the same period in 2025, total moves were down 7.6% and GRT was down 6.8%.

### C) Monthly confidential written report of licensed pilots who have been Absent for Medical Reasons (AFMR). The Board may go into closed session to discuss the contents of the Port Agent's confidential report and other relevant confidential medical information, as authorized by Harbors and Navigation Code (HNC) section 1157.1.

None.

**D) Monthly SFBP Fatigue Mitigation Report.**

None.

**9. Pilot Evaluation Committee (Committee Chair Ruff)**

**A) Report on the Pilot Evaluation Committee (PEC) meeting held on March 19, 2025.**

Commissioner Benedict presented the PEC Chair's Report, on behalf of PEC Chair Ruff, on the following:

- The PEC met on March 19, 2025. The members present were Captains Slack, Wehr, Bridgman, Stultz and Ruff. Executive Director Garfinkle joined the PEC in an open session in which the following was discussed:
  - CMA simulator operator availability or lack thereof. Executive Director Garfinkle confirmed the facilities at CMA will be available to host the Board's 2026 exam.
  - Chair Ruff attended a meeting with USCG waterways, Oakland REC and Captain Benedict at the Yerba Buena Island Naval Training Station to discuss federal First-Class Pilot (FCP) testing and possible revisions or reversion to earlier guidelines that worked better, not just for Board trainees but for anyone seeking this endorsement.
  - Carl Johnson's jury summons was discussed. If selected, the Board could pause training until he can return; much like an injury.
- The six active trainees include Barron, Gallo, Johnson, Johnston, Thinger, and Ahrens. The trainees' time in the program ranges from three to 19 months.
- All trainees are completing trips to obtain their first-class pilotage endorsement for unlimited tonnage upon San Francisco Bay. They have been observing, part handling, and handling ships under direct supervision of a licensed SFBP pilot.
- Trainees Gallo and Barron have completed testing for their FCP with the USCG and are now fully licensed with unlimited FCP for San Francisco Bay.
- The four remaining trainees are testing various routes in the area.
- In closed session, all trainees were individually interviewed and counseled on their progress in the training program. Time was spent answering their questions and concerns.
- All trainees presently meet recommended benchmarks and are progressing at their own rate.
- Captain Barron completed his first month in evaluation status with no pilot intervention or coaching needed.
- The next PEC meeting is scheduled for Wednesday, April 16, 2025, at 7:30 a.m. at the Board office.

**B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation or dismiss one or more trainees from the program.**

**Possible Board action to place one or more Pilot Trainee Training Program trainees on or off probation or dismiss one or more trainees from the program.**

No action recommended.

**C) Possible PEC recommendation as to whether a trainee has, or trainees have successfully completed the Pilot Trainee Training Program.**

**Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**

No action recommended.

**D) Possible recommendation from the Executive Director for the Board to issue a state pilot license to a trainee who holds a Certificate of Completion from the Pilot Trainee Training Program.**

**Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot, and issue said state license.**

No action recommended.

Executive Director Garfinkle thanked Commissioner Benedict and Chair Ruff for meeting with the USCG and following up on issues facing trainees.

**10. Board discussion regarding the reappointment of Captain Paul Ruff to a second four-year term as a member of the Pilot Evaluation Committee.**

**Possible Board action to reappoint Captain Paul Ruff to a second four-year term as a member of the Pilot Evaluation Committee, effective April 22, 2025.**

Commissioner Benedict stated Chair Ruff consented to the reappointment.

**MOTION:** Commissioner Benedict moved to reappoint Captain Paul Ruff to a second four-year term as a member of the Pilot Evaluation Committee, effective April 22, 2025. Commissioner Hayes-White seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.

NO: None.

ABSTAIN: None.

**ACTION:** The motion was approved.

**11. Discussion regarding possible increase of pilot trainee stipends, and referral to Finance Committee.**

**Possible Board action to increase the stipend, currently set at \$8,000 a month/per trainee.**

Commissioner Rodriguez stated the Finance Committee will meet April 9, 2025 and requested no action be taken until after the Finance Committee meeting. No action was taken by the Board on this item.

**12. Reported Safety Standard Violations. (Executive Director Garfinkle) (Reported safety standard violations occurring up to the start of the meeting will be included.)**

Executive Director Garfinkle stated there were no violations reported from February 27, 2025 to March 27, 2025.

**13. Incident Review Committee (IRC) - Reportable Piloting Events. (Executive Director Garfinkle/Vice President Hayes-White) (Reportable piloting events occurring up to the start of the meeting will be reported on.)**

Executive Director Garfinkle stated, due to scheduling conflicts, stakeholders requested the reports for agenda items 13(A) and 13(B) be delayed until the April 2025 Board meeting.

**A) Progress report on IRC report regarding the September 25, 2024, event involving the bulk carrier Motor Vessel (M/V) KONA TRADER which made unintended contact with the pier in the Port of Stockton.**

**IRC request and Board action on an extension to present the IRC report at the next monthly Board meeting.**

**MOTION:** Commissioner Benedict moved to grant the Incident Review Committee an extension to present its report on the Motor Vessel (M/V) KONA TRADER at the next Board meeting, on Thursday, April 24, 2025. Commissioner Carr seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

**B) Progress report on IRC report regarding the October 14, 2024, event involving the Motor Tanker (M/T) PLATANOS which made unintended contact with the pier at Shell Martinez.**

**IRC request and Board action on an extension to present the IRC report at the next monthly Board meeting.**

**MOTION:** Commissioner Benedict moved to grant the Incident Review Committee an extension to present its report on the Motor Tanker (M/T) PLATANOS at the next Board meeting, on Thursday, April 24, 2025. Commissioner Rodriguez seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

**14. Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam. (Committee Chair Captain Carr)**

**Report on the March 24, 2025, Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam meeting.**

Commissioner Carr stated the Ad Hoc Committee to Review the Pilot Trainee Training Program Selection Exam had a meeting Monday, March 24, 2025. During this meeting, Assistant Director Millspaugh provided a status report on the exam SOW and Commissioner Carr provided his assessment of the OCC tour. Commissioner Carr stated OCC could be a suitable alternative facility for future exams and Pilot Continuing Education training.

**15. Discussion regarding the status of the Pilot Boat Regulations package. (Executive Director Garfinkle)**

Executive Director Garfinkle stated he worked closely with OAL to finalize the Pilot Boat Regulations package. The estimated effective date has been revised to July 1, 2025. This package has been filed with California Secretary of State.

**16. Review and discussion of revisions to the Board's Conflict of Interest Code. (Assistant Director**

**Millspaugh)**

**Possible Board action to approve the Board’s proposed Conflict of Interest Code changes.**

Assistant Director Millspaugh stated, with the help of Board Counsel, the Board’s proposed Conflict of Interest Code changes were signed by the FPPC and CalSTA’s Executive Office reviewed the changes. Assistant Director Millspaugh summarized the changes. Changes included: specification of requirements of Board staff and Board members filing Form 700s (elimination of no longer relevant Board staff classifications, addition of new Board staff classifications, and requirements for future hires/classifications and consultants), revised filing requirements for the Ex Officio Member, including the requirement to report electronically to the FPPC. Board members remain required to submit the Form 700 electronically to the FPPC.

**MOTION:** Commissioner Hayes-White moved to approve the Board’s proposed Conflict of Interest Code changes. Commissioner Rodriguez seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.

NO: None.

ABSTAIN: None.

**17. Status report on the Board’s Information Technology Modernization Project (ITMP). (Assistant Director Millspaugh)**

Assistant Director Millspaugh summarized his continued efforts with Gartner Inc. (Gartner) to complete the Project Approval Lifecycle (PAL) for the ITMP. A draft of the PAL Stage 2 package was submitted to the California Department of Technology (CDT) for comment. Updates continue to be made and, once complete, the final package will be submitted to CalSTA and then CDT. Work on PAL Stage 3, which focuses on building a SOW, is being completed in tandem with a related Budget Change Proposal (BCP) for FY 25/26.

**18. Stakeholders’ report on subjects that may be of interest to the Board, including reports on shipping activity regionally and within the Board’s jurisdiction, and the status of the next pilot boat build. (Mike Jacob, Pacific Merchant Shipping Association (PMSA)/Captain Anne McIntyre, SFBP)**

Mr. Jacob stated in January 2025, the Ports of Los Angeles and Long Beach saw shipping volumes increase 24% and 26% respectively, the Port of Oakland’s shipping activity was flat, and the Port of Seattle was down. Mr. Jacob reported long term effects of tariffs are unknown, but it is generally accepted that a downturn in shipping is expected in the short term. Mr. Jacob further reported on the U.S Trade Representative’s hearings on proposed rules imposing ship fees on Chinese-built ships and shipping companies utilizing Chinese-built ships. Proposed fees ranged from \$1 million to \$5 million per ship per port call. Mr. Jacob reported this could adversely affect the Port of Oakland if vessels avoid secondary ports and unload most of their cargo at larger ports such as the Ports of Long Beach and Los Angeles. Mr. Jacob further reported support for United States-based maritime ship building, for which the proposed fees are intended to bolster, but the effects of the proposed fees could be disruptive to the overall shipping industry and supply chain.

**19. Discussion regarding the contract for Surcharge Collection, Pilot Education and Pilot Trainee Training between the SFBP and the Board, and issues related to reimbursement of the SFBP by the Board. (Captain McIntyre)**

Executive Director Garfinkle stated there was nothing to report.

*Agenda items 21 and 22 were addressed prior to agenda item 20 due to the need to go into a closed session for agenda item 20.*

## **21. Proposals for the next Board meeting agenda. (President Tynan)**

- A) Discussion regarding the need to reschedule the May 22, 2025, Board meeting to a new date due to multiple scheduling conflicts.**

### **Possible Board action to adjust the Board meeting schedule.**

**MOTION:** Commissioner Carr moved to reschedule the May 22, 2025, Board meeting to May 15, 2025, due to multiple scheduling conflicts. Commissioner Hayes-White seconded the motion.

**VOTE:** YES: Tynan, Hayes-White, Benedict, Carr, Rodriguez.  
NO: None.  
ABSTAIN: None.

**ACTION:** The motion was approved.

President Tynan and Commissioner Hayes-White requested Board staff email Commissioner Korwatch regarding the updated May 2025 Board meeting date.

*Agenda item 21(B) was addressed after agenda item 22.*

## **22. Comment by the public and Board members on matters not on the agenda.**

Commissioner Carr relayed Captain McIntyre's request for the April 2025 Board meeting to include a discussion regarding SFBP's incurred engineering costs related to new pilot station boat. Executive Director Garfinkle stated that the proposed Pilot Boat regulations would go into effect July 1, 2025 (instead of April 1, 2025), which may delay the evaluation of the engineering costs; so, he would interface with OAL about the date and determine if the request remains relevant.

## **21. Proposals for the next Board meeting agenda. (President Tynan)**

- B) Discussion regarding agenda items to include in the next Board meeting.**

Commissioner Rodriguez requested agenda item 11 (stipend increase discussion) remain on the April 2025 Board agenda.

Recess began at 10:56 a.m.

Meeting resumed at 11:06 a.m.

Closed session began at 11:06 a.m.

Closed Session ended at 11:12 a.m.

Open session resumed at 11:13 a.m.

## **20. Closed session for the Board to confer with legal counsel regarding potential significant exposure to litigation against the Board involving an inactive licensee. (Board Counsel)**

**The Board is authorized to discuss this matter in a closed session pursuant to the Open Meeting Act, Government Code section 11126, subdivisions (e)(1) and (e)(2)(B).**

Board Counsel Lincoff stated that there was nothing to report out of closed session.

## **23. Adjournment.**

President Tynan adjourned the meeting at 11:13 a.m.

Submitted by:



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Allen Garfinkle  
Executive Director

## ACRONYM INDEX

<b>Acronyms / Abbreviations</b>	<b>Definition</b>
AFMR	Absent For Medical Reasons
BCP	Budget Change Proposal
BOPC/Board	Board of Pilot Commissioners
CalHR	The California Department of Human Resources
Cal Poly	The California Polytechnic State University
CalSTA	The California State Transportation Agency
CCR	California Code of Regulations
CDT	California Department of Technology
CHP	The California Highway Patrol
CMA	The California State University Maritime Academy / California Maritime Academy / Cal Maritime
COLA	Cost of Living Adjustment
DGS	The Department of General Services
DOF	The Department of Finance
DVBE	Disabled Veteran Business Enterprise
FCP	First Class Pilot (federal license test)
FPPC	Fair Political Practices Commission
Gartner	Gartner Inc. (Business management consultant)
GRT	Gross Registered Tons
HNC	Harbors and Navigation Code
IFB	Invitation for Bids
IRC	Incident Review Committee
ITMP	Information Technology Modernization Project
MRP	Minimum Rest Period
M/T	Motor Tanker / Motor Tug
M/V	Motor Vessel
NTSB	National Transportation Safety Board
OAL	The Office of Administrative Law
OCC	Orange Coast College
PAL	Project Approval Lifecycle
PEC	Pilot Evaluation Committee
PMSA	The Pacific Merchant Shipping Association
P/V	Passenger Vessel / Pilot Vessel
REC	Regional Exam Center
RFP	Request for Proposals
SB	Senate Bill / Small Business
SCO	The State Controller's Office
SFBP	San Francisco Bar Pilots
SOW	Scope of Work
TBD	To Be Determined
UCSF	The University of California San Francisco
USCG	The United States Coast Guard

This and other documents for this meeting can be found on the Board's website [www.bopc.ca.gov](http://www.bopc.ca.gov).

